



MINUTES

Ordinary Council Meeting

15 May 2018

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 15 MAY 2018 AT 2PM**

The Mayor declared the meeting opened at **2.05pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr David Fahey, Cr Narelle Payne, Cr Kevin Morris, Cr Tracey Lewis, Cr Tammy Galvin, Cr Barbara Bryon, Cr Jenny Clarke

In Attendance

Julian Geddes (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), George Cowan (General Manager), Vicki Maher (Minute Taker), Tiffany Thornton (Minute Taker), Edwina Foley (CO)

5 APOLOGIES

RESOLUTION 18/089

Moved: Cr Jenny Clarke
Seconded: Cr Narelle Payne

That leave of absence from Cr Wesley Hall be received and accepted.

CARRIED

6 DECLARATIONS OF INTEREST

Cr Tracey Lewis declared a Significant Non Pecuniary Interest in item 19.2 Narrandera Lizards- Request to Waiver Fees and Charges under the Local Government Act as *I am the Secretary of Narrandera Lizards* and will leave the meeting during debate or discussion on the matter.

7 PUBLIC QUESTION TIME

SUSPENSION OF STANDING ORDERS

RESOLUTION 18/090

Moved: Cr Tracey Lewis
Seconded: Cr David Fahey

A motion was moved that Council suspend standing orders.

CARRIED

8 PRESENTATIONS BY THE PUBLIC

Nil

9 PRESENTATIONS BY STAFF AND CONTRACTORS

9.1 PRESENTATION ON ECOTOURISM AND “WHAT IT MEANS TO NARRANDERA”

Late Update – This item has been rescheduled until 19 June Meeting. The General Manager gave a brief overview of the matter.

9.2 PRESENTATION OF CERTIFICATE OF APPRECIATION

A Certificate of Appreciation has been received from Gold Coast 2018 XXI Commonwealth Games Queens Baton Relay.

General Manager; Mr George Cowan, presented the Certificate of Appreciation to Mayor Kschenka for displaying in the Mayoral Office.

RESUMPTION OF STANDING ORDERS

RESOLUTION 18/091

Moved: Cr Narelle Payne

Seconded: Cr David Fahey

A motion was moved that Council resume standing orders.

CARRIED

MOTION

RESOLUTION 18/092

Moved: Cr Jenny Clarke

Seconded: Cr Narelle Payne

That Council endorse Item 24.3 - Sale of 17 Driscoll Road- Red Hill Industrial Estate to the 15 May 2018 Agenda for consideration as it is a matter of urgency.

CARRIED

10 CONFIRMATION OF MINUTES

RESOLUTION 18/093

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke

That the minutes of the Ordinary Council Meeting held on 17 April 2018 be confirmed.

CARRIED

11 MAYORAL REPORT

11.1 MAYORAL MONTHLY REPORT MAY 2018

RESOLUTION 18/094

Moved: Cr Neville Kschenka

Seconded: Cr Jenny Clarke

1. That the Mayoral Monthly Report for May 2018 be received and noted.

CARRIED

12 NOTICES OF RESCISSION

Nil

13 NOTICES OF MOTION

Nil

14 COUNCILLOR REPORTS

Nil

15 COMMITTEE REPORTS

15.1 MINUTES - PARKSIDE COTTAGE MUSEUM COMMITTEE - 21 MARCH 2018

RESOLUTION 18/095

Moved: Cr Barbara Bryon

Seconded: Cr Tammy Galvin

1. That the Minutes of the Parkside Cottage Museum Committee held on Wednesday 21 March 2018 be received and noted.

Minutes contain no committee resolutions for Council endorsement.

CARRIED

15.2 MINUTES - NARRANDERA - LEETON SHIRE COUNCILS JOINT AIRPORT MANAGEMENT COMMITTEE - 9 APRIL 2018

RESOLUTION 18/096

Moved: Cr Narelle Payne

Seconded: Cr David Fahey

1. That the Minutes of the Narrandera - Leeton Shire Councils Joint Airport Management Committee held on Monday 9 April 2018 be received and noted.

CARRIED

15.3 MINUTES - LAKE TALBOT ENVIRONS ADVISORY COMMITTEE - 12 APRIL 2018

RESOLUTION 18/097

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

1. That the Minutes of the Lake Talbot Environs Advisory Committee held on Thursday 12 April 2018 be received and noted.

Minutes contain no committee resolutions for Council endorsement.

CARRIED

15.4 MINUTES - JOHN O'BRIEN FESTIVAL ORGANISING COMMITTEE - 16 APRIL 2018**RESOLUTION 18/098**

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

1. That the Minutes of the John O'Brien Festival Organising Committee held on Monday 16 April 2018 be received and noted.
2. The motion was moved to discontinue the organisation of the Narrandera John O'Brien Bush Festival as a Narrandera Shire Council Section 355 committee.

CARRIED**15.5 MINUTES - JOHN O'BRIEN FESTIVAL ORGANISING COMMITTEE - 7 MAY 2018****RESOLUTION 18/099**

Moved: Cr Barbara Bryon

Seconded: Cr Tracey Lewis

1. That the Minutes of the John O'Brien Festival Organising Committee held on Monday 7 May 2018 be received and noted.
2. Narrandera John O'Brien Bush Festival Organising Committee revoted on the motion from the minutes dated 16 April 2018 to become incorporated, vote was in favour of becoming incorporated.

CARRIED**16 OUR COMMUNITY****16.1 SECTION 355 COMMITTEE PROPOSED TERMS OF REFERENCE****RESOLUTION 18/100**

Moved: Cr Jenny Clarke

Seconded: Cr Narelle Payne

1. That Council adopt the proposed terms of reference for the Section 355 and Advisory committees:
 - (a) Terms of reference for Section 355 Committees:
 - (i) Arts and Culture Committee
 - (ii) Railway Station Facility Management Committee
 - (iii) Bettering Barellan Committee
 - (iv) Grong Grong Community Committee
 - (v) Koala Regeneration Committee
 - (b) Terms of reference for Advisory Committees:

- (i) Lake Talbot Environs Committee
- (ii) Parks and Gardens Advisory Committee
- (iii) Sports Facility Advisory Committee
- (iv) Sports Stadium Advisory Committee

CARRIED

16.2 POLICY REVIEW

RESOLUTION 18/101

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

1. Policies to be reviewed and endorsed by Council:
 - (a) Policy Review- CS50 Credit Card
 - (b) Policy Review- CS220 Councillor Records Management
 - (c) Policy Review CS130 Community Transport and Home Support
 - (d) Policy Review- HRC008 Computer Desktop and Wallpaper Images Policy
 - (e) Policy Review- ES110 Closed Circuit Television (CCTV) Policy
 - (f) Policy Review- CS250 Information Systems Security Policy
 - (g) Policy Review- CS210 Pensioner Concession Policy

CARRIED

17 OUR ENVIRONMENT

Nil

18 OUR ECONOMY

18.1 SUPPORT FOR PLAINS WATER PROJECT

MOTION

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke

That Council:

1. Receive and note the report in relation to the Droughtmaster Project, an initiative of Plains Water Ltd that has the potential to generate enormous value at Grong Grong and in the Narrandera LGA generally.
2. Provide a letter of support to Plains Water Ltd indicating that Council will join a consortium to lodge an application under the NSW Government's Safe and Secure Water program to ensure compliance with the program's eligibility criteria.

RESOLUTION 18/102**AMENDMENT**

Moved: Cr David Fahey

Seconded: Cr Kevin Morris

That Council receive and note the report in relation to the Droughtmaster Project.

CARRIED

19 OUR INFRASTRUCTURE**19.1 PROPOSED AMBULANCE RADIO TOWER FACILITY - NARRANDERA LEETON AIRPORT****RESOLUTION 18/103**

Moved: Cr David Fahey

Seconded: Cr Narelle Payne

That Council

1. Receive and note the report in relation to the proposed NSW Ambulance radio tower facility to be located at Narrandera – Leeton Airport.
2. Subject to final approval by Airservices Australia and CASA authorise the General Manager to enter into a licence agreement with NSW Ambulance in relation to the proposed Ambulance radio tower facility.
3. Approval is given to affix the Common Seal of Council, if required, to this and any future documentation relating to this matter.

CARRIED

At 2:52 pm, Cr Tracey Lewis, after earlier declaring an Interest in Item 19.2, vacated the Chambers during discussions and voting on the matter

19.2 NARRANDERA LIZARDS - REQUEST TO WAIVER FEES AND CHARGES**RESOLUTION 18/104**

Moved: Cr Tammy Galvin

Seconded: Cr Narelle Payne

1. That Council make donations of \$450 to the Narrandera Lizards and \$610 to the Barellan Rams to pay venue hire at the Narrandera and Barellan sportsgrounds for each of the reformed clubs inaugural home games.
2. The funds to be drawn from the Mayor and General Managers Financial Assistance Fund.

CARRIED

At 3pm, Cr Tracey Lewis returned to the meeting.

19.3 INTEGRATED WATER CYCLE PROJECT REFERENCE GROUP**RESOLUTION 18/105**

Moved: Cr Narelle Payne

Seconded: Cr Kevin Morris

1. That Council

- (a) Establish the Narrandera Integrated Water Cycle Project Reference Group
 - (i) Appoint three (3) Councillor delegates to the reference group (one to act as chair)
 - (ii) Authorise the appointment of three (3) community representatives to the group
 - (iii) Invite the relevant Government Departments to provide representatives

CARRIED

RESOLUTION 18/106

Moved: Cr Narelle Payne

Seconded: Cr Kevin Morris

That Councillors Morris, Galvin, Clarke and Lewis be duly elected as Council delegates to the Narrandera Integrated Water Cycle Project Reference Group.

CARRIED

20 OUR CIVIC LEADERSHIP**20.1 EXHIBITION OF DRAFT DELIVERY PROGRAM 2018-2022 AND DRAFT OPERATIONAL PLAN 2018-2019****RESOLUTION 18/107**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

1. That Council:

- (a) Adopt for the purpose of public comment the Draft Delivery Program 2018-2022 and the Draft Operational Plan 2018-2019.
- (b) Following the 28 day public exhibition period, Council further consider the documents in conjunction with any public comments or submissions received at its 19 June 2018 meeting for the purpose of adoption prior to 30 June 2018.

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

21.1 APRIL DEVELOPMENT SERVICES ACTIVITIES

RESOLUTION 18/108

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

1. That Council receive and note the Development Services Activities Report for April 2018.

CARRIED

21.2 JOINT REGIONAL PLANNING PANELS

RESOLUTION 18/109

Moved: Cr David Fahey

Seconded: Cr Tammy Galvin

That Council:

1. Elect a Councillor delegate to the Joint Regional Planning Panel.
2. Councillor Galvin was duly elected as Council's delegate to the Joint Regional Planning Panel.

CARRIED

22 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

22.1 APRIL STATEMENT OF INVESTMENTS

RESOLUTION 18/110

Moved: Cr Narelle Payne

Seconded: Cr Kevin Morris

1. That Council receive and note the information contained in the Statement of Investments report as at 30 April 2018.

CARRIED

22.2 APRIL CAPITAL WORKS PROGRAM**RESOLUTION 18/111**

Moved: Cr Barbara Bryon

Seconded: Cr David Fahey

1. That Council receive and note the information contained in the Capital Works report as at 30 April 2018.

CARRIED**22.3 APRIL INCOME STATEMENT****RESOLUTION 18/112**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

1. That Council receive and note the information contained in the Income Statement report for the period ending 30 April 2018.

CARRIED**22.4 APRIL STATEMENT OF BANK BALANCES****RESOLUTION 18/113**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

1. That Council receive and note the information contained in the Statement of Bank Balances report as at 30 April 2018.

CARRIED**22.5 APRIL STATEMENT OF RATES AND RECEIPTS****RESOLUTION 18/114**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

1. That Council receive and note the information contained in the Statement of Rates and Receipts report as at 1 May 2018.

CARRIED

22.6 MARCH 2018 QUARTERLY BUDGET REVIEW

RESOLUTION 18/115

Moved: Cr David Fahey
Seconded: Cr Narelle Payne

1. That Council receive, note and adopt the information and variations contained in the March Quarterly Review.

CARRIED

22.7 DRAFT OPERATIONAL PLAN 2018-2028

RESOLUTION 18/116

Moved: Cr Tracey Lewis
Seconded: Cr Kevin Morris

That Council endorse the recommendations identified as A B C D E F G H I J K and L as presented for Public Exhibition for a period of 28 days commencing Thursday 17 May 2018.

CARRIED

23 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

24 CONFIDENTIAL BUSINESS PAPER REPORTS**RESOLUTION 18/117**

Moved: Cr Barbara Bryon
Seconded: Cr David Fahey

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

24.1 Minutes - Economic Taskforce Committee - 23 April 2018

This matter is considered to be confidential under Section 10A(2) - di, dii and diii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, information that would, if disclosed, confer a commercial advantage on a competitor of the council and information that would, if disclosed, reveal a trade secret.

24.2 Sale of Land for Overdue Rates

This matter is considered to be confidential under Section 10A(2) - b and g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer and advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

24.3 Sale of 17 Driscoll Road- Red Hill Industrial Estate

This matter is considered to be confidential under Section 10A(2) - b and g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer and advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

CARRIED

24.1 MINUTES - ECONOMIC TASKFORCE COMMITTEE - 23 APRIL 2018**RESOLUTION 18/118**

Moved: Cr David Fahey
Seconded: Cr Jenny Clarke

1. That the Confidential Minutes of the Economic Taskforce Committee held on Monday 23 April 2018 be received and noted.

CARRIED

24.2 SALE OF LAND FOR OVERDUE RATES**RESOLUTION 18/119**

Moved: Cr Kevin Morris
Seconded: Cr Jenny Clarke

That Council:

1. Receive and note the report on Sale of Land for Overdue Rates.
2. Consider any arrangement that may be presented to allow the Council to be paid amounts outstanding.

CARRIED

24.3 SALE OF 17 DRISCOLL ROAD- RED HILL INDUSTRIAL ESTATE

RESOLUTION 18/120

Moved: Cr Jenny Clarke

Seconded: Cr Tracey Lewis

1. Accept the offer of \$27,000 for Lot 163, 17 Driscoll Road, Narrandera, noting the conditions stipulated, and reported here, as stated by the proponent Orchard Grace Pty Ltd for Orchard Trust as follows:
 - (a) Six (6) month settlement (to allow sufficient time for a DA to be lodged and approved)
 - (b) The sale is subject to a development application being approved to allow construction of a mini storage facility.
 - (c) Access is allowed so that relevant professionals can access the block to enable preparation of a professionally informed DA.
- (d) Approval is given to affix the Common Seal of Council, if required, to this and any future documentation relating to this matter. In Favour: Crs Neville Kschenka, David Fahey, Narelle Payne, Kevin Morris, Tracey Lewis, Tammy Galvin, Barbara Bryon and Jenny Clarke

Against: Nil

CARRIED 8/0

RESOLUTION 18/121

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council moves out of Closed Council into Open Council.

CARRIED

The Meeting closed at 4.15pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 June 2018.

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GENERAL MANAGER

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CHAIRPERSON