



# Committee Minutes

*S355 & Statutory As Information Only*

## COMBINED

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16 February 2016

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**ITEM NO:** 3.1  
**REPORT FROM:** Executive Services  
**SUBJECT:** STATUTORY AND SECTION 355 COMMITTEES - MINUTES  
OF MEETINGS THAT REQUIRE COUNCILS ENDORSEMENT

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**Submitted to Council's Ordinary Meeting held on:** 16 February 2016

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Minutes from Committee Meetings:

3.1-1	Australia Day Planning Committee	11 January 2016
3.1-2	RAMROC General Managers Meeting	29 January 2016

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**ITEM NO:** 3.1-1  
**REPORT FROM:** Executive Services  
**SUBJECT:** MINUTES – AUSTRALIA DAY PLANNING COMMITTEE  
**MEETING DATE:** 11 January 2016  
**MEETING VENUE:** Narrandera Visitor Information Centre

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**Submitted to Ordinary Council Meeting held on:** 16 February 2016

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Committee Members:

Mayor Cr Clarke, Cr Hall, Bob Manning, Helen McDermott, Beryl Brain, Louise Mulligan, Stephen Targett, Anthony Gibson, Barbara Bryon, Ashleigh Harrison

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*~~ This Item is submitted for Council's Information ~~*

The Chairperson opened the meeting at **5.02pm** and thanked committee members for attending.

**Item 1 - PRESENT:**

Narrandera Shire Councillor	Cr Clarke (Chair)
Representing Committee	Barbara Bryon
Representing Committee	Anthony Gibson
Representing Committee	Beryl Brain
Representing Committee	Helen McDermott
Representing Narrandera Shire Council	Ashleigh Harrison (Events Officer)

Observers Nil

**Item 2 - APOLOGIES:** Cr Hall, Mr Bob Manning, Ms Louise Mulligan, Mr Stephen Targett

**Item 3 - CONFIRMATION of MINUTES of Previous Meeting held 14 December 2015:**

**Moved:** Beryl Brain **Seconded:** Barbara Bryon **CARRIED**

**Item 4 - DECLARATION OF PECUNIARY INTEREST:** No Interest Declared

**Item 5 - BUSINESS ARISING FROM PREVIOUS MINUTES:**

1. Australia Day Activities  
Community groups were invited to host activities for Australia Day. Due to time constraints and prior commitments no additional activities were received for inclusion in the Narrandera Shire Australia Day 2016 program.

#### **Item 6 - UPDATE FROM COUNCIL'S EVENTS OFFICER**

1. Letters have been sent to Narrandera Shire Australia Day Awards 2016 nominees and nominators.
2. The event application documentation has been completed.
3. Narrandera Bakery has generously agreed to donate party pies again.
4. The Narrandera branch of the Commonwealth Bank has generously allowed the Committee to display the entries for the colouring in competition in their front windows.
5. The Australia Day Program information has been placed on Council's website.
6. An advertisement will be placed in the Narrandera Argus and a media release written advertising Narrandera Shire's Australia Day activities.
7. Narrandera Shire's Australia Day activities will also be advertised on Facebook.
8. Mr Ron Williams supported by Ms Rachel Williams will give the Welcome to Country and Mr Michael Lyons will play the didgeridoo at the Australia Day Ceremony in the Marie Bashir Park.

#### **Item 7 - PROGRAM OF ACTIVITIES**

The draft Australia Day program was reviewed and pre-print changes agreed.

#### **Item 8 - AMBASSADOR DINNER**

1. The Committee discussed who they should invite as the two (2) guests of honour to the Australia Day Ambassador Dinner.
2. The invitations to the Ambassador dinner will be sent out later this week.

#### **Item 9 - AMBASSADOR DETAILS**

1. Narrandera Shire's Australia Day Ambassador will be arriving with his wife on Monday 25 January 2016 and will depart on Tuesday 26 January 2016.
2. Accommodation has been confirmed for the Australia Day Ambassador and his wife.
3. The Australia Day Ambassador will attend the luncheon in Grong Grong.

#### **GENERAL BUSINESS:**

1. Australia Day Ambassador Dinner  
The Australia Day Ambassador dinner will be more formal this year with a number of speeches to be made.
2. Australia Day  
The Committee will meet in the Marie Bashir Park on the morning of Australia Day to assist with the site set up and smooth running of the event.
3. Presentation of Australia Day Awards
  - a. All of the Australia Day award nominees will be announced and presented certificates prior to the recipient for that category being announced.

*\*\* At this point, time being **6pm**, Anthony Gibson left the meeting.*

- b. Mayor Cr Clarke notified the Australia Day Planning Committee that she will present a special award at the Australia Day Ceremony in the Marie Bashir Park.

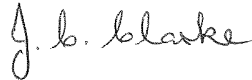
**CORRESPONDENCE:** Nil

**ATTACHMENTS:** Nil

**NEXT MEETING:** Monday, 8 February, **5pm**, Narrandera Visitor Information Centre

**MEETING CLOSED:** 6.05pm

Approved by Chairperson:



MS/ah – CM/16-2 & ED/1645

**RECOMMENDED:**

That Council receive and note the Minutes of the Australia Day Planning Committee Meeting of 11 January 2016.

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**ITEM NO:** 3.1-2  
**REPORT FROM:** Executive Service's Department  
**SUBJECT:** MINUTES - RIVERINA AND MURRAY REGIONAL ORGANISATION OF COUNCILS (RAMROC) – GENERAL MANAGERS GROUP  
**MEETING DATE:** 29 January 2016  
**MEETING VENUE:** Jerilderie Shire Council

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**Submitted to Ordinary Council Meeting held on:** 16 February 2016

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Committee Members:

General Managers from the RAMROC Organisation of Councils, being - Albury City, Balranald, Berrigan, Carrathool, Conargo, Corowa, Deniliquin, Greater Hume Shire, Griffith City, Hay, Jerilderie, Leeton, Murray, Murrumbidgee, Narrandera, Urana, Wakool and Wentworth Councils.

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*~~ This Item is submitted for Council's Information ~~*

**PURPOSE:**

The purpose of this report is to provide Council information on the Riverina and Murray Regional Organisation of Councils (RAMROC) General Managers (GM's) Group meeting.

**BACKGROUND:**

The Riverina and Murray Regional Organisation of Councils (RAMROC) General Managers (GM's) Group consists of adjoining councils in the Riverina and Murray areas and meets quarterly, prominently at Jerilderie Shire Council.

A meeting was held on Friday 29 January 2016 with Narrandera Shire Council being represented by the Chief Executive Officer; Judy Charlton.

**PROPOSAL:**

It is proposed that Council receive and note the Minutes of the RAMROC GM's Group Meeting that was held at Shire Council offices at Jerilderie on Friday 29 January 2016.

**ATTACHMENTS:**

1. Minutes of the RAMROC GM's Group meeting

**RECOMMENDED:**

That Council receive the Minutes of the RAMROC General Manager's Group Meeting held on Friday 29 January 2016.

**MINUTES OF THE RAMROC GENERAL MANAGERS GROUP MEETING HELD AT JERILDERIE SHIRE COUNCIL CHAMBERS ON FRIDAY 29<sup>TH</sup> JANUARY 2016 AT 9.30 AM**

**PRESENT:** Frank Zaknich (Albury), Steve Pinnuck (Greater Hume), Judy Charlton (Narrandera) Allen Dwyer (Hay), Aaron Drenovski (Balranald), Barry Barlow (Conargo Shire), Phil Marshall and Ken Murphy (Carrathool), Adrian Butler (Urana), Craig Moffitt (Jerilderie), Jackie Kruger (Leeton), Lea Rosser (Wakool); Brett Stonestreet (Griffith City) and Ray Stubbs (Executive Officer)

**WELCOME**

The Executive Officer welcomed Phil Marshall as the recently appointed General Manager at Carrathool Shire and Lea Rosser as Acting General Manager at Wakool Shire

**1. APOLOGIES**

Peter Kozlowski (Wentworth), Rowan Perkins (Berrigan), Chris Gillard (Corowa), Margot Stork (Murray) and Des Bilske (Deniliquin)

**RESOLVED** that the apologies be accepted

**2. MINUTES OF THE GENERAL MANAGERS GROUP MEETING – 17<sup>TH</sup> JULY 2015**

**RESOLVED** that the Minutes of the meeting held on Friday 17<sup>th</sup> July 2015 be confirmed

**3. MATTERS ARISING FROM MINUTES OF 17<sup>TH</sup> JULY 2015**

There were no matters arising from the 17 July meeting

**4. DRAFT RAMROC STRATEGIC AND OPERATIONAL PLAN 2016-2018**

The Executive Officer submitted for discussion and feedback a draft Strategic and Operational Plan for RAMROC activities for a three year period 2016 to 2018, noting that the State Government proposes to legislate the establishment of new Joint Organisations across the State from 2016, which will potentially result in the phasing out of RAMROC in its current form.

**RESOLVED** that the draft RAMROC Strategic and Operational Plan 2016-2018 be adopted and referred to the next RAMROC Board Meeting for formal adoption

**5. FIT FOR THE FUTURE – MINISTER’S MERGER PROPOSALS**

Consideration was given to the Executive Officer’s Report in relation to merger proposals affecting nine Councils throughout the RAMROC region and to the pending Final Report of the Pilot Joint Organisations and the proposed inviting of Expressions of Interest by the NSW Government for “Early Starter” Joint Organisations.

**RESOLVED** that it be recommended to the RAMROC Board that at the appropriate time an Expression of Interest be lodged with the State Government for RAMROC’s proposed Murray and Murrumbidgee Joint Organisation (MAMJO) to be selected as one of the two “Early Starter” Joint Organisation

**FURTHER RESOLVED** that RAMROC make representations to the Premier and Minister for Local Government, as well as to the appointed Delegates reporting on the Minister’s merger proposals, drawing attention to the broad range and complexity of specific transitional issues that will need to be addressed by Councils involved in a merger and requesting that sufficient time be allowed to address those issues between the date of the Governor’s Proclamation and the scheduled commencement date of the newly merged Entity

**FURTHER RESOLVED** that it be recommended to the RAMROC Executive Committee that the 10<sup>th</sup> February RAMROC meeting be postponed until the first Wednesday in March to allow time for further information being received regarding the proposed EOI process for Early Starter Joint Organisations and the Final Report of the five Pilot Joint Organisations

## **6. REVIEW OF LOCAL GOVERNMENT ACT DEVELOPMENT – PHASE 1 CONSULTATION**

The Office of Local Government has now released an Explanatory Paper on Phase 1 Development of proposed amendments to the Local Government Act 1993 and has invited feedback by 15<sup>th</sup> March 2016.

The Executive Officer reported on the proposed amendments to the Act, which were discussed by General Managers Group, with a number of matters being identified for comments back to OLG.

**RESOLVED that Councils' General Managers provide any specific comments to the Executive Officer, for inclusion in a RAMROC submission to be lodged in response to the OLG Review of the Local Government Act Explanatory Paper**

## **7. RAMROC REGIONAL FREIGHT TRANSPORT PLAN**

A RAMROC Freight Transport Plan has been prepared under the direction of the Engineers Group. The project has investigated, detailed and mapped the freight infrastructure network demands from a regional perspective.

The final draft of the Plan was distributed to Member Councils in December 2015 and subject to any further amendments will now be finalised and submitted to the next RAMROC meeting for formal endorsement..

Brad Ferris Director Engineering at Albury City Council provided an overview of the key issues addressed by the Plan, which has identified 63 freight corridors and 157 constraints which need to be removed in order to achieve maximum efficiency in the freight transport network.

**RESOLVED that the draft RAMROC Freight Transport Plan, subject to a small number of identified additions, be approved and referred to the next RAMROC Meeting for formal endorsement**

**FURTHER RESOLVED that RAMROC acknowledge the excellent work of the Engineers Group in the development of the Freight Transport Plan**

## **8. REDISTRIBUTION OF FEDERAL ELECTORAL BOUNDARIES FOR FARRER AND RIVERINA**

The Australian Electoral Commission has announced the final outcomes of its deliberations on the boundaries and names of the 47 Electoral Divisions in NSW, which has made a number of significant changes to both Farrer and Riverina Divisions. The Executive Officer reported on the new boundaries of the Divisions, and the Division names will remain the same

**RESOLVED that the Executive Officer's report be received and noted**

## **9. NSW OFFICE OF ENVIRONMENT AND HERITAGE – ENABLING REGIONAL ADAPTATION WORKSHOPS FOR THE RIVERINA MURRAY REGION**

The NSW Office of Environment and Heritage has convened workshops in Jerilderie and Wagga Wagga on 11<sup>th</sup> and 12<sup>th</sup> February 2016. The workshops are entitled "Using local knowledge to build resilience to climate change" and Councils' senior engineering, planning and sustainability officials are strongly encouraged to participate.

**RESOLVED that the workshop information be noted and that Council Officer participation be encouraged**

## **10. SOLAR ENERGY APPLIANCES PACKAGE FOR RAMROC COMMUNITIES**

Consideration was given to a report by the Executive Officer concerning the potential for RAMROC towns and communities to participate in a program of installation of affordable solar energy technology appliances on a group basis, following an approach from a local group of solar energy entrepreneurs.



**RESOLVED that this form of community benefit concept is best left to the already established solar energy commercial providers and market forces.**

**FURTHER RESOLVED that the opportunity for group procurement by Councils for solar energy installations in Council buildings and other infrastructure facilities be referred to the RAMROC Procurement Group for its consideration**

## **11. WORKING GROUP MINUTES**

The Minutes of the following Working Group Meetings were submitted for information and discussion:-

- 11.1 RAMROC Engineers Group - 4<sup>th</sup> November 2015
- 11.2 RAMROC Riverina Waste Management Group - 2<sup>nd</sup> December 2015
- 11.3 RAMROC Murray Waste Management Group - 4<sup>th</sup> December 2015

**RESOLVED that the Minutes of the Working Group meetings be noted and that the actions taken therein be endorsed**

## **12. GENERAL BUSINESS ITEMS**

### **12.1 Depreciation of Road Assets**

Ken Murphy referred to the need for consistency of depreciation rates for Council owned roads and comparisons with RMS depreciation rates. It was noted that a number of RAMROC Councils and the Engineers Group are working in this issue with Consultants Jeff Roorda and Associates.

### **12.2 Drug and Alcohol Policies**

Allen Dwyer raised the matter of Councils' policies and practices in relation to drug and alcohol testing of employees. A number of General Managers spoke about their respective policies and procedures, particularly in relation to random testing and documentation will be made available through the GMs network

### **12.3 Support for General Managers and Officers involved in Fit for the Future Council mergers**

Frank Zaknich referred to the importance of maintaining contact and providing informal support to Councils' GMs and other staff affected by mergers that are being implemented under the Fit for the Future program. For example, an informal social evening/dinner for the General Managers Group was suggested as one potential way of networking and providing support.

The Executive Officer will liaise further with General Managers to develop initiatives that will provide a pathway of ongoing contact and support.

### **12.4 Fit for the Future – Progress on Far West region Initiative**

Aaron Drenovski provided a status report on the State Government's Far West Region initiative. He advised that currently there is a strong focus on the Local Government sector, particularly opportunities for resource sharing of functions and activities and in regard to indigenous issues. Aaron also advised that detailed proceedings of the Initiative's Advisory Committee are bound by confidentiality provisions.

### **12.5 FFF Merger Proposals – Support from United Services Union and LGNSW**

Craig Moffitt referred to the Government's merger proposals affecting Jerilderie Shire and in particular action being taken by his Council to advocate that Jerilderie Shire not be split and that the whole of the Shire be merged with Murrumbidgee Shire. Craig advised that Council is appreciative of the strong support being demonstrated by officials from LGNSW and the United Services Union.

There being no further business the meeting concluded at 12.25 pm