



*Our Ref: CJT/cjt/Folder 1550*

*Contact: Corporate Services*

22 October 2018

Mr Michael Barnes  
NSW Ombudsman  
Level 24  
580 George Street  
SYDNEY NSW 2000

**By email only: [pid@ombo.nsw.gov.au](mailto:pid@ombo.nsw.gov.au)**

Dear Sir

**RE: 2017-2018 PUBLIC INTEREST DISCLOSURE ANNUAL REPORT**

Please find attached Council's annual report in accordance with Section 31 of the Public Interest Disclosure Act 1994, a copy of this report has also been forwarded to the Office of Local Government for the attention of the Minister for Local Government.

For further information please contact Corporate Services by telephone (02) 6959 5510, fax (02) 6959 1884 or Email [council@narrandera.nsw.gov.au](mailto:council@narrandera.nsw.gov.au) .

Yours faithfully

A handwritten signature in black ink, appearing to read "Craig Taylor", is written over a horizontal line.

**Craig Taylor**  
**Governance and Engagement Manager**

Encl.

NARRANDERA SHIRE  
COUNCIL PUBLIC INTEREST  
DISCLOSURES ACT  
ANNUAL REPORT  
1 JULY 2017 – 30 JUNE 2018



NARRANDERA SHIRE COUNCIL

Narrandera Shire Council  
141 East Street  
NARRANDERA NSW 2700  
Tel: 02 6959 5510 Fax: 02 6959 1884  
Email: [council@narrandera.nsw.gov.au](mailto:council@narrandera.nsw.gov.au)

**2017 – 2018 ANNUAL REPORT**

**1. Background**

The Narrandera Shire Council is required to report annually on its obligations under Council Public Interest Disclosures Act 1994 (*PID Act*).

The report must be in accordance with the requirements of section 31 of the *PID Act* and clause 4 of the Public Interest Disclosures Regulation 2011 (*PID Regulation*).

This report is for the period 1 July 2017 to 30 June 2018.

**Statistical Information**

Detail required by clause 4(2)(a) – (c) of the *PID Regulation*, is shown as per the following table:

	<b>1 July 2017 to 30 June 2018</b>
Number of public officials who made PIDs	<b>Nil</b>
Number of PIDs received	<b>Nil</b>
Of PIDs received, number primarily about:	<b>Nil</b>
Corrupt Conduct	<b>Nil</b>
Maladministration	<b>Nil</b>
Serious and substantial waste of local government money	<b>Nil</b>
Government Information contravention	<b>Nil</b>
Local Government pecuniary interest convention	<b>Nil</b>
Number of PIDs finalised	<b>Nil</b>

## **Public Interest Disclosures Internal Reporting Policy (clause 4(2)(d) -PID Regulation)**

Council's current Public Interest Disclosures Internal Reporting Policy and Internal Reporting system was reviewed and adopted on 10 December 2014 and is based on the NSW Ombudsman's model internal reporting policy for local government.

## **Staff Awareness of Public Interest Disclosures Policy (clause 4(2)(e) -PID Regulation)**

All staff, including Councillors, undertook refresher training and information on the PID on 27 March 2014 with this training facilitated by a representative of the Ombudsman's Office.

The need for any further refresher training course has been identified and it is anticipated that this training will be conducted within the 2019 calendar year.

Council in meeting its obligations for staff awareness have:

- Included the Public Interest Disclosures Policy Internal Reporting Policy on the Intranet;
- The Public Interest Disclosures Policy Internal Reporting Policy is provided and explained as part of staff induction for new staff on commencement;
- Provided information to staff when PID training is being conducted in our region;
- All staff underwent training conducted by the Ombudsman's Office in March 2014;
- Placement of Public Interest Disclosure Information on Bulletin Boards;
- Public Interest Disclosure Information placed within Councils staff communique.

