



MINUTES

Ordinary Council Meeting

15 October 2024

Unconfirmed

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 15 OCTOBER 2024 AT 2PM**

The Mayor declared the Public Forum opened at **1.30pm** and welcomed the Councillors, Staff, Media, Members of the Gallery and those following on the Live Streaming.

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

PUBLIC FORUM

At 1.30pm, Mayor Kschenka conducted the Citizenship Ceremony for the Arachchi family: Mr (Dr) Ananda, Mrs (Dr) Shasheeka Rajapaksha Mudiyansele, Vinduli and Damindu.

The Mayor declared the Ordinary meeting opened at **2.03pm**.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosures of Political Donations received by the Chairperson.

4 REQUEST TO ATTEND BY AUDIO-VISUAL LINK

No requests to join via audio-visual link in October.

5 PRESENT

Mayor Cr Neville Kschenka, Deputy Mayor Cr Sue Ruffles, Cr Bob Manning, Cr Jenny Clarke OAM, Cr Cameron Rouse, Cr Peter Dawson, Cr Cameron Lander, Cr Braden Lyons, Cr Tracey Lewis

In Attendance

George Cowan (GM), Shane Wilson (DGMI), Cian Middleton (DGMCC), Melissa Johnson (CAA)

6 APOLOGIES

Nil

7 DECLARATIONS OF INTEREST

Mayor Cr Neville Kschenka declared a Pecuniary Interest in Item 14.1 Temporary Suspension of Alcohol Free Zone under the Local Government Act as *Business Group member and supplier of equipment for the spring fair event* and will leave the meeting during discussion and voting on the matter.

Deputy Mayor Cr Sue Ruffles declared a Non-Pecuniary Non-Significant Interest in Item 14.1 Temporary Suspension of Alcohol Free Zone under the Local Government Act and *Attend some spring fair meetings as Spirit FM representative and assisting with an activity at the fair* and will remain in the meeting and take part in discussion and voting on the matter.

8 CONFIRMATION OF MINUTES**RESOLUTION 24/165**

Moved: Cr Cameron Lander
Seconded: Cr Tracey Lewis

That the minutes of the Ordinary Council Meeting held on 27 August 2024 and the Extraordinary Council Meeting held on 8 October 2024 be confirmed.

CARRIED

ITEMS BROUGHT FORWARD IN THE AGENDA**RESOLUTION 24/166**

Moved: Cr Cameron Lander
Seconded: Cr Tracey Lewis

1. That items 18.4 and 24.1 be brought forward in the Agenda for consideration.

CARRIED

At this point, time being 2.12pm, Mayor introduced the Chair of ARIC, Mr John Batchellor who presented the 2023/24 Annual ARIC findings. Following Mr Batchellor, Josh Porker and Cranos Mayo from RSD Audit together with Council's Auditor; Lawrissa Chan from the Office of the Auditor, presented the findings of Council's 2023/24 Audit.

18.4 AUDIT, RISK AND IMPROVEMENT COMMITTEE CHAIRPERSON'S 2023-24 ANNUAL REPORT

RESOLUTION 24/167

Moved: Deputy Mayor Cr Sue Ruffles

Seconded: Cr Cameron Lander

That Council:

1. Acknowledges the Audit, Risk and Improvement Committee Chairperson's 2023-24 Annual Report.

CARRIED

24.1 AUDIT REPORT 2023-24 GENERAL PURPOSE FINANCIAL STATEMENTS

RESOLUTION 24/168

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. Adopts the 2023-24 Financial Statement and Auditors Report as presented and notes the advertisement advising the public that the reports are available for viewing and comment.

CARRIED

9 MAYORAL REPORT

9.1 MAYORAL REPORT - AUGUST / SEPTEMBER / OCTOBER 2024

RESOLUTION 24/169

Moved: Mayor Cr Neville Kschenka

Seconded: Deputy Mayor Cr Sue Ruffles

That Council:

1. Receives and notes the Mayoral Report for August, September, and October 2024.

CARRIED

10 COUNCILLOR REPORTS

Nil

11 NOTICES OF RESCISSION

Nil

12 NOTICES OF MOTION

Nil

13 QUESTION WITH NOTICE

Nil

14 OUR COMMUNITY

At 2:40pm, Mayor Cr Neville Kschenka, after earlier declaring an Interest in Item 14.1 vacated the Chambers during discussions and voting on the matter. Deputy Mayor Cr Sue Ruffles assume Mayoral Chair

14.1 TEMPORARY SUSPENSION OF ALCOHOL FREE ZONE - EAST AND BOLTON STREETS**RESOLUTION 24/170**

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke OAM

That Council:

1. Approves the temporary suspension of the current Alcohol-Free Zone (AFZ) corner of East and Bolton Streets to Wittich Lane on 26 October 2024 between the hours of 4.00pm to 9.00pm.
2. Contains the extent of the AFZ suspension to the external frontage of Narrandera Bakery building corner of East and Bolton Streets, similar to the current outdoor seating area that exists.
3. Directs event organisers and participants to adhere to any direction given by NSW Police in regard to potential unruly behaviour.

CARRIED

At 2:46pm, Mayor Cr Neville Kschenka returned to the meeting and Deputy Mayor vacated the Mayoral Chair.

14.2 REQUEST TO WAIVE SPORTSGROUND FEE - GOLDEN BOOT**RESOLUTION 24/171**

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke OAM

That Council:

1. Approves the request from the NSW Police Force to waive the Narrandera Sportsground hire charge of \$1,200 for the 2024 Police Charity Golden Boot Touch Football Carnival to be funded from the Mayor and General Manager donations funds.

CARRIED

15 OUR ENVIRONMENT

Nil

16 OUR ECONOMY

Nil

17 OUR INFRASTRUCTURE

17.1 TRANSFER OF CROWN ROADS TO COUNCIL

RESOLUTION 24/172

Moved: Cr Jenny Clarke OAM

Seconded: Cr Bob Manning

That Council:

1. Resolves to prepare an application to the NSW Department of Industry – Lands and Water requesting transfer of the Crown managed roadways to Council as shown on the attached map, including the following roadways:
 - a) Mundarra Road (southern end) and
 - b) Molly's Lagoon Road (south-western end)

CARRIED

18 OUR LEADERSHIP**18.1 CHANGE OF MEETING DATES - NOVEMBER AND DECEMBER 2024****RESOLUTION 24/173**

Moved: Cr Tracey Lewis

Seconded: Deputy Mayor Cr Sue Ruffles

That Council endorses:

1. The change of date for the November 2024 Ordinary Council meeting to Tuesday 12 November 2024.
2. The change of date for the December 2024 Ordinary Council meeting to Tuesday 10 December 2024.
3. Advertising the change of meeting dates to the public through the local media outlets and Council's media sites.

CARRIED

18.2 COUNCILLOR DELEGATES TO SECTION 355, ADVISORY AND MANAGEMENT COMMITTEES**RESOLUTION 24/174**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Elects Councillor delegates through the nomination process, and if more nominations are received than available for each delegate position then election is by show of hands:

a. One Councillor delegate to the Australia Day Committee.

Cr Lyons/ Cr Ruffles

b. One Councillor delegate to the Bettering Barellan Advisory Committee.

Cr Rouse

c. Two Councillor delegates to the Economic Taskforce Committee.

Cr Lander Cr Ruffles

d. One Councillor delegate to the Grong Grong Community Advisory Committee.

Cr Dawson

e. One Councillor delegate to the Koala Regeneration Committee.

Cr Lyons

f. One Councillor delegate to the Parkside Museum S355 Committee.

Cr Dawson

- g. One Councillor delegate to the Railway Station Facility Advisory Committee.

Cr Manning

- h. One Councillor delegate to the Aboriginal Elders Liaison Group.

Cr Lyons

- i. One Councillor delegate to the Arts & Culture Advisory Committee.

Cr Ruffles

- j. One Councillor delegate to the Domestic Violence Awareness Committee.

Cr Lewis

- k. Two Councillor delegates to the General Manager Performance Review Committee.

Cr Lander Cr Manning

- l. One Councillor delegate to the Lake Talbot Environs Committee.

Cr Ruffles

- m. One Councillor delegate to the Stadium Committee.

Cr Lewis

- n. Two Councillor delegates to the Narrandera Shire Floodplain Risk Management Committee.

Cr Lander Cr Rouse

- o. One Councillor delegate to the Narrandera-Leeton Joint Airport Management Committee.

Cr Clarke

CARRIED

18.3 COUNCILLOR DELEGATES TO EXTERNAL ORGANISATIONS

RESOLUTION 24/175

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

- a. Appoints a delegate to the Newell Highway Task Force.

Cr Dawson

- b. Appoints a delegate to the Sturt Highway Task Force.

Cr Dawson

- c. Appoints a delegate to the Western Riverina Community Library Committee.

Cr Lewis

- d. Appoints a delegate, and alternate delegate, to the Murray Darling Association

Region 9.

Cr Clarke Cr Lander (alternate)

- e. Appoints a delegate to the Western Regional Planning Committee.

Cr Ruffles

- f. Elects a delegate to Goldenfields Water County Council.

Cr Rouse

CARRIED

Item 18.4 has been considered at another section.

18.5 CODE OF CONDUCT COMPLAINT STATISTICS: 1 SEPTEMBER 2023-31 AUGUST 2024

RESOLUTION 24/176

Moved: Deputy Mayor Cr Sue Ruffles

Seconded: Cr Jenny Clarke OAM

That Council:

1. Acknowledges the Code of Conduct complaint statistics for the reporting year 1 September 2023 to 31 August 2024; and
2. Submits the statistical return as presented to the Office of Local Government by 31 December 2024.

CARRIED

18.6 INTRODUCING PROJECTURA PTY LTD

RESOLUTION 24/177

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Notes the appointment of Projectura Pty Ltd to facilitate community engagement events and Council organisational events to assist in the development of a new Community Strategic Plan and the Disability Inclusion Action Plan.

CARRIED

19 DEVELOPMENT APPLICATION

Nil

20 PROCUREMENT

Nil

21 POLICY

Nil

22 COMMITTEE REPORTS**22.1 ABORIGINAL ELDERS LIAISON - MINUTES - 23 SEPTEMBER 2024****RESOLUTION 24/178**

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Aboriginal Elders Liaison held on Monday 23 September 2024.

CARRIED**22.2 AUSTRALIA DAY PLANNING ADVISORY COMMITTEE - MINUTES - 29 AUGUST 2024****RESOLUTION 24/179**

Moved: Cr Peter Dawson

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Minutes of the Australia Day Planning Advisory Committee held on Thursday 29 August 2024.
2. Committee to consult broadly with the community for the preferred site 2025.

CARRIED**22.3 AUSTRALIA DAY PLANNING ADVISORY COMMITTEE - MINUTES - 26 SEPTEMBER 2024****RESOLUTION 24/180**

Moved: Deputy Mayor Cr Sue Ruffles

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the Minutes of the Australia Day Planning Advisory Committee held on Thursday 26 September 2024.

CARRIED

23 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

23.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - AUGUST & SEPTEMBER 2024

RESOLUTION 24/181

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Development Services Activities Report for August and September 2024.

CARRIED

24 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

Item 24.1 has been considered at another section.

24.2 STATEMENT OF BANK BALANCES - AUGUST 2024

RESOLUTION 24/182

Moved: Cr Cameron Lander

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 August 2024.

CARRIED

24.3 STATEMENT OF RATES AND RECEIPTS - AUGUST 2024**RESOLUTION 24/183**

Moved: Cr Cameron Lander

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 5 September 2024.

CARRIED

24.4 STATEMENT OF INVESTMENTS - AUGUST 2024**RESOLUTION 24/184**

Moved: Deputy Mayor Cr Sue Ruffles

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 August 2024.

CARRIED

25 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**25.1 PRESENTATION OF THE DECEMBER 2021 TO SEPTEMBER 2024 STATE OF OUR SHIRE REPORT****RESOLUTION 24/185**

Moved: Cr Cameron Lander

Seconded: Cr Bob Manning

That Council:

1. Adopts the statutory State of our Shire Report as presented for the term of the immediate past Council being from December 2021 to September 2024; and
2. Publishes the adopted State of our Shire Report on Council's website.

CARRIED

25.2 ANNUAL DISCLOSURE OF PECUNIARY INTEREST RETURNS FOR COUNCILLORS AND DESIGNATED PERSONS 2023-24 REPORTING YEAR

RESOLUTION 24/186

Moved: Cr Bob Manning

Seconded: Cr Cameron Lander

That Council:

1. Acknowledges the attached annual Disclosure of Pecuniary Interest returns lodged by both Councillors and designated persons within Narrandera Shire Council for the reporting period 1 July 2023 to 30 June 2024; and
2. Publishes the documents to the community via Council's website.

CARRIED

26 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil

The Meeting closed at 3.23pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 12 November 2024.

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GENERAL MANAGER

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CHAIRPERSON