

AUSTRALIAN CITIZENSHIP

ES190



NARRANDERA SHIRE COUNCIL POLICY

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AUSTRALIAN CITIZENSHIP

Policy No:	ES190
Policy Title:	Australian Citizenship
Section Responsible:	Executive Services
Minute No:	
MagiQ No:	8380
Next Review Date:	December 2020

Preamble

Citizenship ceremonies are public, ceremonial occasions, which provide an important opportunity to formally welcome new citizens as full members of the Australian community.

To reflect the significance of the occasion, citizenship ceremonies are formal and meaningful occasions, conducted with dignity and due ceremony and designed to impress upon candidates the responsibilities and privileges of Australian citizenship.

Scope

This policy applies to the Mayor and elected members, and employees of the Shire of Narrandera.

Purpose / Objectives

This policy set out the responsibilities of the Narrandera Shire Council in relation to the conduct of citizenship ceremonies.

Statement

The Mayor of the Narrandera Shire Council is the presiding officer. In the event that the Mayor is not available, the Deputy Mayor, acting for the Mayor, may fill the role of presiding officer. Should the Deputy Mayor also be unavailable, the General Manager will conduct the ceremony as required.

The ceremony will be conducted in accordance with the Department of Immigration and Citizenship's guidelines.

Private ceremonies will be arranged as required where candidates are able to provide a valid reason.

Council's Role

Narrandera Shire Council will conduct public citizenship ceremonies as required.

- Ceremonies to be organised at a mutually convenient time and place.
- A general invitation will be extended to the family and friends of intended recipients.
- Along with the Citizenship Certificate a token gift to be presented on behalf of the Narrandera Shire.
- Local Media to be invited if appropriate.
- Where appropriate public ceremonies should be linked to other community activities such as Council meetings, annual festivals or Australia Day and be advertised.

Legislation

Australian Citizenship Act 1948, Australian Citizenship Regulations 1960

References

Australian Citizenship Ceremonies Code – *Commonwealth of Australia, 2003*

Associated Procedures

Citizenship Ceremonies Procedure

Policy History

Adopted	29 April 1997
Reviewed	21 June 2005
Amended	17 February 2009
Adopted	2 October 2018



Signed General Manager

Date 2 October 2018