



# **MINUTES**

**Ordinary Council Meeting**

**19 September 2017**

**MINUTES OF NARRANDERA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS  
ON TUESDAY, 19 SEPTEMBER 2017 AT 2.08PM**

**1 ACKNOWLEDGEMENT OF COUNTRY**

*I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present*

**2 HOUSE KEEPING**

*Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.*

**3 DISCLOSURE OF POLITICAL DONATIONS**

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

*The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.*

*There were no Disclosure of Political Donations received by the Chairperson.*

**4 PRESENT**

Cr Neville Kschenka, Cr David Fahey, Cr Narelle Payne, Cr Jenny Clarke, Cr Wesley Hall, Cr Tammy Galvin, Cr Tracey Lewis, Cr Barbara Bryon George Cowan (GM), Julian Geddes (DGMI), Martin Hiscox (DGMCC)

**5 APOLOGIES**

**RESOLUTION 17/255**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke

That leave of absence from Cr Kevin Morris be received and accepted.

**CARRIED**

**6 DECLARATIONS OF INTEREST**

Nil

**7 PUBLIC QUESTION TIME**

Nil

**8 PRESENTATIONS BY THE PUBLIC**

Nil

**9 PRESENTATIONS BY STAFF AND CONTRACTORS**

Nil

**10 CONFIRMATION OF MINUTES**

**RESOLUTION 17/256**

Moved: Cr Narelle Payne  
 Seconded: Cr Tammy Galvin

That the minutes of the Ordinary Council Meeting held on 15 August 2017 be confirmed.

**CARRIED**

**11 MAYORAL REPORTS**

**11.1 COUNTRY MAYORS ASSOCIATION OF NSW**

**RESOLUTION 17/257**

Moved: Cr Jenny Clarke  
 Seconded: Cr David Fahey

That Council

1. Endorse Narrandera Shire Council's membership to the Country Mayors Association of NSW.
2. Endorse the Annual Fee of \$562.50 and all meeting costs to be drawn from the Delegates Expenses Fund.
3. Endorse the Mayor of the Day and General Manager to attend quarterly meetings.
4. Provide the opportunity to the Deputy Mayor of the Day to attend a quarterly meeting, should the Mayor of the Day be unavailable to attend.

**CARRIED**

**11.2 SEPTEMBER MAYORAL REPORT**

**RESOLUTION 17/258**

Moved: Cr Neville Kschenka  
 Seconded: Cr David Fahey

That the September Mayor Report be received and noted.

**CARRIED**

**12 NOTICES OF RESCISSION**

Nil

**13 NOTICES OF MOTION**

Nil

**14 COUNCILLOR REPORTS**

Nil

**15 COMMITTEE REPORTS****15.1 MINUTES - TRAFFIC COMMITTEE - 7 SEPTEMBER 2017****RESOLUTION 17/259**

Moved: Cr Jenny Clarke  
Seconded: Cr Narelle Payne

1. That the Minutes of the Traffic Committee held on Thursday 7 September 2017 be received and noted.
2. That the Traffic Committee investigate 15 minute parking at both pathology buildings on Victoria Avenue.

**CARRIED****15.2 MINUTES - AUSTRALIA DAY PLANNING COMMITTEE - 28 AUGUST 2017****RESOLUTION 17/260**

Moved: Cr Narelle Payne  
Seconded: Cr Barbara Bryon

1. That the Minutes of the Australia Day Planning Committee held on Monday 28 August 2017 be received and noted.

**CARRIED****15.3 MINUTES - JOHN O'BRIEN FESTIVAL ORGANISING COMMITTEE - 7 AUGUST 2017****RESOLUTION 17/261**

Moved: Cr Barbara Bryon  
Seconded: Cr Wesley Hall

1. That the Minutes of the John O'Brien Festival Organising Committee held on Monday 7 August 2017 be received and noted.

**CARRIED**

**15.4 MINUTES – AGM SPORTS STADIUM MANAGEMENT COMMITTEE - 21 AUGUST 2017**

**RESOLUTION 17/262**

Moved: Cr Narelle Payne  
 Seconded: Cr Wesley Hall

1. That the Minutes of the Sports Stadium Management Committee held on Monday 21 August 2017 be received and noted.

**CARRIED**

**15.5 MINUTES - SPORTS STADIUM MANAGEMENT COMMITTEE - 21 AUGUST 2017**

**RESOLUTION 17/263**

Moved: Cr Narelle Payne  
 Seconded: Cr Barbara Bryon

1. That the Minutes of the Sports Stadium Management Committee held on Monday 21 August 2017 be received and noted.

**CARRIED**

**15.6 MINUTES - BARELLAN MUSEUM MANAGEMENT COMMITTEE - 28 MARCH 2017**

**RESOLUTION 17/264**

Moved: Cr Wesley Hall  
 Seconded: Cr Narelle Payne

1. That the Minutes of the Barellan Museum Management Committee held on Tuesday 28 March 2017 be received and noted.

**CARRIED**

**15.7 MINUTES – AGM RAILWAY STATION BUILDING MANAGEMENT COMMITTEE - 12 JULY 2017**

**MOTION**

Moved: Cr Tracey Lewis  
 Seconded: Cr Barbara Bryon

**THAT THE MINUTES OF THE RAILWAY STATION BUILDING MANAGEMENT COMMITTEE HELD ON WEDNESDAY 12 JULY 2017 .LAY ON THE TABLE**

Moved: Cr Wesley Hall  
 Seconded: Cr Barbara Bryon

That this item lay on the table until a subsequent meeting for further details on the financial statement.

**15.8 MINUTES - RAILWAY STATION BUILDING MANAGEMENT COMMITTEE - 12 JULY 2017**

**RESOLUTION 17/265**

Moved: Cr Barbara Bryon  
 Seconded: Cr Tracey Lewis

1. That the Minutes of the Railway Station Building Management Committee held on Wednesday 12 July 2017 be received and noted.

**CARRIED**

**15.9 MINUTES - ECONOMIC TASKFORCE COMMITTEE - 5 SEPTEMBER 2017**

**RESOLUTION 17/266**

Moved: Cr Jenny Clarke  
 Seconded: Cr David Fahey

1. That the Minutes of the Economic Taskforce Committee held on Tuesday 5 September 2017 be received and noted.
2. That Council give consideration for the Economic Taskforce delegates tenure to be for the Term of Council to reflect continuity.

**CARRIED**

**16 OUR COMMUNITY**

Nil

**17 OUR ENVIRONMENT**

Nil

**18 OUR ECONOMY**

**RESOLUTION 17/267**

Moved: Cr David Fahey  
 Seconded: Cr Narelle Payne

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

**24.1 Proposed Land Swap**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**CARRIED**

**24.1 PROPOSED LAND SWAP**

**RESOLUTION 17/268**

Moved: Cr Jenny Clarke  
 Seconded: Cr Narelle Payne

1. That Council:
- (a) note the letter of offer for a land swap
  - (b) decline the offer to purchase Lot 2 DP 863295 Driscoll Road, Narrandera
  - (c) decline the offer of a land swap of Lot 2 DP 863295 Driscoll Road, Narrandera for Lot 1 DP 1011106 Mandalay Road, Narrandera.
  - (d) maintain ownership of Lot 1 DP 1011106 Manderlay Road as a buffer zone to the Red Hill Industrial Estate.

Cr Lewis requested vote be recorded as against the Motion

**CARRIED**

**RESOLUTION 17/269**

Moved: Cr Narelle Payne  
 Seconded: Cr David Fahey

That Council Moves Out Of Closed Council Into Open Council.

**DCARRIED**

**18.1 PROJECTS - STRONGER COUNTRY COMMUNITIES FUND**

**RESOLUTION 17/270**

Moved: Cr Narelle Payne  
 Seconded: Cr Barbara Bryon

That Council:

1. Consider the following projects under Round 1 of the Stronger Country Communities Fund.

| Project | Name                                 | Value      | NSC       | Partner    | SCCF       |
|---------|--------------------------------------|------------|-----------|------------|------------|
| 1       | MB Park performance stage            | \$ 180,000 | \$ 25,000 | -          | \$ 155,000 |
| 2       | MB Park oval fence and running track | \$ 130,000 | \$ 13,000 | -          | \$ 117,000 |
| 3       | MB Park skate park                   | \$ 160,000 | \$ 40,000 | \$ 20,000  | \$ 100,000 |
| 4       | MB Park lights                       | \$ 53,000  | \$ 5,300  |            | \$ 47,700  |
| 5       | MB Park BBQ shelters                 | \$ 40,000  | \$ 4,000  |            | \$ 36,000  |
| 6       | MB Park playground liberty swing     | \$ 40,000  | \$ 20,000 |            | \$ 20,000  |
| 7       | MB Park basketball pit               | \$ 30,000  |           | - \$ 5,000 | \$ 25,000  |
| 8       | Barellan Sportsground                | \$ 410,000 | \$ 41,000 | \$ 100,000 | \$ 269,000 |

|    |   |            |            |   |            |  |  |
|----|---|------------|------------|---|------------|--|--|
|    | change rooms  |            |            |   |            |  |  |
| 9  | Grong Grong Commemorative Hall improvements (ceiling fans & electrical circuit) | \$ 10,000  | \$ 421     | - | \$ 9,579   |  |  |
| 10 | Barellan Aged Care Support Group. Three units                                   | \$ 600,000 | \$ 300,000 |   | \$ 300,000 |  |  |

2. Prioritise the projects as follows for submission under Round 1 of the Stronger Country Communities Fund (SCCF).
  1. Marie Bashir Park Precinct
  2. Grong Grong Hall Improvements
  3. Barellan Sportsground Change rooms
  4. Barellan Aged Care – Three Units

**CARRIED**

## 19 OUR INFRASTRUCTURE

### 19.1 FIXING COUNTRY TRUCK WASH GRANT

#### RESOLUTION 17/271

Moved: Cr Jenny Clarke

Seconded: Cr David Fahey

1. That
  - (a) Council allocate the amount of \$622,000 in expenditure for the purpose of construction of a truck wash facility from income received through grants and industry commitments.
  - (b) The amounts of expenditure and income be included in the next Quarterly Review for completeness.
  - (c) Council confirm the preferred location of the truck wash site is lot 7 DP1208980 Driscoll Road subject to development consent.

Cr Hall, Cr Lewis, Cr Galvin requested their votes be recorded against the motion on the basis of Part C.

**CARRIED**

### 19.2 SUCCESSFUL APPLICATIONS TO INNOVATION FUND ROUND 2

#### RESOLUTION 17/272

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

1. That Council



- (a) Add the Round 2 Innovation Fund projects “Analysis of Road Seal Life” and “Western Riverina IT Strategy” to the Delivery Program
- (b) Authorise the General Manager to execute the funding agreement with the Crown and if required attach the Council Seal to the documents.

**CARRIED**

### **19.3 LOCATION OF COMMUNITY PERFORMANCE STAGE**

#### **RESOLUTION 17/273**

Moved: Cr David Fahey  
Seconded: Cr Narelle Payne

1. That Council
  - (a) Include option 1 (corner of Twynam and Adams Street) and option 2 (south east side of the oval) as the possible location of a permanent performance stage.
  - (b) Include option 3 for a portable stage of an industry standard for use across the Shire in the public exhibition, subject to it meeting grant guidelines.
  - (c) Agree that the options be placed on public exhibition for 14 days.
  - (d) Receive a further report following public exhibition detailing the submissions received.

**CARRIED**

## **20 OUR CIVIC LEADERSHIP**

### **20.1 DELEGATIONS TO THE GENERAL MANAGER**

#### **RESOLUTION 17/274**

Moved: Cr David Fahey  
Seconded: Cr Narelle Payne

That Council:

1. In accordance with Section 377 of the NSW Local Government Act, 1993 approve, the Delegations for the General Manager, as contained in Attachment 1 – Instrument of Delegation,
2. Note that in accordance with Section 378 of the NSW Local Government Act, 1993 the General Manager will sub delegate delegations to approved staff for the purposes of those staff carrying out Council’s day to day responsibilities,
3. Delegate its functions as Local Control Authority under the Biosecurity Act 2015, under Section 370 of the Biosecurity Act 2015 to the following:
  - a. Noxious Weeds Officer positions;
  - b. Manager Open Space and Recreation; and
  - c. All positions senior in the relevant Department, the Deputy General Manager Infrastructure and General Manager.

**CARRIED**

**21 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**

**21.1 AUGUST DEVELOPMENT SERVICES ACTIVITIES**

**RESOLUTION 17/275**

Moved: Cr Narelle Payne

Seconded: Cr Wesley Hall

That Council receive and note the Development Services Activities Report for August 2017.

**CARRIED**

**22 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**

**22.1 AUGUST STATEMENT OF RATES AND RECEIPTS**

**RESOLUTION 17/276**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey

That Council receive and note the information contained in the Statement of Rates and Receipts report as at 1 September 2017.

**CARRIED**

**22.2 AUGUST STATEMENT OF BANK BALANCES**

**RESOLUTION 17/277**

Moved: Cr Narelle Payne

Seconded: Cr Wesley Hall

1. That Council receive and note the information contained in the Statement of Bank Balances report as at 31 August 2017

**CARRIED**

**22.3 AUGUST STATEMENT OF INVESTMENTS**

**RESOLUTION 17/278**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey

That Council receive and note the information contained in the Statement of Investments report as at 31 August 2017

**CARRIED**

**22.4 AUGUST INCOME STATEMENT****RESOLUTION 17/279**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council receive and note the information contained in the Income Statement report as at 31 August 2017.

**CARRIED**

**22.5 AUGUST 2017 CAPITAL WORKS PROGRAM****RESOLUTION 17/280**

Moved: Cr Wesley Hall

Seconded: Cr Narelle Payne

1. That Council receive and note the information contained in the Capital Works report as at 31 August 2017.

**CARRIED**

**23 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS****23.1 DECLARATIONS OF INTEREST****RESOLUTION 17/281**

Moved: Cr David Fahey

Seconded: Cr Wesley Hall

That Council note the Disclosure Returns of Councillors and Designated Persons for the 2016-2017 reporting period in accordance with the requirements of Sections 449 and 450A of the Local Government Act, 1993 (NSW).

**CARRIED**

**23.2 COUNCIL COMMITTEE DELEGATES AND STATUS OF SECTION 355 COMMITTEES****RESOLUTION 17/282**

Moved: Cr Jenny Clarke

Seconded: Cr Tracey Lewis

That Council:

1. Confirm the Council Committees as outlined in this report.
2. Thank all the Section 355 Committee community members for their contribution to the shire.
3. Endorse the Instrument of Delegation of Authority to the Section 355 Council Committees

listed in the attachment to this report.

4. Reappoint all existing delegates for the term of this Council and endorse the Executive and community members of each committee as listed in the report.

**CARRIED**

**24 CONFIDENTIAL BUSINESS PAPER REPORTS**

*Item has been considered at another section.*

*Item has been considered at another section.*

**The Meeting closed at 3.31pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 17 October 2017.**

.....  
**GENERAL MANAGER**

.....  
**CHAIRPERSON**