



ORDINARY

Business Paper

16 August 2016





Councillors of the Narrandera Shire

Dear Councillors

Notice is hereby given that the Ordinary Meeting of the Narrandera Shire Council will be held in the Council Chambers on:

Tuesday 16 August 2016 at 5pm

Following the conclusion of the Ordinary Council meeting, the “End of Term” Councillors Dinner will commence at approximately

6/6.30pm at:

The Lazy Lizard – Gateway Motel

Yours faithfully

A handwritten signature in black ink that reads 'JCharlton'.

Judy Charlton
Chief Executive Officer

NARRANDERA SHIRE COUNCIL

PLEASE NOTE:

These dates are provided as A GUIDE ONLY that are indicative at time of printing, and may be subject to alteration. Please check with the office prior to attendance at any Committee meeting that you are not a member of.

| <i>Italics - Tentative</i> | | | |
|--|---|--|---------------|
| August - 2016 | | | |
| | | | |
| 16 | Council Workshop | | 1pm |
| 16 | Council Ordinary Meeting | | 5pm |
| 18 | Mayor & CEO Segment on Spirit FM | | 8.30am |
| | | | |
| September - 2016 | | | |
| | | | |
| 5 | Narrandera Arts and Community Centre Committee | | 5.30pm |
| 9 | Murray Darling Association Region 9 | | 10am |
| 13 | Noxious Weeds Advisory Committee | | 6pm |
| September Council Meetings Date Change endorsed 19 July 2016 | | | |
| 27 | Council Workshop | | 9am |
| 27 | Council Ordinary Meeting | | 5pm |
| 29 | Mayor & CEO Segment on Spirit FM | | 8.30am |
| | | | |
| October - 2016 | | | |
| | | | |
| 11 | Local Emergency Management Committee | | 9.30am |
| October Council Meeting Date Change endorsed 9 December 2015 | | | |
| 11 | Council Workshop | | 9am |
| 11 | Council Ordinary Meeting | | 5pm |
| 12 | Internal Audit Committee | | 11am |
| 13 | Mayor & CEO Segment on Spirit FM | | 8.30am |
| | | | |
| November - 2016 | | | |
| | | | |
| tbc | Narrandera Floodplain Risk Management Committee | | |
| 15 | Council Workshop | | 9am |
| 15 | Council Ordinary Meeting | | 5pm |
| 15 | Mayor & CEO Segment on Spirit FM | | 8.30am |
| | | | |
| December - 2016 | | | |
| | | | |
| 9 | Murray Darling Association Region 9 | | 10am |
| December Council Meeting Date Change endorsed 9 December 2015 | | | |
| 14 | Council Workshop | | 9am |
| 14 | Council Ordinary Meeting | | 5pm |
| 15 | Mayor & CEO Segment on Spirit FM | | 8.30am |
| | | | |
| 23 | NSC OFFICE CLOSURES FOR 2016 | | 4.30pm |

AGENDA

Opening

Housekeeping

Disclosure of Political Donations

✚ *No Political Disclosures at time of printing*

Present

Apologies

✚ *Cr Morris*

Public Question Time

✚ *No Requests for Public Question Time for this month*

Presentations

✚ Suspend Standing Order

1. *Emeritus Award presented to Mayor Cr Jenny Clarke*
2. *Certificates of Appreciation to all Councillors for the 2012/2016 Term*

✚ Resume Standing Orders

Declarations of Interest

✚ *No Declarations at time of printing*

Confirmation of Minutes

✚ *Ordinary Meeting of Council – 19 July 2016*

Block Vote – Items Listed for Consideration

✚ *Suggested Items will be Provided to Councillors*

1. Mayoral Report

1.1 July / August Mayoral Report

11

2. Notices of Motion

✚ *No Reports Listed at time of Printing*

| | | |
|-----------|--|----|
| 3. | <u>Committee Reports</u> | |
| 3.1 | Statutory and Section 355 Committee Minutes for Information that require Council's Endorsement | 16 |
| 3.2 | John O'Brien Festival Organising Committee - 25 July 2016 | 17 |
| 3.3 | Narrandera Arts and Community Centre Committee - 1 August 2016 | 21 |
| 3.4 | Narrandera Leeton Airport Management Committee - 2 August 2016 | 25 |

Business Paper Items:

4. A Strong and Resilient Community and Sustainable Environment

 *No Reports Listed at time of Printing*

5. A Growing Economy

 *No Reports Listed at time of Printing*

6. Quality and Sustainable Infrastructure

 *No Reports Listed at time of Printing*

7. Efficient and Responsive Service

 *No Reports Listed at time of Printing*

8. Trusted and Effective Government

| | | |
|-----|---|----|
| 8.1 | 2013-2017 Delivery Program - 30 June 2016 Quarterly Review Report | 37 |
| 8.2 | Disclosure Returns By Councillors and Senior Officers | 41 |
| 8.3 | Results of 2016 Community Survey | 44 |
| 8.4 | End of Term Report 2012-2016 | 50 |

9. Statutory & Compulsory Reporting

9.1. Development Applications

| | | |
|-------|--------------------------------------|----|
| 9.1.1 | July Development Services Activities | 54 |
|-------|--------------------------------------|----|

9.2. Financial / Audit

| | | |
|-------|--------------------------------------|----|
| 9.2.1 | July Statement of Rates and Receipts | 58 |
| 9.2.2 | July Statement of Bank Balances | 59 |
| 9.2.3 | July Statement of Investments | 60 |
| 9.2.4 | July Income Statement | 63 |
| 9.2.5 | July Capital Works Program | 66 |

9.3. Other

 No Reports Listed at time of Printing

Public Meeting Closes

At this point, members of the Gallery and Press are advised that Council will now move into Closed Session of Council for the consideration of the Confidential Items.

They are asked to leave the Chambers and advised that they may return to the Chambers if they wish, upon resumption of Open Council.

10. Confidential Business Paper Items

10.1 Minutes - Narrandera and Leeton Visitor Services
Steering Committee Meeting - 9 May 2016

75

Justification For Inclusion In Committee: 10a (2)(c)

; Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting business or proposes to conduct business

The following public interest test has been applied:-

Considerations for disclosure: Accountability, Operations of Council and Transparency.

Considerations against disclosure: Could prejudice the integrity of the decision making process.

Decision: Non-Disclosure.

Return to Public Meeting

At this point, members of the Gallery and Press may return to the Chambers for the conclusion of the meeting.

Close

Persons are advised that under the Local Government Act, 1993 and Regulations a person may NOT tape record the proceeding of a meeting of a Council, Committee or Workshop without the authority of the Council.

"Tape record" includes a video camera and electronic device capable of recording speech.
Mobile phones are to be switched off so as not to disrupt the meeting.

ETHICAL DECISION MAKING & CONFLICT OF INTEREST

A Guiding Checklist for Councillors, Officers & Community Committees

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter I am officially involved in?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during Office Hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and codes.

Contact

Narrandera Shire Council

ICAC
Toll Free

Office of Local Government

NSW Ombudsman
Toll Free

Phone

02-6959 5510

02-8281 5999
1800 463 909

02-4428 4100

02-8286 1000
1800 451 524

Email

council@narrandera.nsw.gov.au

icac@icac.nsw.gov.au

olg@olg.nsw.gov.au

nswombo@ombo.nsw.gov.au

COMMUNITY STRATEGIC PLAN

Key Directions

Agenda Section 4 ~ A Strong and Resilient Community and Sustainable Environment

- 1.1 A Positive and Supportive Community
- 1.2 A Community that Celebrates Together
- 1.3 A Community that is Engaged and Empowered
- 1.4 Respect and Protection of our Natural Environment

Agenda Section 5 ~ A Growing Economy

- 2.1 A Strong and Resilient Local Economy
- 2.2 A Thriving Tourism Sector
- 2.3 A Profitable and Growing Business and Industry Community
- 2.4 A Skilled and Qualified Workforce
- 2.5 A Sustainable and Profitable Agricultural Sector

Agenda Section 6 ~ Quality and Sustainable Infrastructure

- 3.1 Infrastructure that Supports our Daily Life
- 3.2 Well Planned and Well Maintained Community Infrastructure
- 3.3 Infrastructure that Supports our Community Identity
- 3.4 Infrastructure that Encourages Growth
- 3.5 A Safe and Accessible Shire to Travel

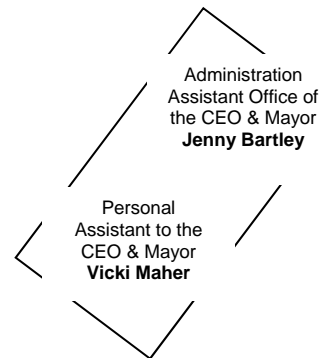
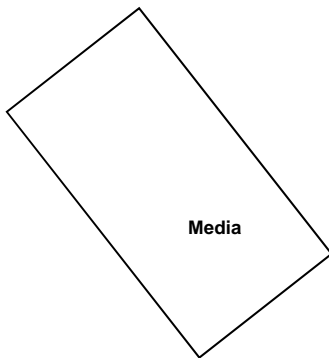
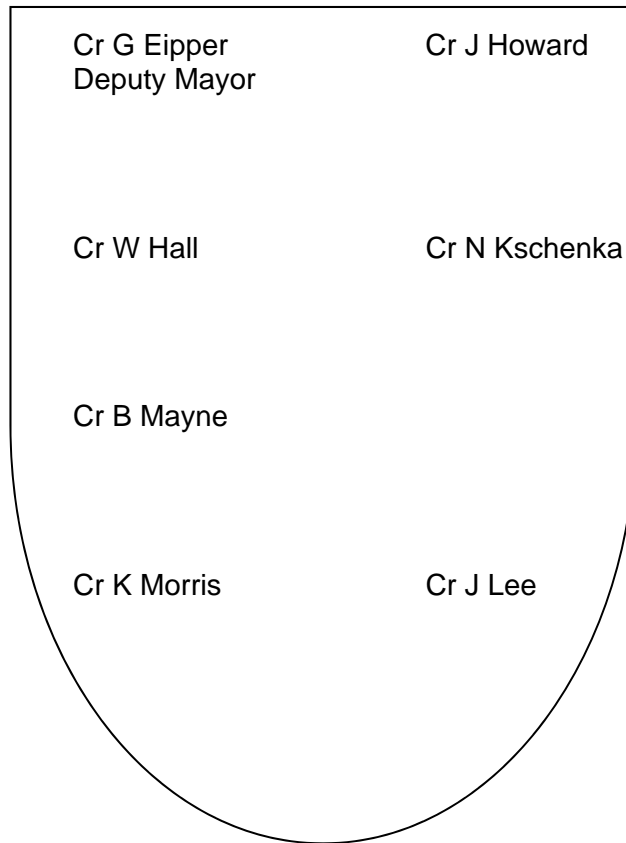
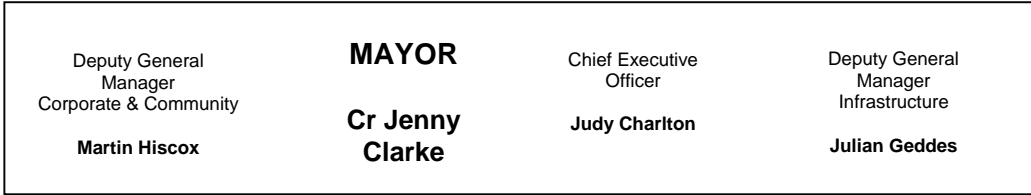
Agenda Section 7 ~ Efficient and Responsive Service

- 4.1 High Quality Health Services
- 4.2 Education for All Children and Young People
- 4.3 Accessible Effective and Utilised Services and Programs for Our Community
- 4.4 A Safe and Well Protected Community

Agenda Section 8 ~ Trusted and Effective Government

- 5.1 A Community that is Passionate and Engaged in its Future
- 5.2 A Strong Relationship between Government and Community
- 5.3 Productive and Beneficial Relationships

SEATING



SECTION 1

Mayoral Reports

ITEM NO: 1.1
REPORT FROM: Executive Services – Mayor Cr Clarke
SUBJECT: JULY / AUGUST MAYOR'S REPORT

Submitted to Council Meeting held on: 16 August 2016

Since submitting my last Mayor's Report that was presented to the Ordinary Council Meeting of 19 July 2016, I have had the privilege to attend the following on behalf of our Council:-

13 July 2016 **ROTARY CLUB CHANGEOVER DINNER**

I had the pleasure of attending the Rotary Club Changeover Dinner on Wednesday 13 July at the Narrandera Golf Club. This was a most enjoyable evening. I offered my appreciation to all club members for their dedication to serving the community in many ways. Congratulations to Outgoing President Mr Bob Manning on a successful year and thanked him for his dedication and contribution to the community. *Thank you Bob!!*

I also Congratulated incoming President for 2016/17 year, Mrs Ann Dunne and extended my best wishes to Ann and her board for the coming year.

15 July 2016 **FUNCTION**

Accompanied by Chief Executive Officer; Judy Charlton, Cr Kschenka, Cr Hall and Cr Mayne, and Senior staff members; Martin Hiscox and Julian Geddes, I attended the Official Opening of the Narrandera Arts and Community Centre. On this occasion, the event was opened by NSW Upper House MP Ben Franklin. This prestigious event was attended by many special guests as well as members of the Community. The event was opened with a traditional Wiradjuri welcome performed by Narrandera artist, Mr Michael Lyons.

19 July 2016 **ORDINARY MEETING OF COUNCIL**

Attended and Chaired the Narrandera Shire Council Ordinary Meeting held on 19 July 2016. Minutes of this meeting are further submitted to Council.

21 July 2016 **COMMUNITY RADIO MAYOR & GM SEGMENT**

Together with the CEO; Judy Charlton, I attended the Mayor & GM Segment on the local Community Radio, 91.1 Spirit FM, where we advise the listeners on outcomes of agenda items from the monthly Ordinary Council meetings as well as project updates relevant at that time. It is encouraging that positive comments are being received regarding this segment, which continues on a monthly basis at 8:30am, the Thursday following the monthly Council meeting.

22 July 2016 RIVERINA AND MURRAY REGIONAL ORGNISATION OF COUNCILS

Together with the CEO: Judy Charlton, I attended the RAMROC GM's & Mayor's bi-monthly meeting in Jerilderie. Minutes of this meeting are submitted to Council.

26 July 2016 COMMITTEE MEETING

I attended the Joint Narrandera / Leeton Shire Councils Visitor Services Steering Committee meeting together with fellow members of this Committee. Minutes of this meeting are submitted to Council.

26 July 2016 CITIZENSHIP CEREMONY

I had the privilege of conducting the Citizenship Ceremony for Mr Neville Blakeborough in the Council Chambers on Tuesday 26 July 2016.

Congratulations again Neville



28 July 2016 CANDIDATE INFORMATION SESSIONS

Alongside the CEO; Judy Charlton, I attended the two Candidates Information Sessions for the upcoming election at the Council Chambers.

29 July 2016 FUNCTION

I attended the Police Officer of the Year Awards which was hosted by the Rotary Club of East Griffith. The Police Officer of The Year Awards occur every two years and are held in high esteem within the NSW Police Force with all funds raised donated to various local charities.

30 July 2016 FUNCTION

I attended the Official Opening Ceremony of the State Pennant Finals at the Narrandera Bowling Club. Narrandera Shire Council is very pleased to have been able to support the Grade 6 Bowls NSW State Pennant Finals. I Congratulated the Narrandera Bowling Club and Leeton Soldier's Club on their initiative in partnering to host the competition. A big thank you to the many volunteers and staff of the two clubs in organising this event.

30 July 2016

PRESENTATION

Accompanied by the CEO; Judy Charlton, I had the pleasure of attending a presentation to well-known local resident; Mrs Bev Hughes by State member Katrinia Hodgkinson. Mrs Hughes was nominated as a Hidden Treasure by the Soroptimist's Club in 2015.

1 August 2016

PRESENTATION

I attended the Official Closing Ceremony of the State Pennant Finals at the Narrandera Bowling Club.

2 August 2016

COMMITTEE MEETING

I attended the Airport Management Committee meeting together with fellow members of this Committee. Minutes of this meeting are submitted to Council.

3 August 2016

PRESENTATION

As part of the NSW Local Government Week events, I had the pleasure of giving a brief presentation to Year 11 and 12 Students at Narrandera High School on 'What it means to be a Councillor and explain some of the tasks that I undertake as Mayor of Narrandera Shire Council. Also, Council staff members; Bridey Hugo, Jemina and Emily Currie gave presentations on the various roles they have worked in at the Council.

I would like to extend my gratitude and thanks to those Councillors who have attended various meetings throughout the month, either on my behalf, or as elected committee members.

I am grateful to you all, Thank you.

JC/jb – CM/16-8

RECOMMENDED:

That the July/August Mayoral Report be received and that the contents throughout be noted.

SECTION 2

Notice of Motions

No Notice of Motions for This Month

SECTION 3

Committee Reports

ITEM NO: 3.1
REPORT FROM: Executive Services
SUBJECT: STATUTORY AND SECTION 355 COMMITTEES –
MINUTES AS INFORMATION THAT REQUIRE COUNCILS
ENDORSEMENT

Submitted to Council's Ordinary Meeting held on: 16 August 2016

OVERVIEW:

This report is submitted to Council providing a listing of Committees of Council Minutes that are presented for Information Only. Copies of the listed Committee Minutes will be tabled at the Council meeting with an electronic copy being provided to Councillors, as well as listed on Council's web page for public viewing.

BACKGROUND:

Each September Council reviews and adopts Section 355 Committees for the purpose of undertaking activities on Council's behalf. These committees comprise largely of volunteer community members. Activities range from managing community halls, sportsgrounds, and museums through to environmental activities such as the Lake Talbot and Wetlands Environs.

The minutes of these committees are required, through their constitutions, to be submitted to Council for information and sometimes requiring Council's endorsement for approval on expenditure of purchases.

PROPOSAL:

It is proposed to recommend that Council receive and note for information, the Minutes of the following Committee Meetings:

| | | |
|-------|--|--------------|
| 3.1-1 | RAMROC Mayors and General Managers Meeting | 22 July 2016 |
| 3.1-2 | Internal Audit Committee Meeting | 26 July 2016 |

ATTACHMENTS:

*Committee Minutes provided Electronically to Councillors HUB,
Placed on Council's Website and Hard Copy Provided for Public Viewing*

RECOMMENDED:

That Council receive and note, for information, the Minutes of the following Committee Meetings:

| | | |
|-------|--|--------------|
| 3.1-1 | RAMROC Mayors and General Managers Meeting | 22 July 2016 |
| 3.1-2 | Internal Audit Committee Meeting | 26 July 2016 |

VKM – CM/16-8

ITEM NO: 3.2
REPORT FROM: Executive Services
SUBJECT: MINUTES – JOHN O'BRIEN FESTIVAL ORGANISING COMMITTEE
MEETING DATE: 25 July 2016
MEETING VENUE: Narrandera Ex-Servicemen's Club

Submitted to Ordinary Council Meeting held on: 16 August 2016

Committee Members:

Cr Mayne, Cr Kschenka, David Marwood, Tony Andracchio, Kimberley Beattie, Ernest Rea, Zuzana Crook, Annette Morey, John Morey, Stuart Hobart, Judy Hobart, Events Officer – Ashleigh Harrison

The Chairperson opened the meeting at **6:06pm** and thanked committee members for attending.

Item 1 - PRESENT:

| | |
|---------------------------------------|--|
| Narrandera Shire Councillor | Cr Mayne |
| Narrandera Shire Councillor | Cr Kschenka |
| Representing Committee | David Marwood (Chair) |
| Representing Committee | Tony Andracchio |
| Representing Committee | Kimberley Beattie |
| Representing Committee | Ernest Rea |
| Representing Committee | Annette Morey |
| Representing Committee | Stuart Hobart |
| Representing Committee | John Morey |
| Representing Narrandera Shire Council | Michelle Sleep (Manager Economic Development) |
| Representing Narrandera Shire Council | Kellie Dissegna (Marketing and Tourism Officer) |
| Observers | Nil |

Item 2 - APOLOGIES: Ashleigh Harrison, Zuzana Crook, Judy Hobart

Item 3 - DECLARATION OF PECUNIARY INTEREST: No Interest Declared

Item 4 - CONFIRMATION of MINUTES of Previous Meeting held 27 June 2016:

Moved: David Marwood **Seconded:** Tony Andracchio **CARRIED**

Item 5 - BUSINESS ARISING FROM PREVIOUS MINUTES:

1. Committee Membership

Council endorsed the application of the new members for the Committee.

ITEM 6. COMMITTEE MEMBER ROLES AND RESPONSIBILITIES

1. Copies of the John O'Brien Constitution were circulated to each Committee member.
2. It was suggested that previous Committee Members Ms Pam Beazley and Ms Marcelle Cope be asked to attend a future meeting to talk about their roles and what was involved.
3. There was discussion about involving local university students studying accounting or finance, and volunteering to assist with the Committee roles (such as treasurer).
4. It was suggested that at the next meeting the roles/ responsibility of parade coordinator, sponsorship/ fundraising coordinator, program coordinator, performer coordinator and stallholder coordinator be filled.
5. The previous chairperson, Mr David Marwood, vacated the role of Chair.
6. Committee members were elected in the roles of Chairperson, Treasurer, Secretary and Media Liaison Officer.

RECOMMENDATION Item 6.1:

That Council endorse Committee member, Ernest Rea, as Chair of the 2017 John O'Brien Festival Organising Committee.

Moved: Annette Morey

Seconded: Cr Mayne

CARRIED

RECOMMENDATION Item 6.2:

That Council endorse Committee member, David Marwood as Treasurer of the 2017 John O'Brien Festival Organising Committee

Moved: John Morey

Seconded: Kimberley Beattie

CARRIED

RECOMMENDATION Item 6.3:

That Council endorse Committee member, Kimberley Beattie, as Secretary of the 2017 John O'Brien Festival Organising Committee.

Moved: David Marwood

Seconded: Annette Morey

CARRIED

RECOMMENDATION Item 6.4:

That Council endorse Committee member, Annette Morey, as Media Liaison Officer of the 2017 John O'Brien Festival Organising Committee.

Moved: David Marwood

Seconded: Tony Andracchio

CARRIED

ITEM 7. PROGRAM AND PERFORMERS

1. Council's Events Officer will bring to the next meeting, a full list of previous performers and contact details for the Committee for discussion.
2. A skeleton program with proposed dates, times, venues and performer/ activity will need to be developed.
3. There was discussion around involving youth with the festival and potentially have a section in the Leeton Eisteddfod.

ITEM 8. SPONSORSHIP

1. This item will be carried over to a future meeting.

ITEM 8. INITIAL ADVERTISING

1. A media item will need to be drafted introducing the committee and festival dates.
2. It was discussed that the festival dates for 2017 are Friday 17 March - Sunday 19 March– noting that Friday 17 March is St Patrick’s Day.

GENERAL BUSINESS:

1. Draft Budget
The draft budget be tabled, discussed and adopted at the next Committee Meeting

CORRESPONDENCE: Nil

ATTACHMENTS: Nil

NEXT MEETING: Monday 8 August 2016 – 6pm – Narrandera Ex-Servicemen’s Club

MEETING CLOSED: 7:30pm

Approved by Chairperson:



MS/KD/ah – CM/16-8 & ED/1955

RECOMMENDED:

That Council receive and note the Minutes of the John O'Brien Festival Organising Committee Meeting of 25 July 2016 and adopt the following recommendations:

RECOMMENDATION Item 6.1:

That Council endorse Committee member, Ernest Rea, as Chair of the 2017 John O'Brien Festival Organising Committee.

RECOMMENDATION Item 6.2:

That Council endorse Committee member, David Marwood as Treasurer of the 2017 John O'Brien Festival Organising Committee.

RECOMMENDATION Item 6.3:

That Council endorse Committee member, Kimberley Beattie, as Secretary of the 2017 John O'Brien Festival Organising Committee.

RECOMMENDATION Item 6.4:

That Council endorse Committee member, Annette Morey, as Media Officer of the 2017 John O'Brien Festival Organising Committee.

ITEM 6. FINAL BUDGET

The budget was tabled at the meeting. The balance of the funds \$7,728 have been carried forward to 2016/17 for the repair of the trusses.

RECOMMENDATION Item 6:

That the Final Budget report be noted.

Moved: Cr Hall

Seconded: J Charlton

CARRIED

ITEM 7. DISPOSAL OF THE ITEMS IN STORAGE

Emily to inquire if the sale can occur on site at the storage location, with potential dates being 10 September and 17 September.

RECOMMENDATION Item 7:

Judy, Julie and Michael to confer further on the process.

Moved: Cr Hall

Seconded: M Pieper

CARRIED

ITEM 8. CONSTITUTION – MANAGEMENT OF THE CENTRE

RECOMMENDATION Item 8:

That this Committee wishes to merge with the Railway Section 355 Committee for mutual benefit for Arts and Culture promotion in the Shire.

Moved: J Charlton

Seconded: Cr Hall

CARRIED

ITEM 9. FRIENDS OF THE CENTRE - DISCUSSION

RECOMMENDATION Item 9:

That Council develop a Volunteer Program during 2016/17, and explore a Friends of the Centre in 2017/18.

Moved: J Briggs

Seconded: Cr Hall

CARRIED

ITEM 10. DONATIONS BOX - DISCUSSION

RECOMMENDATION Item 10:

That Council install a secure Donations Box and appropriately sign the box..

Moved: J Briggs

Seconded: Cr Hall

CARRIED

ITEM 11. COMMITTEE APPLYING THROUGH THE FINANCIAL ASSISTANCE GRANTS - DISCUSSION

CEO to confirm the current Section 94A Balance and S94A Plan, for the next meeting.

ITEM 12. MAINTENANCE AND FURTHER WORKS - DISCUSSION

The Works staff are working on a design to support the trusses. Bollards (silver with black ropes) will be permanently installed on the raised carpet area next to the entrance to the exhibition area.

A maintenance request will be submitted by Emily for the paint run on the window and on the air conditioner.

RECOMMENDATION Item 12:

That the maintenance report be noted.

Moved: J Briggs

Seconded: Cr Hall

CARRIED

ITEM 13. EQUIPMENT – NEEDS GOING FORWARD

Ladder, kitchen, front lighting, safety (back area), toilet brushes, open sign.

RECOMMENDATION Item 13:

That a list of the most immediate items be made and be paid for from the remaining project funds balance.

Moved: Cr Hall

Seconded: J Briggs

CARRIED

ITEM 14. FUNDING AVAILABLE FOR LOCAL ARTS AND CULTURAL FACILITIES

RECOMMENDATION Item 14:

1. Julie Briggs and Derek Motion to prepare an application to the NSW Government Regional Capital Funding, using any remaining project funds as Council's matching funding.
2. Apply for Community Partnerships and Club Grants to further equip the Arts and Community Centre.

Moved: J Briggs

Seconded: M Pieper

CARRIED

GENERAL BUSINESS:

1. That Sponsorship opportunities be promoted to local businesses with an opportunity to sponsor either the exhibition room or the performing room.
2. That the Committee congratulate Emily Currie on a successful project delivery and for her support to the Committee.

RECOMMENDATION GB1

That Julie and Judy prepare a prospectus and send it to suitable sponsors.

Moved: M Pieper

Seconded: Cr Hall

CARRIED

RECOMMENDATION GB2

Moved: J Charlton

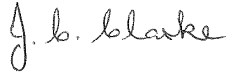
Seconded: J Briggs

CARRIED

NEXT MEETING: 5 September – 5.30pm – Council Chambers

MEETING CLOSED: 6.45pm

Approved by Chairperson:



JC/lb – CM/16-8

RECOMMENDED:

That Council receive and note the Minutes of the Arts and Community Centre Committee Meeting of 1 August 2016 and adopt the following recommendation:

RECOMMENDATION Item 8:

Consider the Committee's wish to merge with the Railway Section 355 Committee for the mutual benefit of arts and culture promotion in the Shire when the Committees are confirmed at the September 2016 Statutory Council Meeting.

ITEM NO: 3.4
REPORT FROM: Infrastructure Services
SUBJECT: MINUTES – NARRANDERA – LEETON AIRPORT
MANAGEMENT COMMITTEE
MEETING DATE: 2 August 2016
MEETING VENUE: Council Chambers

Submitted to Ordinary Council Meeting held on: 16 August 2016

Committee Members:

Mayor Cr Clarke, Cr Mayne, Chief Executive Officer, Deputy General Manager Infrastructure Narrandera Shire Council. Mayor, Councillor, General Manager or delegate Leeton Shire Council

The Chairperson opened the meeting at **10.40am** and thanked committee members for attending and welcomed Mr Warrick Lodge.

Item 1 - PRESENT:

| | |
|---------------------------------------|--|
| Narrandera Shire Councillor | Cr Clarke (Chair) |
| Narrandera Shire Councillor | Cr Mayne |
| Representing Narrandera Shire Council | Judy Charlton (Chief Executive Officer) |
| Representing Narrandera Shire Council | Julian Geddes (Deputy General Manager Infrastructure) |
| Representing Leeton Shire Council | Cr Emerson Doige |
| Representing Leeton Shire Council | Jackie Kruger (General Manager) |
| Representing Leeton Shire Council | Duncan McWhirter (Director Corporate Services) |

Observers Warrick Lodge (Regional Express, General Manager Network & Strategy) Item No. 6 only
 Nicola James (Leeton Shire Council) Item No. 6 only
 M Andrew Pearson (Narrandera Shire Council)

Item 2 - APOLOGIES: Cr Paul Maytom (Mayor, Leeton Shire Council)
 Cr Tracey Valenzisi (Leeton Shire Council)
 Michelle Sleep (Narrandera Shire Council)
 Andrew Dubyna
 (Regional Express, National Sales & Marketing Manager)

Item 3 - DECLARATION OF PECUNIARY INTEREST: No Interest Declared

Item 4 - CONFIRMATION of MINUTES of Previous Meeting held 6 April 2016:

Moved: Judy Charlton **Seconded:** Cr Mayne **CARRIED**

Item 5 - BUSINESS ARISING FROM PREVIOUS MINUTES:

Cr Clarke sought an update on the current flood study in progress and its potential effects on the Airport. Some discussion took place on lobbying for funding to increase the height of the levee bank. After some further discussion it was agreed finalisation of the flood study would assist greatly in any future funding applications.

ITEM 6. PRESENTATION & OPEN DISCUSSION WITH REGIONAL EXPRESS EXECUTIVE – MR WARRICK LODGE

Mr Lodge gave a power point presentation followed by open discussion and dialogue. Some of the key points in the presentation included:

- Outline of the structure of Regional Express.
- Regional Express operations commenced in August 2002 after Hazelton and Kendall airlines ceased operating.
- Currently fly to 58 destinations with an estimated 1.1 million RPT passengers.
- 75,000 annual RPT flights
- Annual turnover of \$250 million.
- Average 36 cadets per year trained via their pilot academy system in Wagga Wagga. 90% of current first officers have come through the pilot academy which ultimately will lead to a Captain's position.
- Competition remains high for regional slots during peak periods at Mascot Sydney.
- Steady consistent growth through Narrandera – Leeton route the early morning flight to Sydney remains very popular.
- The Regional Express board appreciates the continued commitment of both Councils with no forecast change to existing services.
- Reaffirmed Regional Express support for the continuing challenges both Councils must adhere to through CASA and other ongoing compliance.

At the conclusion of the presentation some general discussion took place and the chairperson thanked Mr Lodge for his presentation and Regional Express ongoing commitment to Narrandera – Leeton Airport.

ITEM 7. REVIEW OF OPERATIONAL & CAPITAL WORKS 2015/16

An update was provided to the Narrandera – Leeton Airport Management Committee on the operational and capital works budget allocations for 2015/16 as of 30 June 2016.

Operational Expenses \$200,000 (As of 30 June 2016 \$193,534.65 expended)

Income generated was as follows:

| | |
|---------------------------------|-------------|
| - Regional Express landing fees | \$92,755.48 |
| - Hanger Rentals | \$11,083.28 |
| - Landing Fee Weight Charges | \$484.55 |

Capital Expenses \$20,000 (As of 30 June 2016 \$18,113.51 expended with all projects now completed). A cost breakdown summary is as follows:

| <u>ITEM.</u> | <u>ORIGINAL BUDGET</u> | <u>ACTUAL EXPENDITURE</u> |
|-----------------------|-------------------------------|----------------------------------|
| Painting of Amenities | \$5,000 | \$4,175.05 |
| CCTV improvements | \$6,000 | \$4,895.77 |
| Runway Markings | \$4,000 | \$3,947.12 |
| Gables & Cones | \$5,000 | \$5,095.60 |
| | \$20,000 | \$18,113.51 |

Leeton Shire Council's General Manager expressed her appreciation to staff involved for the delivery of the operational and capital works programs within the budget allocations.

RECOMMENDATION Item 7:

That Narrandera – Leeton Airport Management Committee receives and notes the information.

Moved: Jackie Kruger

Seconded: Cr Mayne

CARRIED

ITEM 8. REVIEW OF CURRENT MEMORANDUM OF UNDERSTANDING

The Narrandera – Leeton Airport Management Committee considered a review of the current Memorandum of Understanding in relation to the operation of the Airport. The original MOU was formally signed off by each Council in June 2007.

It was agreed that the MOU would be reviewed every four (4) years in conjunction of the term of each Council. Leeton Shire Council's Director Corporate Services requested the following be included in the revised MOU agreement:

- LSC capital contribution is focussed on RPT activities.
- Depreciation is included when calculating the annual co contributions.
- That a draft revised MOU be circulated to LSC prior to adoption.

It was confirmed that these requests would be actioned as part of the updated MOU.

RECOMMENDATION Item 8:

That an updated Memorandum of Understanding between Narrandera Shire Council and Leeton Shire Council be developed in relation to the shared arrangements of the Narrandera – Leeton Airport.

Moved: Duncan McWhirter

Seconded: Julian Geddes

CARRIED

ITEM 9. UPDATE LOW INTENSITY RUNWAY LIGHTING

An update was provided to the Narrandera – Leeton Airport Management Committee following a response from Air Services Australia relation to the installation of the current low intensity runway lighting that was installed at Narrandera – Leeton Airport.

In summary, Air Services do not propose to pay any costs of rectifying the alleged no compliance as they claim the approach to the installation of the airport lighting work is consistent with the dispensation rule that Airservices received in accordance with Section 9.22 of the Manual of Standards Part 139 – Aerodromes.

Air Services claim that this dispensation rule provides that Aerodrome lighting is treated as an unusual installation which did not have to strictly comply with certain parts of the wiring rules. Specifically the dispensation provides that:

- Cable is only required to be installed at a depth of 450mm (as opposed to 750mm) (Section 9.22.2.1)

Extract Manual of Standards (MOS)

9.22.2.1 Firstly it allowed unarmoured cable to be used for high voltage, and that the cable could be installed at a depth of 450 mm instead of the 750 mm required for high voltage in the Wiring Rules.

- Cable may be buried in the ground without mechanical protection against digging (Section 9.22.2.2)

Extract Manual of Standards (MOS)

9.22.2.2 Secondly, it allowed the cable to be buried directly in the ground without mechanical protection against digging.

Air Services claim that their proposal makes clear that the works (including design, supply, installation, testing and commissioning) would be carried out in accordance with the requirements of the Manual of Standards (MOS). It is Air Services opinion that the installation works performed at Narrandera – Leeton Airport comply with the relevant legislative requirements.

Council have now sought further advice from the Civil Aviation Safety Authority who administers the MOS in relation to this matter.

It is evident the advice when received from CASA is critical to determining whether extensive electrical lighting works are required (i.e. new circuit) and or continuing to manage existing conditions to ensure that the current lighting circuit does not deteriorate any further.

Council staff remain optimistic that if a new lighting circuit is required CASA may permit a progressive staged approach provided adequate risk controls are in place to ensure the continuity of the runway lighting. This approach would also allow further planning for the conversion of the existing lighting to energy efficient LED lighting and the opportunity to continue to pursue grant funding opportunities as they arise. Notwithstanding other competing priorities including the resurfacing of the sealed runway, taxiway and apron areas.

RECOMMENDATION Item 9:

1. That Narrandera – Leeton Airport Management Committee receives and notes the progress report in relation to the low intensity runway lighting.

2. That once advice from CASA is received this be conveyed to Regional Express, Mr Lodge for review and consideration by Regional Express lighting specialists.

Moved: Jackie Kruger

Seconded: Cr Mayne

CARRIED

ITEM 10. UPDATE OPTIONS AVAILABLE FOR RUNWAY RESURFACING

An update was provided to the Narrandera – Leeton Airport Management Committee in relation to options available to prolong the life of the runway pavement.

The last reseal of the runway occurred during the summer of 2007/08 with the taxiway and apron being resealed in the summer of 2008/09. It is projected that the runway will require resealing again during the summer of 2017/18 with the taxiway and apron being resealed in 2018/19 based on a ten year asset life cycle.

Traditionally a 7mm stone reseal has been applied to the pavement with an average lifespan of 10 – 12 years. Upon inspection the overall condition of the runway is satisfactory; however there are noticeable transverse undulations in the surface which are becoming more evident along with oxidation of the pavement which is a typically occurrence given the age of the pavement.

Recently staff meet with Downer EDI representatives to discuss various treatment options available to prolong the life of the runway pavement, Downer EDI have established a micro surfacing sealing option which has been used effectively at Airports to prolong the life of the pavement.

Micro surfacing is a hard wearing, cost effective cold mix process that provides a quick set to allow traffic services to be restored depending on weather conditions in 15 to 45 minutes. It is ideal for restoring road profile, improving roughness, rut filling, filling surface voids and increasing skid resistance.

An application of micro surfacing to older pavements stops ravelling and loss of matrix and it is an effective pavement maintenance application. Micro surfacing is a bituminous based and incorporates a polymer modified binder to improve performance characteristics including flexibility and residual softening temperature of binder.

Advice from Downer EDI indicates that the pavement life is prolonged by 5 – 7 years. However it is still recommended that any treatment to the current pavement occurs within the next 1 – 2 years.

RECOMMENDATION Item 10:

1. That Narrandera – Leeton Airport Management Committee receives and notes the information into options available for runway resurfacing.
2. That forward planning associated with the runway resurfacing via Micro surfacing and or other alternative treatments i.e. spray seal continue to be investigated.

Moved: Cr Mayne

Seconded: Jackie Kruger

CARRIED

ITEM 11. MARKETING & STRATEGIC PLANNING OPEN DISCUSSION

It was agreed to defer discussion on this item until the next meeting. Primarily due to the unavailability of the Economic Development Officers from both Councils.

GENERAL BUSINESS:

The following updates were provided for the information of the Narrandera – Leeton Airport Management Committee.

Ground Based Navigation Aid Network

Further to initial advice at the meeting held 1 April 2015 the current ground based navigation aids were formally decommissioned on the 26 May 2016. This was the first phase of Air Services Australia decommissioning. The second phase of the project involves removing equipment terminating property leases and site sharing arrangements; exact timing of this phase is unknown at this stage.

GA Area Improvements

Preliminary works are continuing under the Restart NSW Tourism Funding agreement. Current weather conditions have made it unfavourable for physical earthworks to commence it is hoped that this aspect can commence by October this year with final sealing to occur during December this year.

Rural Fire Service Tank

Works are almost complete on the RFS 200,000 litre water tank facility. Recent weather has delayed finalisation of the project nevertheless the facility will prove an asset to the Airport operations.

Cr Clarke raised for consideration a proposal to implement parking fees for vehicles that access the carpark, particular long term. General consensus was that at this stage the infrastructure required to implement a user pay parking system would be significant for the likely return on the investment.

Further to the presentation by Mr Lodge, Regional Express it was agreed that both Council's would request a meeting with the Regional Express board within the first year of the incoming Council. In order to continue a positive working association with Regional Express executives.

RECOMMENDATION GB1

That Narrandera – Leeton Airport Management Committee receives and notes the information.

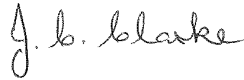
CORRESPONDENCE: Nil

ATTACHMENTS: Nil

NEXT MEETING: To be advised.

MEETING CLOSED: 1.25pm

Approved by Chairperson:



JC/ap – CM/16-8 & 70/20/21

RECOMMENDED:

That Council receive and note the Minutes of the Narrandera – Leeton Airport Management Committee Meeting of 2 August 2016 and adopt the following recommendations:

RECOMMENDATION Item 8:

That an updated Memorandum of Understanding between Narrandera Shire Council and Leeton Shire Council be developed in relation to the shared arrangements of the Narrandera – Leeton Airport.

RECOMMENDATION Item 9:

2. That once advice from CASA is received this be conveyed to Regional Express, Mr Lodge for review and consideration by Regional Express lighting specialists.

RECOMMENDATION Item 10:

2. That forward planning associated with the runway resurfacing via Micro surfacing and or other alternative treatments i.e. spray seal continue to be investigated.

SECTION 4 – Reports

A Strong and Resilient Community and Sustainable Environment

The following reports pertain to Key Strategic Direction:

1. A Strong and Resilient Community and Sustainable Environment
-

Key Strategies Include:

- 1.1 A Positive and Supportive Community
- 1.2 A Community that Celebrates Together
- 1.3 A Community that is Engaged and Empowered
- 1.4 Respect and Protection of our Natural Environment

No Reports for This Month

SECTION 5 – Reports

A Growing Economy

The following reports pertain to Key Strategic Direction:

2. A Growing Economy

Key Strategies Include:

- 2.1 A Strong and Resilient Local Economy
- 2.2 A Thriving Tourism Sector
- 2.3 A Profitable and Growing Business and Industry Community
- 2.4 A Skilled and Qualified Workforce
- 2.5 A Sustainable and Profitable Agricultural Sector

No Reports for This Month

SECTION 6 – Reports

Quality and Sustainable Infrastructure

The following reports pertain to Key Strategic Direction:

3. Quality and Sustainable Infrastructure

Key Strategies Include:

- 3.1 Infrastructure that Supports our Daily Life
- 3.2 Well Planned and Well Maintained Community Infrastructure
- 3.3 Infrastructure that Supports our Community Identity
- 3.4 Infrastructure that Encourages Growth
- 3.5 A Safe and Accessible Shire to Travel

No Reports for This Month

SECTION 7 – Reports

Efficient and Responsive Service

The following reports pertain to Key Strategic Direction:

4. Efficient and Responsive Service

Key Strategies Include:

- 4.1 High Quality Health Services
- 4.2 Education for All Children and Young People
- 4.3 Accessible Effective and Utilised Services and Programs for Our Community
- 4.4 A Safe and Well Protected Community

No Reports for This Month

SECTION 8 – Reports

Trusted and Effective Government

The following reports pertain to Key Strategic Direction:

5. Trusted and Effective Government

Key Strategies Include:

- 5.1 A Community that is Passionate and Engaged in its Future
- 5.2 A Strong Relationship between Government and Community
- 5.3 Productive and Beneficial Relationships

| | |
|-----------------------|--|
| ITEM NO: | 8.1 |
| REPORT FROM: | Corporate and Community Services |
| KEY DIRECTION: | Trusted and Effective Government |
| SUBJECT: | 2013-2017 DELIVERY PROGRAM - 30 JUNE 2016 QUARTERLY REVIEW REPORT |

Submitted to Council's Ordinary Meeting held on: 16 August 2016

PURPOSE:

This report proposes the endorsement of Council's June 2016 Quarterly Review Report for the 2015-2016 reporting year.

BACKGROUND:

Section 402 of the Local Government Act, 1993 (the Act) requires that each local government area have a community strategic plan that has been developed and endorsed by the Council. As part of this plan Council must also develop a resourcing strategy where details of the resources required to implement the strategies are listed. A further requirement is for Council to develop a delivery program that details the principal actions to implement the strategies contained within the community strategic plan with the final plan being the operational plan detailing the activities to be engaged in by the Council during the next financial year.

Section 404 of the Act requires that the General Manager ensure that regular progress reports on the delivery program are provided to the Council, at least every 6 months, however to better monitor the status of projects on a regular basis quarterly reports are required for the months ending September, December, March and June annually.

The attached report provides progress statements and percentage completion indicators for those strategies contained within the 2013-2017 Delivery Program as at 30 June 2016.

In summary there are 189 actions contained within the 2013-2017 Delivery Program with the status of these actions as at 30 June 2016 being:-

- 2 actions or 1.1% have not yet commenced;
- 8 actions or 4.2% have an ongoing commitment;
- 54 actions or 28.6 are progressing;
- 125 actions or 66.1% have been completed.

Highlights of the 30 June 2016 reporting quarter are:-

- Council endorsed the revitalised Narrandera Branding Strategy at its April 2016 meeting to include the tag line 'Surround Yourself';
- Work continues on the development of the Arts Strategy involving collaboration with Western Riverina Arts and local artists;

- Support for the Narrandera Out Of School Hours (NOOSH) program as a shared service with Leeton Shire Council continues with both Council's agreeing to continue the partnership until 30 June 2017;
- Following the exploration of the viability of shared services with Leeton Shire Council for library services, Leeton Shire Council resolved to not enter into any regional arrangements at this point in time and shall continue as an autonomous service;
- The Narrandera Shire Library was successful in its submission to Centrelink to provide limited services from the library building, the installation of the new agency facilities are well underway;
- An internet kiosk has now been installed at the Narrandera Visitor Information Centre allowing visitors access to the internet whilst travelling through the region;
- The inaugural meeting of the Narrandera and Leeton Visitor Services Steering Committee was recently held which endorsed the terms of reference and agreed that a potential joint Visitor Information Centre could be an outcome;
- Planning is well advanced for the 2016 Regional Living Expo to be held in Sydney where Narrandera will collate a number of 'new resident' comments to entice families to relocate to the Shire;
- The Road Services Review adopted by Council in June 2016 identified a number of ways within which to manage the road infrastructure more efficiently and more economically;
- Funding for the development of a Master Plan for the Lake Talbot Swimming Pool has been included within the 2016-2017 budget with the project to be advanced during the financial year;
- A number of planned water and sewer network upgrades and regular maintenance tasks have been completed during the reporting period with the extension of the Irrigation Way water main progressing;
- Home and Community Care Services as well as the Community Transport Service shall remain the responsibility of Council until 30 June 2018;
- The visitor services website www.narrandera.com.au has been refreshed and is now mobile device friendly;
- Narrandera Shire Council and Bland Shire Council were successful in their joint application to the Fixing Country Roads Program to carry out improvement works along Kolkilbertoo Road that traverses both Council areas; combined funding of \$1,156,900 with Narrandera Shire Council receiving \$207,000 to carry out a number of bridge assessments;

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES:

This report aligns with the Narrandera Shire Community Strategic Plan:-

| | | |
|----------------------|---------|---|
| <u>Key Direction</u> | 5.2 - | A strong relationship between government and community |
| <u>Objective</u> | 5.2.1 - | Open, transparent and informed decision making |
| <u>Action</u> | 1 - | Ensure documents that are presented to the community are clear, concise, accurate and accessible |
| <u>Action</u> | 2 – | Actively update the community regarding significant decisions and projects |
| <u>Action</u> | 3 - | Seek to ensure that all appropriate information is presented as part of decision making processes |

ISSUES AND IMPLICATIONS:

- **Policy**
Nil
- **Financial**
Nil
- **Legal/Statutory**
Local Government Act, 1993
Local Government (General) Regulation, 2005
Integrated Planning and Reporting Guidelines published March 2013
- **Community Engagement / Communication**
Achieved by discussing the 31 March 2016 quarterly Delivery Program report in an open forum of Council and the placement of the report on Council's website following endorsement
- **Human Resources / Industrial Relations (if applicable)**
Nil
- **Risks**
Nil

OPTIONS:

1. Endorse the 2013-2017 Delivery Program 30 June 2016 quarterly review report prior to publishing the report to the community;
2. Not endorse the 2013-2017 Delivery Program 30 June 2016 quarterly review report and require amendments to be made prior to publishing the report to the community.

CONCLUSION:

The quarterly review report contains updated actions from the 2013-2017 Delivery Program as at 30 June 2016 and it is recommended that Council endorse the attached June 2016 review.

ATTACHMENTS:

1. 2013-2017 Delivery Program 30 June 2016 quarterly management report
(Attached Separately Due to Size)

RECOMMENDED:

That Council endorse the 2013-2017 Delivery Program 30 June 2016 quarterly review report prior to publishing the report to the community.

MH/cjt – CM/16-8 & 10/5/145-07

ITEM NO: 8.2
REPORT FROM: Corporate and Community Services
KEY DIRECTION: Trusted and Effective Government
SUBJECT: DISCLOSURE RETURNS BY COUNCILLORS AND SENIOR OFFICERS

Submitted to Council's Ordinary Meeting held on: 16 August 2016

PURPOSE:

The purpose of this report is to table the Disclosure Returns by Councillors and Designated Staff for the 2015/16 period.

BACKGROUND:

Section 449 of the LGA requires Councillors and Designated Staff to make written returns disclosing specified interests. In this case it is for the period 1 July 2015 to 30 June 2016.

The returns are required to be completed and submitted by 30 September 2016. Section 450A of the LGA stipulates that the returns are to be tabled at the next meeting of Council after they are lodged. The General Manager is to keep a register of returns disclosing these interests.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES:

This report aligns with the Narrandera Shire Community Strategic Plan:-

| | | |
|----------------------|---------|--|
| <u>Key Direction</u> | 5.2 - | A strong relationship between government and community |
| <u>Objective</u> | 5.2.1 - | Open, transparent and informed decision making |
| <u>Action</u> | 3 - | Seek to ensure that all appropriate information is presented as part of decision making processes. |

ISSUES AND IMPLICATIONS:

- **Policy**
Code of Conduct
- **Financial**
N/A,
- **Legal/Statutory**
Section 449 of the NSW Local Government Act, 1993
- **Community Engagement / Communication**
N/A
- **Human Resources / Industrial Relations (if applicable)**
N/A
- **Risks**
Failure to complete this documentation would be in breach of legislative requirements and could lead to disciplinary procedures either through Code of Conduct or other actions to be dealt with by the Minister of Local Government.

OPTIONS:

To ensure compliance with the Local Government Act the required Disclosure Returns of Councillors and Designated Staff are tabled at the Council Meeting for Council's noting and endorsement.

ATTACHMENTS:

1. Register of Disclosures Return of Councillors and Senior Staff (Tabled at the Meeting)

RECOMMENDED:

That Council formally note the tabling of Disclosure Returns by Councillors and Designated Staff for the 2015/16 period being in accordance with the requirements of Section 450A of the NSW Local Government Act, 1993.

MH/lji – CM/16-8 & 10/5/30-100

File No – 10/5/30

2 August 2016

**STATUS ON RECEIPT OF DISCLOSURE RETURNS BY COUNCILLORS
AND DIRECTORS 2015/16**

| <u>ISSUED</u> | <u>RETURNED & RECEIVED</u> | |
|-------------------------|---------------------------------------|----------------|
| Cr Graham Eipper | X | 19/7/16 |
| Cr Jenny Clarke | X | 19/7/16 |
| Cr Jason Lee | X | 31/7/16 |
| Cr Barry Mayne | X | 19/7/16 |
| Cr Wesley Hall | X | 19/7/16 |
| Cr Neville Kschenka | X | 19/7/16 |
| Cr Jim Howard | X | 19/7/16 |
| Cr Kevin Morris | X | 19/7/16 |
| <u>STAFF</u> | | |
| Judy Charlton (CEO) | X | 18/7/16 |
| Julian Geddes (DGMI) | X | 22/7/16 |
| Martin Hiscox (DGMCC) | X | 18/7/16 |

All received by the Executive Officer Gerard McConnell with the exception of Cr Jason Lee, received by DGMCC 31/7/2016.

| | |
|-----------------------|---|
| ITEM NO: | 8.3 |
| REPORT FROM: | Corporate and Community Services |
| KEY DIRECTION: | Trusted and Effective Government |
| SUBJECT: | RESULTS OF 2016 COMMUNITY SURVEY |

Submitted to Council's Ordinary Meeting held on: 16 August 2016

PURPOSE:

This report presents the results of the 2016 Community Survey.

BACKGROUND:

The report submitted by Blackadder Associates to Council in September 2014 recommended that Council survey its community on a regular basis – at least once per term for the purpose of gauging the community's satisfaction with the range of services provided and to obtain information on the priorities Council should adopt for service changes and facility improvements.

Funding for the first ever survey was budgeted for the 2015-2016 financial year. The actual survey took place in May 2016. Council partnered with Micromex Research who have extensive knowledge of NSW Local Government through conducting over 100 similar surveys across 70 local government areas since 2008.

The survey findings were presented to Councillors at the 21 June 2016 workshop.

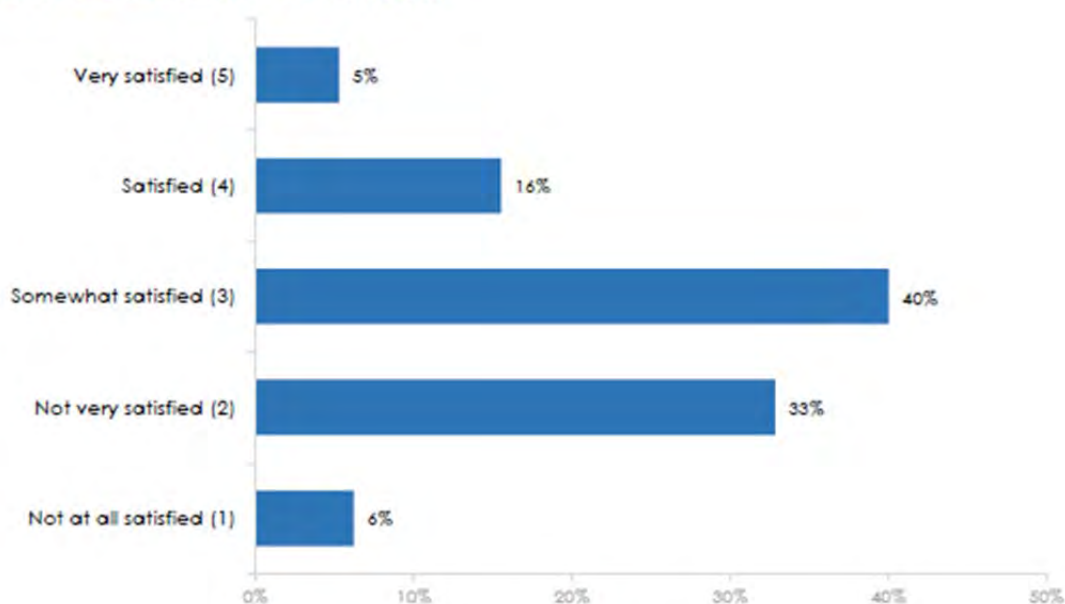
The complete survey report and the summary are attached to this report.

Following is a summary of key results from the survey report:

- 725 households were contacted across the Shire
- 304 (or 41.9%) of households participated in the survey
- 335 (or 46.2%) of households refused to participate in the survey
- 86 (or 11.9%) of households were ineligible (either too young, a Councillor or Council member of staff)
- In-person recruiting by Micromex Research was also undertaken along East Street, Narrandera and at sporting fields to capture persons in the age group of 18 to 29 years of age (person who typically do not have a landline connection) was unsuccessful. Of the 29 persons requested to participate, there were 23 refusals with only 6 persons interested in participating
- Overall, 61% of residents were at least 'somewhat satisfied' or greater with Council's performance over the past 12 months with 39% 'not very satisfied' or lesser

Scale: 1 = not at all satisfied, 5 = very satisfied

A significantly higher/lower level of satisfaction (by group)



Base: N = 304

- The average satisfaction score achieved by Council is 3.19 which is very comparable to the regional NSW Council's average satisfaction of 3.22 and the whole of NSW Council's average satisfaction of 3.31
- When asked about the VISION of Council as contained within the Community Strategic Plan; 72% of the households were unaware of the vision with 28% aware of the vision

The vision as contained within the 2012-2030 Community Strategic Plan is:

'We are a prosperous, diverse and sustainable community, built on a deep sense of trust, care and commitment for each other and our environment'

- When told of the VISION; 95% of households were 'somewhat supportive' or greater
- Micromex Research were able to provide Council with a collation of verbatim responses used to compile a list of key words, for example:
 - Most valued aspects of living in Narrandera Shire
 - Country lifestyle
 - Caring and close community
 - Beautiful natural environment
 - Least valued aspects of living in Narrandera Shire
 - Unemployment / lack of business growth
 - Lack of access to quality services
 - Increasing crime rate / substance abuse

- Highest priority issue for the next 10 years
 - Attracting new industry / business development
 - Employment
 - Ageing population
 - Road infrastructure and maintenance
- In addition, Micromex Research also asked generalised questions relating to a Special Rate Variation and any proposed future Council merger:
 - Supportive of a rate increase above the rate capping limit for a period of 5 years to fund say the proposed indoor heated pool, a redevelopment of Lake Talbot Swimming Pool or more road maintenance
 - 59% were 'somewhat supportive or greater'
 - 41% were 'not very supportive or not at all supportive'
 - Supportive of a potential merger with one or more other Councils
 - 35% were 'somewhat supportive or greater'
 - 65% were 'not very supportive or not at all supportive'
- Households were also asked to rate 35 services and facilities across the Shire in terms of Importance and Satisfaction. Micromex Research were able to assess the results of 20 of the items against other Council areas:
 - 8 of the 20 comparable measures were rated above benchmarks
 - Swimming pools
 - Parks and open spaces
 - Playing fields
 - Youth activities
 - Availability of car parking
 - Community buildings
 - Heritage sites protected and maintained
 - Narrandera Sports Stadium
 - 7 of the 20 comparable measures were rated equivalent to benchmarks
 - Town streets and lanes
 - Provision of bike paths
 - Stormwater services
 - Library services
 - Maintaining footpaths
 - Maintaining local roads
 - Waste management
 - 5 of the 20 comparable measures were rated below benchmarks
 - Opportunity to influence Council decision making
 - Public safety such as CCTV
 - Provision of Council information to the community

- Supporting cultural opportunities and services
- Promotion of business establishment and growth of our Shire

There are 4 recommendations from the report being:

1. Understand community expectations/identify ways to actively communicate information about new projects along with ongoing work that the Council is conducting, raising awareness among residents of how resources are being distributed
2. Focus on increasing resident participation across all age ranges in Council consultation processes, promoting the different communication methods through which Councillors and Council staff can be engaged with the community
3. Establish an understanding of community expectations in regards to business and economic development of the area. What actions do residents expect Council to be conducting in order to promote the area, and what trade-offs would they be willing to make with other services in order to finance any changes
4. Explore in greater detail the willingness of residents to pay higher rates to fund more services, and which services would they want this additional funding to be directed towards.

Council has already been acting on the first three recommendations:

- Council has adopted a Community Engagement Policy and has successfully applied this to recent projects such as the Positive Ageing Strategy and the Narrandera Business Centre Master plan. Council has received excellent feedback about the stakeholder engagement conducted for these projects
- Council has very recently invested in Plain English writing training for key staff to improve the organisation's written communication and Council reports. Further training is also planned for operational staff. An Action Plan will be developed to implement improvements across the organisation such as updated templates
- Council's Economic Development Team has been strengthened over the last year and this is already reaping benefits. Council has been successful in getting funding to develop a shire economic development strategy. A community engagement plan is being implemented in guide the development of this strategy.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES:

This report aligns with the Narrandera Shire Community Strategic Plan:-

| | | |
|----------------------|-------|---|
| <u>Key Direction</u> | 5.0 - | Open, transparent and informed decision making |
| <u>Objective</u> | 2.1 - | Seek to ensure that all appropriate information is presented as part of the decision making processes |
| <u>Action</u> | 3 - | Promote Council decision making processes |

ISSUES AND IMPLICATIONS:

- **Policy**
Nil
- **Financial**
The survey was included in the 2015/2016 adopted Council budget.
- **Legal/Statutory**
Local Government Act, 1993
- **Community Engagement / Communication**
By discussing the contents of the completed survey report in an open forum of Council
- **Human Resources / Industrial Relations (if applicable)**
Nil
- **Risks**
By not responding to the findings of the 2016 survey, this could place at risk the effectiveness of the current partnership established between Council and the community resulting in a decreased satisfaction level in future surveys.

OPTIONS:

The following options are available to Council:-

1. Given that 61% of the households surveyed are 'somewhat satisfied' or greater with the performance of Council over the past twelve months, Council accept this as an acceptable outcome and not action the recommendations;
2. Council accept the recommendations contained within the report and amend current practices to maintain the 61% of households that are 'somewhat satisfied' or greater and attempt to move the majority of the 39% of households who are 'not very satisfied' or lesser to a greater level of satisfaction.

It will be recommended that Council acknowledge the recommendations within the Community Survey report and explore with the new Council to be elected in September 2016 ways that the recommendations can be incorporated within the pending revision of the Community Strategic Plan.

CONCLUSION:

The recent community survey is the first that Council has undertaken and provides a valuable resource for future reference. The results and recommendations shall be used in the pending review of the Community Strategic Plan and provides a baseline for future surveys.

ATTACHMENTS:

(Both Attached Separately Due to Large Size)

1. Community Survey Report from Micromex Research – June 2016
2. Presentation of Key Survey Findings from Micromex Research – July 2016

RECOMMENDED:

That Council:

1. Receive and note the Micromex Research Report on the 2016 Narrandera Shire Community Survey,
2. Acknowledge the recommendations from Micromex Research,
3. Note the communication, community engagement and economic development activities that Council has implemented in recent times to improve those areas that primarily drive community satisfaction with Council,
4. Continue to implement action plans to improve communication and community engagement and to further understand what actions residents expect Council to be conducting in order to promote the area, and what trade-offs they would be willing to make with other services in order to finance any changes,
5. Incorporate the community's identified priorities in the review of the Community Strategic Plan.

MH/cjt – CM/16-8 & 10/5/182

ITEM NO: 8.4
REPORT FROM: Corporate and Community Services
KEY DIRECTION: Trusted and Effective Government
SUBJECT: END OF TERM REPORT 2012-2016

Submitted to Council's Ordinary Meeting held on: 16 August 2016

PURPOSE:

The purpose of this report is to present to the community the End of Term Report on Council's progress in implementing the Community Strategic Plan during its term of office from September 2012 to September 2016.

BACKGROUND:

Integrated Planning requirements of the Local Government Act, 1993 necessitates that the outgoing Council prepare a report on the implementation and effectiveness of the Community Strategic Plan in achieving its social, environmental, economic and civic leadership over the past four years.

The End of Term report for the attached to this report identifies the five themes of the 2012-2030 Community Strategic Plan namely:-

- A Strong and Resilient Community
- A Growing Economy
- Quality and Sustainable Infrastructure
- Efficient and Responsive Services
- Trusted and Effective Government.

The report looks at each theme individually and identifies numerous achievements of the past four years in addition to providing many photographic images of events as well as services and facilities provided to the community.

Through the concluding pages of the report there are details of accolades, financial grants received, an overview of the recent Community Survey and opportunities for the incoming Council to consider as they enter their four year term.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES:

This report aligns with the Narrandera Shire Community Strategic Plan:-

| | | |
|----------------------|-------|---|
| <u>Key Direction</u> | 5.0 - | Open, transparent and informed decision making |
| <u>Objective</u> | 2.1 - | Seek to ensure that all appropriate information is presented as part of the decision making processes |
| <u>Action</u> | 3 - | Promote Council decision making processes |

ISSUES AND IMPLICATIONS:

- **Policy**
Nil
- **Financial**
Nil
- **Legal/Statutory**
Local Government Act, 1993
- **Community Engagement / Communication**
By discussing and presenting the End of Term Report in an open forum of Council
- **Human Resources / Industrial Relations (if applicable)**
Nil
- **Risks**
Nil

OPTIONS:

The following options are available to Council:-

1. Publish the attached End of Term Report to the community without amendments; or
2. Require amendments to the End of Term Report before publishing to the community.

It will be recommended that Council endorse the End of Term Report 2012-2016 and publish the document to the community through its website.

CONCLUSION:

The term of the outgoing Council has been one of change, not only within the Shire but also the NSW Local Government landscape due to the Fit for the Future reforms. Fortunately Narrandera Shire Council was not identified as a merger Council at this point in time. However this does not mean that future Councils can be complacent rather they need to remain committed to implementing service reviews to evaluate existing practices and determine if these can be streamlined to achieve efficiencies.

ATTACHMENTS:

1. Narrandera Shire Council End of Term Report – 2012-2016
(Attached Separately Due to Large Size)

RECOMMENDED:

That Council endorse the End of Term Report 2012-2016 and publish the document to the community through its website.

MH/cjt – CM/16-8 & 10/5/145-06

SECTION 9 – Reports

Statutory - Compulsory - Other

The following reports pertain to governance and strategic matters including reports required to meet legislation and some statutory requirements

9.1

Development Applications

The following reports pertain to Development Applications:

Relevant matters for consideration:
General under Section 79C of the
Environmental Planning & Assessment Act (EP&A)

“In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development, the subject of the development application:

- a) The provision of:
 - i.) any environmental planning instrument, and
 - ii) any draft environment planning instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority, and
 - iii) any Development Control Plan, and
 - iv) the Regulations (to the extent that they prescribe matters for the purposes of this paragraph), that apply to the land to which the development application relates,
- b) The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,
- c) The suitability of the site for the development,
- d) Any submissions made in accordance with this Act or the Regulations,
- e) The public interest.”

ITEM NO: 9.1.1
REPORT FROM: Infrastructure Services
KEY DIRECTION: Statutory and Compulsory Reporting – Development Services
SUBJECT: JULY DEVELOPMENT SERVICES ACTIVITIES

Submitted to Ordinary Council Meeting held on: 16 August 2016

PURPOSE:

To inform Council of Development Applications and other development services provided during July 2016 as at 31 July 2016.

BACKGROUND:

Development Applications

A summary of Development Applications processed during July is detailed in the following table:

| Stage Reached | Number |
|--|--------|
| Lodged | 1 |
| Stop-the-Clock / Under Referral / Awaiting Information | 4 |
| Under Assessment | 4 |
| Determined | 4 |

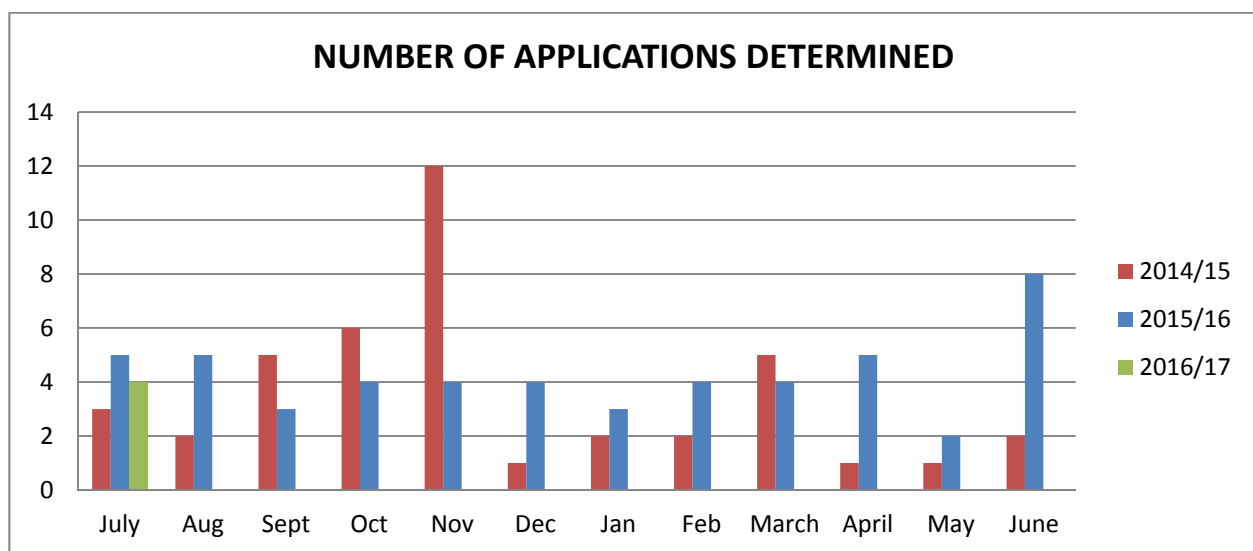
The value of Development Applications approved by Council during July 2016 is detailed in the following table:

| Development Type | 2016/2017 | | | |
|-------------------|-----------|-------------------|--------------|-------------------|
| | July | | Year to Date | |
| | Number | Value \$ | Number | Value \$ |
| Residential | 2 | \$ 128,000 | 2 | \$ 128,000 |
| Industrial | | | 0 | \$ - |
| Commercial | 1 | \$ 12,000 | 1 | \$ 12,000 |
| Rural Residential | | | 0 | \$ - |
| Subdivisions | 1 | \$ - | 1 | \$ - |
| Other | | | 0 | \$ - |
| TOTAL | 4 | \$ 140,000 | 4 | \$ 140,000 |

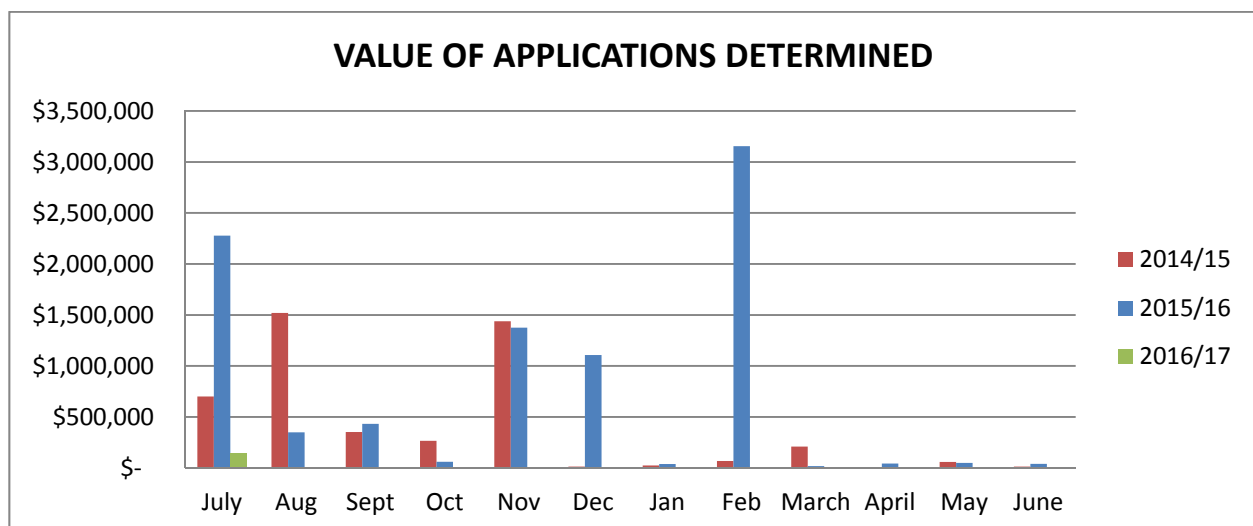
The following Development Applications were determined during July 2016.

| No | Lot/s | Section | DP | Street, Town | Development Type | Class | ACTIVE Business Days |
|--------------|------------|---------|--------|-------------------------------------|-------------------------------|-----------|----------------------|
| 38-15/16 | 1 | H | 613 | 85 Larmer Street Narrandera | Shed | 10a | 29 |
| 47-15/16 | 2 | - | 335292 | 48 Arthur Street Narrandera | Shed | 10a | 33 |
| 51-15/16 | 2 | - | 16469 | 45 Lake Drive Narrandera | Dwelling extension and garage | 1a 10a | 20 |
| 32-14/15 Mod | 5, 6, 8, 9 | - | 129551 | 134 Back Dixonville Road Narrandera | Subdivision (revised) | - | 109 |

This graph details the comparative number of development applications determined by month since 2014/15.



This graph details the comparative value of development applications determined by month since 2014/15.



Certificates Issued

A summary of other development services activities undertaken July 2016 is detailed in the following table:

| Certificate Type | Number Issued |
|---|----------------------|
| Construction Certificates | - |
| Complying Development Certificates | - |
| Building Certificates | - |
| Subdivision Certificates | 1 |
| Occupation Certificates | - |
| Compliance Certificates | - |
| Section 149 Certificates | 48 |
| Swimming Pool Compliance Certificates | 2 |
| On-Site Septic Management System Certificates | 1 |

Loose Fill Asbestos Property Investigation

A total of 225 property searches were completed during July 2016 in response to requests for information from NSW Fair Trading Loose Fill Asbestos Implementation Taskforce.

OPTIONS AND PROPOSAL: N/A

ATTACHMENTS: Nil

RECOMMENDED:

That Council receive and note the information contained in the Development Services report for period ending 31 July 2016.

JG/hr - CM/16-8

9.2

Financial / Audit

The following reports pertain to councils financial and audit functions:

ITEM NO: 9.2.1
REPORT FROM: Corporate and Community Services
KEY DIRECTION: Statutory and Compulsory Reporting -
Financial / Audit
SUBJECT: JULY STATEMENT OF RATES AND RECEIPTS

Submitted to Ordinary Council Meeting held on: 16 August 2016

PURPOSE:

Statement of rates and receipts as at 31 July 2016.

PROPOSAL:

RATES & CHARGES:

| | |
|--|----------------------------|
| Arrears as at 01.07.2016 | 643,122.37 |
| 16/17 Rate levies & supplementary levies (excl. postponed amounts) | <u>7,262,139.90</u> |
| | 7,905,262.27 |
| Less Pensioner rebates | <u>218,940.37</u> |
| NET BALANCE | 7,686,321.90 |
| Less receipts to 31.07.2016 | <u>393,514.90</u> |
| | <u><u>7,292,807.00</u></u> |

Actual % Rate Collection to Net Balance as at 31.07.2016 = **5.12%**

Comparative % Collection to Net Balance as at 31.07.2015 = **6.13%**

Anticipated % Collection Rate as at 30.06.2017 = **94.00%**

WATER CONSUMPTION / SEWER USAGE CHARGES:

| | |
|--|--------------------------|
| Arrears as at 01.07.2016 | 250,498.59 |
| 16/17 Water / Sewer usage charges, supplementary levies & interest | <u>826.15</u> |
| NET BALANCE | 251,324.74 |
| Less receipts to 31.07.2016 | <u>62,924.20</u> |
| | <u><u>188,400.54</u></u> |

ATTACHMENTS: Nil

RECOMMENDED:

That Council receive and note the information contained in the Statement of Rates and Receipts report as at 31 July 2016.

MH/RB/lw - CM/16-8

ITEM NO: 9.2.2
REPORT FROM: Corporate and Community Services
KEY DIRECTION: Statutory and Compulsory Reporting – Financial / Audit
SUBJECT: JULY STATEMENT OF BANK BALANCES

Submitted to Ordinary Council Meeting held on: 16 August 2016

PURPOSE:

Statement of bank balances as at 31 July 2016.

PROPOSAL:

| | |
|---|--------------|
| Opening Cashbook Balance | 172,728.62 |
| Plus Receipt | 3,949,660.43 |
| Less Payments | 2,648,489.72 |
| Current Cashbook Balance | 1,473,899.33 |
| Statement Summary | |
| Opening Statement Balance | 202,852.05 |
| Plus Receipts | 3,919,529.09 |
| Less Payments | 2,677,998.57 |
| Current Statement Balance | 1,444,382.57 |
| Plus Unpresented Receipts | 42,852.99 |
| Less Unpresented Payments | 13,336.23 |
| Reconciliation Balance | 1,473,899.33 |
| GENERAL FUND | 1,540,300.46 |
| WATER FUND | 79,880.50 |
| SEWER FUND | (146,281.63) |
| GL BALANCE | 1,473,899.33 |
| Unpaid Creditors | 176,480.55 |
| Overdraft Limit arranged with Bank 01/01/1989 | 350,000.00 |

RELEVANCE TO COMMUNITY STRATEGIC PLAN:

That Council receive and note the information contained in the Statement of Bank Balances report as at 31 July 2016.

ATTACHMENTS: Nil

RECOMMENDED:

That Council receive and note the information contained in the Statement of Bank Balances report as at 31 July 2016.

MH/RB/ki – CM/16-8

ITEM NO: 9.2.3
REPORT FROM: Corporate and Community Services
KEY DIRECTION: Statutory and Compulsory Reporting – Financial / Audit
SUBJECT: JULY STATEMENT OF INVESTMENTS

Submitted to Ordinary Council Meeting held on: 16 August 2016

OVERVIEW:

Statement of invested funds as at 31 July 2016.

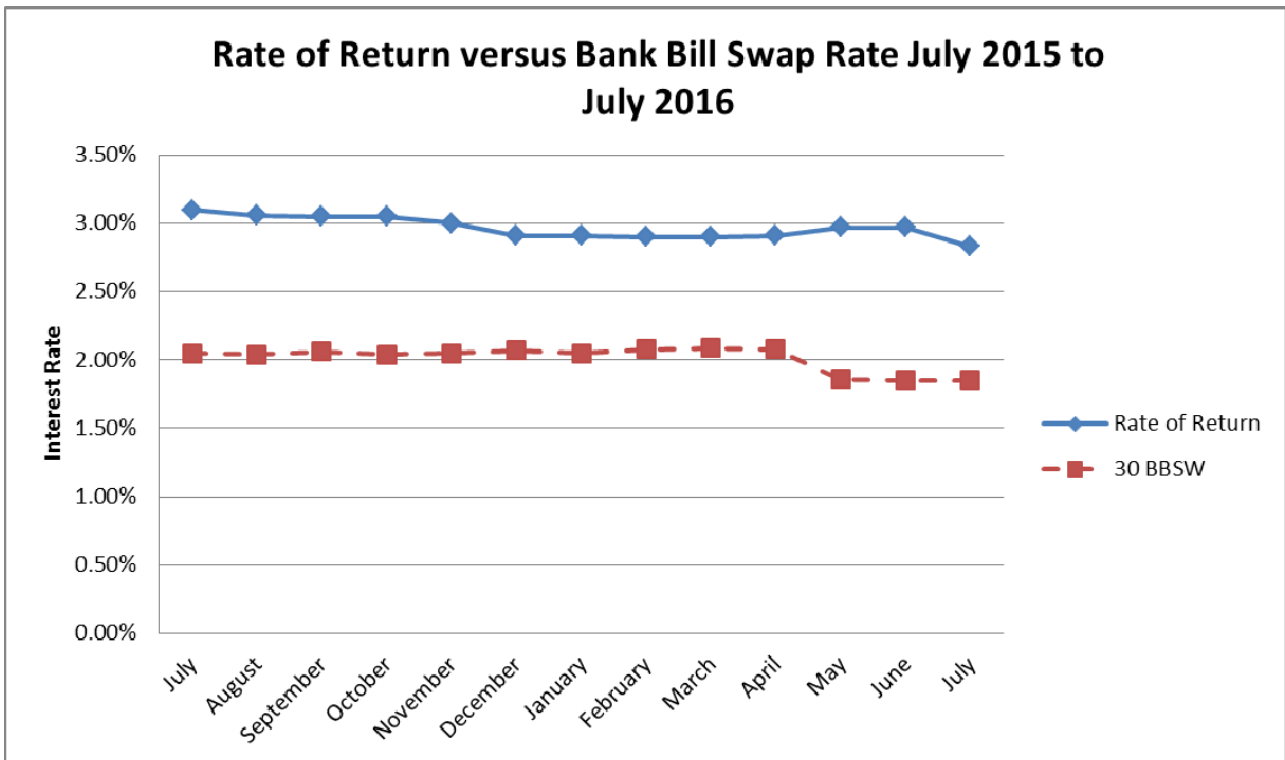
PROPOSAL:

Fund Balance

| | |
|--------------------------|----------------------|
| GENERAL | 10,357,719.37 |
| WATER | 8,177,824.04 |
| SEWERAGE | 1,045,781.51 |
| TRUST | 90,066.81 |
| SECTION 94 CONTRIBUTIONS | 292,161.62 |
| UNSPENT GRANTS | 649,054.29 |
| | <u>20,612,607.64</u> |

| Council Funds | | | | |
|---|---------------------|---------------|--------------|-----------------|
| Banking Authority | Amount | % | Yield | Due Date |
| <i>Direct Investments A to BBB-</i> | | | | |
| Bendigo Bank | 1,000,000.00 | 4.87% | 2.90% | 26/08/2016 |
| Bendigo Bank | 1,000,000.00 | 4.87% | 2.90% | 9/09/2016 |
| Bendigo Bank | 1,000,000.00 | 4.87% | 2.90% | 14/11/2016 |
| Bendigo Bank | 1,000,000.00 | 4.87% | 2.90% | 1/12/2016 |
| Elders Rural Bank | 1,000,000.00 | 4.87% | 2.90% | 18/02/2017 |
| Elders Rural Bank | 1,000,000.00 | 4.87% | 2.90% | 18/04/2017 |
| | 6,000,000.00 | 29.24% | | |
| <i>Direct Investments AAA to AA-</i> | | | | |
| NAB Cashmaximiser | 22,540.83 | 0.11% | 2.50% | 30/06/2016 |
| NAB | 500,000.00 | 2.44% | 2.86% | 10/08/2016 |
| NAB | 1,000,000.00 | 4.87% | 3.11% | 31/08/2016 |
| NAB | 1,000,000.00 | 4.87% | 2.96% | 2/09/2016 |
| NAB | 1,000,000.00 | 4.87% | 3.00% | 9/09/2016 |
| NAB | 1,000,000.00 | 4.87% | 2.97% | 9/10/2016 |
| NAB | 1,000,000.00 | 4.87% | 3.02% | 2/11/2016 |
| NAB | 1,000,000.00 | 4.87% | 2.99% | 14/12/2016 |
| NAB | 1,000,000.00 | 4.87% | 2.93% | 20/02/2017 |

| Suncorp | 1,000,000.00 | 4.87% | 3.00% | 3/01/2017 |
|---------------------------------------|----------------------|------------------|-----------------|------------|
| St George | 1,000,000.00 | 4.87% | 3.05% | 18/08/2016 |
| St George | 750,000.00 | 3.65% | 3.00% | 20/08/2016 |
| St George | 750,000.00 | 3.65% | 3.00% | 7/09/2016 |
| St George | 1,000,000.00 | 4.87% | 3.00% | 10/09/2016 |
| St George | 1,000,000.00 | 4.87% | 3.10% | 23/10/2016 |
| St George | 750,000.00 | 3.65% | 2.85% | 12/11/2016 |
| St George | 750,000.00 | 3.65% | 2.85% | 12/11/2016 |
| | 14,522,540.83 | 70.76% | | |
| | | | | |
| Council Funds | 20,522,540.83 | 100.00% | | |
| Monthly Investment Performance | | | | |
| Period Ending | Investments | Weighted Average | BBSW 30day rate | Variance |
| July | 23,499,767.78 | 3.10% | 2.05% | 1.05% |
| August | 23,499,767.78 | 3.06% | 2.04% | 1.02% |
| September | 24,708,022.19 | 3.05% | 2.06% | 0.99% |
| October | 24,162,193.06 | 3.05% | 2.04% | 1.01% |
| November | 23,812,193.06 | 3.00% | 2.05% | 0.95% |
| December | 24,318,336.70 | 2.91% | 2.07% | 0.84% |
| January | 24,318,336.70 | 2.91% | 2.05% | 0.86% |
| February | 23,820,906.33 | 2.90% | 2.08% | 0.82% |
| March | 23,322,220.50 | 2.90% | 2.09% | 0.81% |
| April | 22,572,483.86 | 2.91% | 2.08% | 0.83% |
| May | 22,522,506.09 | 2.97% | 1.86% | 1.11% |
| June | 22,522,523.84 | 2.97% | 1.85% | 1.12% |
| July | 20,522,540.83 | 2.83% | 1.85% | 0.98% |
| Trust Funds | | | | |
| Banking Authority | Amount | % | Yield | Due Date |
| <i>Direct Investments AAA to AA-</i> | | | | |
| National Australia Bank (Art Trust) | 61,404.16 | 68.18% | 2.99% | 23/11/2016 |
| Bendigo Bank (Tourist Trust) | 28,662.65 | 31.82% | 2.80% | 21/09/2016 |
| Trust Funds | 90,066.81 | | | |



RELEVANCE TO COMMUNITY STRATEGIC PLAN:

The investments listed above have been made in accordance with the Local Government Act, the Regulations and Council’s Investment Policy

STATUTORY IMPLICATIONS:

- **Policy**
N/A
- **Financial**
N/A
- **Legal/Statutory**
Compliance with Clause 212 Local Government Regulation 2005
- **Community Engagement / Communication**
N/A
- **Human Resources / Industrial Relations (if applicable)**
N/A
- **Risks**
N/A

ATTACHMENTS: Nil

RECOMMENDED:

That Council receive and note the information contained in the Statement of Investments report as at 31 July 2016.

MH/rb – CM/16-8

ITEM NO: 9.2.4
REPORT FROM: Corporate & Community Services
KEY DIRECTION: Statutory and Compulsory Reporting – Financial / Audit
SUBJECT: JULY INCOME STATEMENT

Submitted to Ordinary Council Meeting held on: 16 August 2016

PURPOSE:

Income Statement for the period ending 31 July 2016.

BACKGROUND:

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

Adopted Budget

The Original budget was adopted by Council in June 2016. The budget will be reviewed at the end of each quarter during the year.

Rates & Annual charges

Rates & Charges are reported as fully received because revenue is accounted for once the Rates levy has been run.

Depreciation

Depreciation is calculated on a quarterly basis and will be calculated in September.

Materials & Contracts

Legal expenses are included under the Materials and Contracts heading of the Income Statement. Please see table below for a break up of Legal expenses:

| | |
|--------------------|-----|
| Governance | \$0 |
| Administration | \$0 |
| HR | \$0 |
| Technical Services | \$0 |
| Planning | \$0 |
| Waste | \$0 |
| Industrial Land | \$0 |
| Water Fund | \$0 |

Interest and Investment Revenue

Interest revenue is showing at the end of July a negative amount of \$171,000 this is due to the reversal of accrued interest for the 2015/16 financial year.

ATTACHMENTS:

1. Consolidated Income Statement for the period ending 31 July 2016.

RECOMMENDED:

That Council receive and note the information contained in the Income Statement report as at 31 July 2016.

MH/rb: CM/16-8

Attachment 1 – Income Statement

Narrandera Shire Council

Consolidated Income Statement

for the period ending 31 July 2016

| | Original Budget | Actual YTD |
|--|--------------------|---------------|
| Income from Continuing Operations | | |
| <i>Revenue:</i> | | |
| Rates & Annual Charges | 7,122 | 7,259 |
| User Charges & Fees | 2,888 | 94 |
| Interest & Investment Revenue | 651 | (171) |
| Other Revenues | 557 | 14 |
| Grants & Contributions provided for Operating Purposes | 6,648 | 70 |
| Grants & Contributions provided for Capital Purposes | 862 | 27 |
| <i>Other Income:</i> | | |
| Net gains from the disposal of assets | 86 | - |
| Net Share of interests in Joint Ventures & Associated Entities using the Equity Method | - | - |
| Total Income from Continuing Operations | 18,814 | 7,293 |
| Expenses from Continuing Operations | | |
| Employee Benefits & On-Costs | 5,909 | 449 |
| Borrowing Costs | 2 | - |
| Materials & Contracts | 4,396 | 167 |
| Depreciation & Amortisation | 4,524 | - |
| Impairment | - | - |
| Other Expenses | 1,836 | 387 |
| Interest & Investment Losses | - | - |
| Net Losses from the Disposal of Assets | - | - |
| Net Share of interests in Joint Ventures & Associated | - | - |
| Total Expenses from Continuing Operations | 16,667 | 1,003 |
| Operating Result from Continuing Operations | 2,147 | 6,290 |
| Discontinued Operations | | |
| Net Profit/(Loss) from Discontinued Operations | - | - |
| Net Operating Result for the Year | 2,147 | 6,290 |
| Net Operating Result attributable to Council | 2,147 | 6,290 |
| Net Operating Result attributable to Minority Interests | - | - |
| Net Operating Result for the year before Grants and Contributions provided for Capital Purposes | 1,285 | 6,263 |

ITEM NO: 9.2.5
REPORT FROM: Corporate and Community Services
KEY DIRECTION: Statutory and Compulsory Reporting – Financial / Audit
SUBJECT: JULY CAPITAL WORKS PROGRAM

Submitted to Ordinary Council Meeting held on: 16 August 2016

PURPOSE:

The purpose of the Capital Works report is to enable Council to track the progress of capital work programs. This report is for the period ending 31 July 2016.

Works listed in the attachment are for works against new budgeted projects for the 2016/17 year.

BACKGROUND:

The scheduling of road projects is subject to change depending on the availability of gravel supplies and contractors.

PROPOSAL:

This report contains an explanation of terminology and headings used in the capital works report. Key terms and terminology are as follows:

Ledger Number - This is a reference number for staff to link the report to Councils accounting records.

Capital works are funded from a number of sources. Codes that denote revenue sources are:

- **Revenue** – Projects funded from revenue raised from Rates & Annual charges, User Fees and Other revenue.
- **Reserve** - Jobs funded from Council's reserves and unspent grants.
- **Grant & Contributions** - Funding from other Government departments, Council's or organisations.

Budget - This is the total allocation to complete the project.

YTD Exp – Total expenditure allocated to project as of report date, including commitments.

Balance – Amount of unspent funds for each program at reporting date.

Graph - The graph at the bottom of the report displays the original budget adopted by Council, the revised budget and year to date expenditure, including commitments.

STATUTORY IMPLICATIONS:

- **Policy**
Nil
- **Financial**
Advise Council of the current status of the Capital Works Program
- **Legal/Statutory**
N/A
- **Community Engagement / Communication**
N/A
- **Human Resources / Industrial Relations (if applicable)**
N/A
- **Risks**
N/A

ATTACHMENTS:

1. July Capital Works Program

RECOMMENDED:

That Council receive and note the information contained in the Capital Works report as at 31 July 2016.

MH/vkm – CM/16-8

Attachment to 9.2.5 - Capital Works Program

| Capital Works Program as at 31 July 2016 | | | | Capital Funding Source | | | | | | | | | | | | | |
|--|---------------------|--|-----------------|------------------------|---------------|----------------|----------|------------|-----------------|----------------|------------|-----------------|---------------|----------------|------------|--|---|
| Ledger Number | Project Description | Project Manager | Management Plan | Revenue | Reserve | Grant/Cont | Loan | Carry Over | Original Budget | Revised Budget | YTD Actual | YTD Commitments | YTD Total Exp | Balance | Start Date | Finish Date | Comments |
| ADMINISTRATION (INC ALL IT) | | | | | | | | | | | | | | | | | |
| 1 | 0125-4002-0001 | Replace Desktops/Laptops | NP | Inf. Mgt | 20,000 | | | | 20,000 | | 0 | | 0 | 20,000 | Apr-17 | Jun-17 | Will review throughout financial year |
| 2 | 0125-4002-0002 | Electronic Business Papers | NP | Inf. Mgt | | 25,000 | | | 25,000 | | 0 | | 0 | 25,000 | Nov-17 | Jan-17 | Will commence when new EDMS completed |
| 3 | 0125-4002-0003 | Replacement Workgroup Printers | NP | Inf. Mgt | 2,000 | | | | 2,000 | | 0 | | 0 | 2,000 | | | Will be reviewed throughout the year |
| 4 | 0125-4002-0004 | Software Licencing | NP | Inf. Mgt | 10,000 | | | | 10,000 | | 0 | | 0 | 10,000 | | | Will be reviewed throughout the year |
| 5 | 0125-4002-0005 | Network Penetration Testing | NP | Inf. Mgt | | 10,000 | | | 10,000 | | 0 | | 0 | 10,000 | Jan-17 | Apr-17 | Will commence January 17 |
| 6 | 0125-4002-0006 | Replace Network Switches | NP | Inf. Mgt | | 8,000 | | | 8,000 | | 0 | 6,494 | 6,494 | 1,506 | July-16 | Sept-16 | Ordered waiting advice of delivery date |
| 7 | 0125-4002-0007 | Website Revamp | NP | Inf. Mgt | | 20,000 | | | 20,000 | | 0 | | 0 | 20,000 | Jan-17 | Jun-17 | Will commence January 17 |
| 8 | 0125-4002-0008 | NBN Equipment | NP | Inf. Mgt | 5,000 | | | | 5,000 | | 0 | | 0 | 5,000 | | | Awaiting NBN installation dates |
| | | | | | 37,000 | 63,000 | 0 | 0 | 100,000 | 0 | 0 | 6,494 | 6,494 | 93,506 | | | |
| FINANCE | | | | | | | | | | | | | | | | | |
| 9 | 0122-4002-0002 | BIS Reporting Software | RB | | 6,900 | | | | 6,900 | | 0 | | 0 | 6,900 | Oct-17 | Nov-17 | Will commence when Annual Financial Account completed |
| | | | | | 0 | 6,900 | 0 | 0 | 6,900 | 0 | 0 | 0 | 0 | 6,900 | | | |
| BUILDINGS | | | | | | | | | | | | | | | | | |
| 10 | 0112-4002-0003 | Community & Corporate Building Upgrade | ID | | 13,703 | 276,297 | | | 290,000 | | 0 | | 0 | 290,000 | Jul-16 | Jun-17 | Finalisation of scope of works is scheduled to be completed by end of August |
| 103 | 0130-4002-0006 | Energy Audit and Implemetation | ID | n/a | | 45,000 | 150,000 | | 195,000 | | 0 | | 0 | 195,000 | Jul-16 | Jun-17 | Preperation Energy Audit Brief - this task is scheduled to be completed by 12 August |
| | | | | | 13,703 | 276,297 | 0 | 0 | 290,000 | 0 | 0 | 0 | 0 | 290,000 | | | |
| PUBLIC ORDER & SAFETY | | | | | | | | | | | | | | | | | |
| 11 | 0220-4002-0001 | Pound - Fencing | HR | | 5,000 | | | | 5,000 | | 0 | | 0 | 5,000 | | | Planned for Q3 (Jan-Mar 2017) |
| 12 | 0220-4002-0002 | Pound - Electrical Renewal and lock replacement | HR | | 2,500 | | | | 2,500 | | 0 | | 0 | 2,500 | | | Planned for Q3 (Jan-Mar 2017) |
| | | | | | 7,500 | 0 | 0 | 0 | 7,500 | 0 | 0 | 0 | 0 | 7,500 | | | |
| LANDFILL | | | | | | | | | | | | | | | | | |
| 13 | 0581-4002-0020 | Retaining Wall for Recycling Bins | HR | | 6,000 | | | | 6,000 | | 0 | | 0 | 6,000 | | | Dependent upon completion of master plan and conceptual site plan. |
| 14 | 0581-4002-0001 | New Cell Narrandera | HR | | 50,000 | | | | 50,000 | | 0 | | 0 | 50,000 | | | Dependent upon completion of master plan and conceptual site plan. |
| | | | | | 0 | 56,000 | 0 | 0 | 56,000 | 0 | 0 | 0 | 0 | 56,000 | | | |
| LIBRARY | | | | | | | | | | | | | | | | | |
| 15 | 0610-4002-0005 | Book & Resources Annual Replacements | SK | | 22,031 | | | | 22,031 | | 367 | | 367 | 21,664 | Jul-16 | Jun-17 | Will be reviewed throughout the year |
| 16 | 0610-4002-0003 | Replacement of existing lighting with low energy options | SK | | 5,000 | | | | 5,000 | | 0 | | 0 | 5,000 | Jul-16 | Jun-17 | Will be in conjunction with Energy Audit and Implementation |
| | | | | | 22,031 | 5,000 | 0 | 0 | 27,031 | 0 | 367 | 0 | 367 | 26,664 | | | |
| SWIMMING POOL FACILITIES | | | | | | | | | | | | | | | | | |
| 17 | 0621-4002-0006 | Painting of Olympic Pool, Island & Rampage | EC | | 28,000 | | | | 28,000 | | 0 | | 0 | 28,000 | Apr-17 | May-17 | Repainting of pools are scheduled to commence at the conclusion of the 2016/17 pool swimming season |
| 18 | 0621-4002-0005 | Rehabilitate/Repair Rampage Top Section of Slide Exp | EC | | 14,500 | | | | 14,500 | 117 | | 117 | 14,383 | Jul-16 | Sep-17 | Crane has removed top section ready for repair to be done. | |
| 19 | 0621-4002-0002 | Unplanned Renewal Works - Narrandera | FH | | 12,500 | | | | 12,500 | | 0 | | 0 | 12,500 | Jul-16 | Jun-17 | TBA |
| 20 | 0622-4002-0002 | Unplanned Renewal Works - Barellan | FH | | 5,000 | | | | 5,000 | | 0 | | 0 | 5,000 | Jul-16 | Jun-17 | TBA |
| 21 | 0622-4002-0003 | Additional Seating - Replace settings - Barellan | EC | | 4,000 | | | | 4,000 | | 0 | | 0 | 4,000 | Apr-17 | Jun-17 | Works to commence following the completion of the 2016/17 pool swimming season |
| | | | | | 64,000 | 0 | 0 | 0 | 64,000 | 117 | 0 | 117 | 63,883 | | | | |
| CEMETARY | | | | | | | | | | | | | | | | | |
| 22 | 0530-4002-0004 | Narrandera Furniture | RE | | 5,000 | | | | 5,000 | | 0 | | 0 | 5,000 | Feb-17 | Mar-17 | Bin cages and seating |
| 23 | 0530-4002-0003 | Barellan Garden Beds | RE | | 10,000 | | | | 10,000 | | 0 | | 0 | 10,000 | Feb-17 | Jun-17 | Front Entrance gate beautification and screen plantings |
| | | | | | 15,000 | 0 | 0 | 0 | 15,000 | 0 | 0 | 0 | 0 | 15,000 | | | |

| Capital Works Program as at 31 July 2016 | | | | Capital Funding Source | | | | | | | | | | | | | |
|--|---------------------|--|-----------------|------------------------|---------------|----------------|----------------|------------|-----------------|----------------|------------|-----------------|---------------|----------------|------------|-------------|---|
| Ledger Number | Project Description | Project Manager | Management Plan | Revenue | Reserve | Grant/Cont | Loan | Carry Over | Original Budget | Revised Budget | YTD Actual | YTD Commitments | YTD Total Exp | Balance | Start Date | Finish Date | Comments |
| PLAYING FIELDS | | | | | | | | | | | | | | | | | |
| 24 | 0631-4002-0020 | Narrandera Coaches Box | RE | | | | 150,000 | | 150,000 | | 0 | | 0 | 150,000 | Jul-16 | Feb-17 | Re design Finalised - DA Submitted - Obtaining quotes |
| 25 | 0631-4002-0031 | Narrandera Sportsground Female Change rooms | RE | | | 15,000 | 45,000 | | 60,000 | | 0 | | 0 | 60,000 | Jul-16 | Feb-17 | Grant has been submitted - waiting response |
| 26 | 0631-4002-0033 | Narrandera Outdoor Courts Sealing and concreting of unsealed areas | RE | 3,500 | | 3,500 | | | 7,000 | | 0 | | 0 | 7,000 | Oct-16 | Nov-16 | This project is subject to grant funding. |
| 27 | 0631-4002-0034 | Barellan Sportsground Lighting Upgrade | RE | 40,000 | | 50,000 | | | 90,000 | | 0 | | 0 | 90,000 | Jul-16 | Mar-17 | Letter to Griffith Excies requesting procurement of poles - Griffith City Council has first preference than NSC request can be considered. Football Club submitting grant applications. |
| 28 | 0631-4002-0036 | Narrandera Park Oval Boundary Fence | RE | | 16,000 | | | | 16,000 | | 0 | | 0 | 16,000 | Aug-16 | Dec-16 | Scoping works and obtaining quotes |
| 29 | 0631-4002-0037 | Narrandera Stadium Lighting Replacement | RE | | | 38,000 | | | 38,000 | | 0 | | 0 | 38,000 | | | Dependant on Stadium committee grant applications when they become available. |
| | | | | 43,500 | 16,000 | 106,500 | 195,000 | 0 | 361,000 | | 0 | 0 | 0 | 361,000 | | | |
| PARKS & RESERVES | | | | | | | | | | | | | | | | | |
| 30 | 0632-4002-0010 | Portable BBQ Barellan Hall | RE | 1,000 | | | | | 1,000 | | 0 | | 0 | 1,000 | Nov-16 | Feb-16 | Council to install and maintain. |
| 31 | 0632-4002-0011 | Barellan Memorial Hall - Irrigation system plus tank and pump | RE | 7,000 | | | | | 7,000 | | 0 | | 0 | 7,000 | Nov-16 | Dec-16 | Obtaining Quotes |
| 32 | 0636-4002-0005 | Lake Talbot Lookout BBQ Replacement | RE | 8,000 | | | | | 8,000 | | 0 | | 0 | 8,000 | Dec-16 | Jan-16 | Obtaining Quotes |
| 33 | 0631-4002-0038 | Stage Concept Design - Marie Bashir Park | DGMI | 10,000 | | | | | 10,000 | | 0 | | 0 | 10,000 | | | Stakeholders to be identified and a meeting held during September to commence discussions on location and requirements prior to initial design. |
| 34 | 0632-4002-0005 | Skate Park Upgrade | RE | | | 20,000 | | | 20,000 | | 0 | | 0 | 20,000 | | Jul-17 | Dependant on Grant Funding |
| 35 | 0632-4002-0006 | Narrandera Playgrounds Upgrades | RE | 10,000 | | | | | 10,000 | | 0 | | 0 | 10,000 | Oct-16 | Dec-16 | Ongoing |
| | | | | 36,000 | 0 | 20,000 | 0 | 0 | 56,000 | | 0 | 0 | 0 | 56,000 | | | |
| URBAN ROADS | | | | | | | | | | | | | | | | | |
| 36 | 0710-4021-0036 | Cam Jai Footpath | KS | | | | | | | | 0 | 2,273 | | 0 | | July | Completed |
| 37 | 0710-4021-0041 | Drain Praini Pl | KS | \$8,000 | | | | | \$8,000 | | 0 | | | 8,000 | Nov-16 | Dec-16 | Not commenced |
| 38 | 0710-4021-0042 | Charles Street Lane | KS | \$16,000 | | | | | \$16,000 | | 0 | | | 16,000 | Feb-17 | Feb-17 | Not commenced |
| 39 | 0710-4021-0043 | Arthur Street Lane | KS | \$16,000 | | | | | \$16,000 | | 0 | | | 16,000 | Feb-17 | Feb-17 | Not commenced |
| 40 | 0710-4021-0044 | Installation of drainage retention basin | KS | \$90,000 | | | | | \$90,000 | | 0 | | | 90,000 | Sep-16 | Oct-16 | Not commenced |
| 41 | 0710-4021-0045 | Footpath Construction-Whitton St | KS | \$30,000 | | | | | \$30,000 | | 0 | | | 30,000 | Mar-17 | Apr-17 | Not commenced |
| 42 | 0710-4021-0046 | Gillenbah Beautification | RE | 70,000 | | | | | 70,000 | | 0 | | 0 | 70,000 | Sep-16 | Nov-16 | Finalising quotes and coordinating work schedule |
| 43 | 0710-4025-0000 | Urban Reseals - tba | KS | 90,000 | | | | | 90,000 | | 0 | | 0 | 90,000 | Oct-16 | Mar-17 | Procurement tender for reseal works underway. |
| 44 | 0710-4026-0028 | Grong Grong -village gravel roads | KS | \$55,000 | | | | | \$55,000 | | 0 | | | 55,000 | Nov-16 | Nov-16 | Not commenced |
| 45 | 0710-4026-0029 | Narrandera Depot-preinct gravelling and seal | KS | \$31,468 | | | | | \$31,468 | | 0 | | | 31,468 | Dec-16 | Dec-16 | Not commenced |
| 46 | 0710-4026-0030 | Urban Roads-Strategic Review | KS | \$12,000 | | | | | \$12,000 | | 0 | | | 12,000 | Sep-16 | Apr-17 | Not commenced |
| 47 | 0710-4026-0031 | Footpath in Charles Street | KS | \$12,000 | | | | | \$12,000 | | 0 | | | 12,000 | May-17 | Jun-17 | Design being scoped |
| | | | | 430,468 | 0 | 0 | 0 | 0 | 430,468 | | 0 | 2,273 | 0 | 430,468 | | | |
| SEALED RURAL ROADS | | | | | | | | | | | | | | | | | |
| 48 | 0720-4021-0037 | Kingston Road | KS | \$19,250 | | | | | \$19,250 | | 0 | | | 19,250 | Dec-16 | Dec-16 | Not commenced |
| 49 | 0720-4021-0038 | Tanswell Park Road | KS | \$52,500 | | | | | \$52,500 | | 0 | | | 52,500 | Aug-16 | Sep-16 | Not commenced |
| 50 | 0720-4021-0039 | Cypress road 1.5km - 2.9km | KS | \$38,500 | | | | | \$38,500 | | 0 | | | 38,500 | Otc-16 | Nov-16 | Not commenced |
| 51 | 0720-4021-0040 | Mellors Road | KS | \$22,750 | | | | | \$22,750 | | 0 | | | 22,750 | Dec-16 | Jan-16 | Not commenced |
| 52 | 0720-4021-0041 | Weir Road | KS | \$6,000 | | | | | \$6,000 | | 0 | | | 6,000 | Dec-16 | Dec-16 | Not commenced |
| 53 | 0720-4021-0042 | Pamandi Rd causeway (Cowabbie Creek) | KS | \$15,000 | | | | | \$15,000 | | 0 | | | 15,000 | Mar-17 | Apr-17 | Not commenced |
| 54 | 0720-4021-0043 | Kolkilbertoo Road-Rehabilitation 150 meters | KS | \$24,000 | | | | | \$24,000 | | 0 | | | 24,000 | | | Works to be undertaken with Fixing Country Roads project. |
| 55 | 0720-4021-0044 | Pamandi Road Resheeting | KS | \$45,000 | | | | | \$45,000 | | 0 | | | 45,000 | Dec-16 | Dec-16 | Not commenced |
| 56 | 0720-4021-0045 | Buckingbong Rd-Otta seal upto Rosedale Rd | KS | \$24,000 | | | | | \$24,000 | | 0 | | | 24,000 | | | Not commenced |
| 57 | 0720-4021-0046 | Resealing on Sandigo Boree Creek Rd | KS | \$34,190 | | | | | \$34,190 | | 0 | | | 34,190 | | | Not commenced |
| | | | | 281,190 | 0 | 0 | 0 | 0 | 281,190 | | 0 | 0 | 0 | 281,190 | | | |
| UNSEALED RURAL ROADS | | | | | | | | | | | | | | | | | |
| 58 | 0730-4012-0049 | Campbells Road | KS | \$10,500 | | | | | \$10,500 | | 0 | | | 10,500 | Jan-17 | Jan-17 | Not commenced |
| 59 | 0730-4012-0050 | Back Dixonville Road | KS | \$7,000 | | | | | \$7,000 | | 0 | | | 7,000 | Oct-16 | Oct-16 | Not commenced |
| 60 | 0730-4012-0051 | Devlins Bridge Road | KS | \$60,000 | | | | | \$60,000 | | 0 | | | 60,000 | Feb-17 | Feb-17 | Not commenced |
| 61 | 0730-4012-0052 | Charles Road | KS | \$26,250 | | | | | \$26,250 | | 0 | | | 26,250 | Dec-16 | Dec-16 | Not commenced |
| 62 | 0730-4012-0053 | Paintings Bridge Road | KS | \$30,000 | | | | | \$30,000 | | 0 | | | 30,000 | Nov-16 | Nov-16 | Not commenced |
| 63 | 0730-4012-0054 | Settlement Road | KS | \$27,500 | | | | | \$27,500 | | 0 | | | 27,500 | Sep-16 | Sep-16 | Not commenced |
| 64 | 0730-4012-0055 | Grong Grong River Road | KS | \$26,250 | | | | | \$26,250 | | 0 | | | 26,250 | Jan-17 | Jan-17 | Not commenced |
| 65 | 0730-4012-0056 | Arrambee Road | KS | \$22,750 | | | | | \$22,750 | | 0 | | | 22,750 | Feb-17 | Feb-17 | Not commenced |
| 66 | 0730-4012-0057 | Barellan Golf Course Road | KS | \$89,750 | | | | | \$89,750 | | 0 | | | 89,750 | Sep-16 | Oct-16 | Not commenced |
| | | | | 300,000 | 0 | 0 | 0 | 0 | 300,000 | | 0 | 0 | 0 | 300,000 | | | |
| 67 | 0720-4025-0000 | Rural Roads Reseals - TBA | KS | 75,000 | | | | | 75,000 | | 0 | | 0 | 75,000 | Feb-17 | Apr-17 | Projects to be scoped and advised. |
| | | | | 75,000 | 0 | 0 | 0 | 0 | 75,000 | | 0 | 0 | 0 | 75,000 | | | |
| REGIONAL ROADS | | | | | | | | | | | | | | | | | |
| 68 | 0741-4010-0000 | Regional Roads Capital Works (Capital Component of Block Grant) | KS | | | 160,000 | | | 160,000 | | 0 | | 0 | 160,000 | | | Budget item |
| 69 | 0742-4010-0000 | Repair Grant (with 50% contribution from Block Grant) | KS | | | 285,000 | | | 285,000 | | 0 | | 0 | 285,000 | Mar-17 | Apr-17 | Not commenced |
| | | | | 0 | 0 | 445,000 | 0 | 0 | 445,000 | | 0 | 0 | 0 | 445,000 | | | |

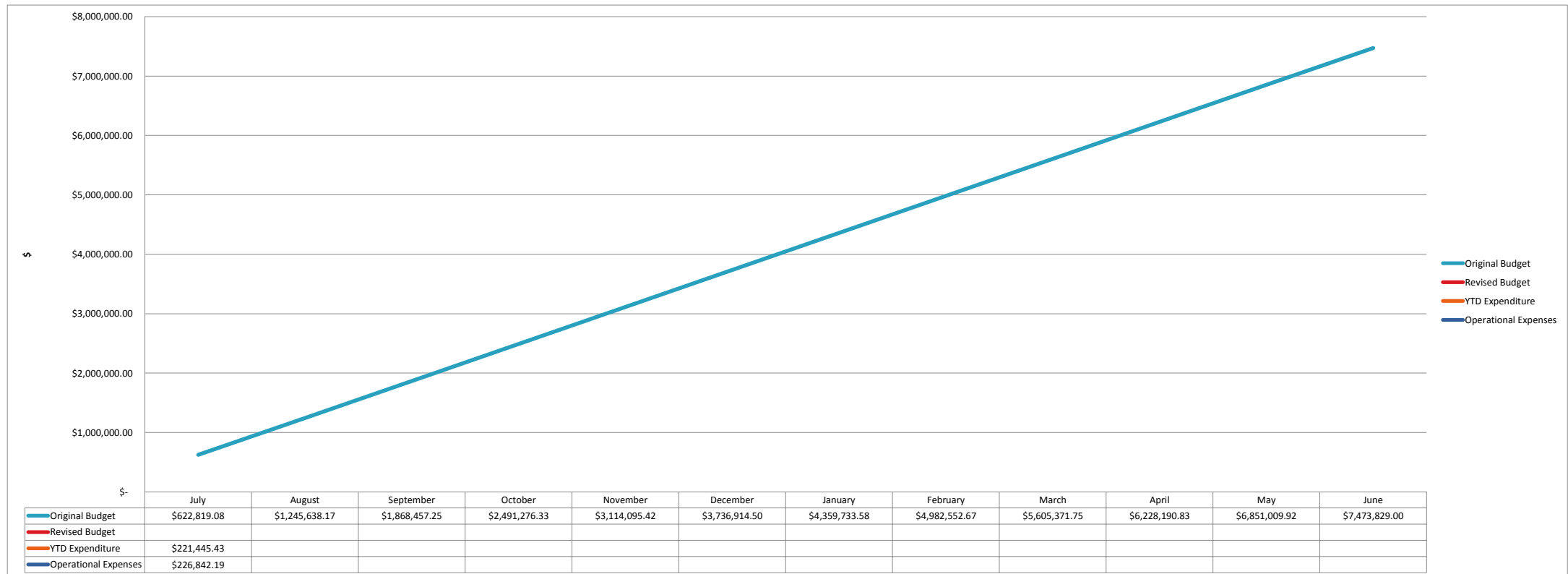
| Capital Works Program as at 31 July 2016 | | | | Capital Funding Source | | | | | | | | | | | | | |
|--|---------------------|-----------------|-----------------|------------------------|---------|------------|---------|------------|-----------------|----------------|------------|-----------------|---------------|-----------|------------|-------------|--|
| Ledger Number | Project Description | Project Manager | Management Plan | Revenue | Reserve | Grant/Cont | Loan | Carry Over | Original Budget | Revised Budget | YTD Actual | YTD Commitments | YTD Total Exp | Balance | Start Date | Finish Date | Comments |
| ROADS TO RECOVERY | | | | | | | | | | | | | | | | | |
| 70 | 0750-4005-0050 | | KS | | | \$108,000 | | | 108,000 | | 939 | | 939 | 107,061 | Dec-16 | Dec-16 | Commenced. |
| 71 | 0750-4005-0051 | | KS | | | \$60,000 | | | 60,000 | | 0 | | 0 | 60,000 | Jan-17 | Jan-17 | Not commenced |
| 72 | 0750-4005-0052 | | KS | | | \$60,000 | | | 60,000 | | 0 | | 0 | 60,000 | Jan-17 | Jan-17 | Not commenced |
| 73 | 0750-4005-0053 | | KS | | | \$105,965 | | | 105,965 | | 72 | | 72 | 105,893 | Nov-17 | Dec-17 | Not commenced |
| 74 | 0750-4005-0054 | | KS | | | \$91,000 | | | 91,000 | | 0 | | 0 | 91,000 | Jan-17 | Feb-17 | Not commenced |
| 75 | 0750-4005-0055 | | KS | | | \$60,000 | | | 60,000 | | 12,415 | | 12,415 | 47,585 | Aug-16 | Sep-16 | Commenced. |
| 76 | 0750-4005-0056 | | KS | | | \$60,000 | | | 60,000 | | 0 | | 0 | 60,000 | Nov-16 | Nov-16 | Not commenced |
| 77 | 0750-4005-0057 | | KS | | | \$19,250 | | | 19,250 | | 0 | | 0 | 19,250 | Feb-17 | Feb-17 | Not commenced |
| 78 | 0750-4005-0058 | | KS | | | \$42,000 | | | 42,000 | | 0 | | 0 | 42,000 | Aug-16 | Sep-16 | Not commenced |
| 79 | 0750-4005-0059 | | KS | | | \$4,500 | | | 4,500 | | 0 | | 0 | 4,500 | Oct-16 | Dec-16 | Not commenced |
| 80 | 0750-4005-0060 | | KS | | | \$34,035 | | | 34,035 | | 0 | | 0 | 34,035 | Sep-16 | Nov-16 | Not commenced |
| 81 | 0750-4005-0061 | | KS | | | \$75,000 | | | 75,000 | | 0 | | 0 | 75,000 | Aug-16 | Oct-16 | Not commenced |
| 82 | 0750-4005-0062 | | KS | | | \$90,000 | | | 90,000 | | 21,220 | | 21,220 | 68,780 | Aug-16 | Sep-16 | Commenced. |
| 83 | 0750-4005-0063 | | KS | | | \$17,500 | | | 17,500 | | 0 | | 0 | 17,500 | Jan-17 | Jan-17 | Not commenced |
| 84 | 0750-4005-0064 | | KS | | | \$60,000 | | | 60,000 | | 0 | | 0 | 60,000 | Nov-16 | Nov-16 | Not commenced |
| 85 | 0750-4005-0065 | | KS | | | \$57,750 | | | 57,750 | | 0 | | 0 | 57,750 | Nov-16 | Dec-16 | Not commenced |
| 86 | 0750-4005-0066 | | KS | | | \$60,000 | | | 60,000 | | 0 | | 0 | 60,000 | Oct-16 | Oct-16 | Not commenced |
| 87 | 0750-4005-0067 | | KS | | | \$81,000 | | | 81,000 | | 0 | | 0 | 81,000 | Nov-16 | Nov-16 | Not commenced |
| 88 | 0750-4005-0068 | | KS | | | \$50,400 | | | 50,400 | | 0 | | 0 | 50,400 | Feb-17 | Feb-17 | Not commenced |
| 89 | 0750-4005-0069 | | KS | | | \$54,000 | | | 54,000 | | 0 | | 0 | 54,000 | Sep-16 | Sep-16 | Not commenced |
| 90 | 0750-4005-0070 | | KS | | | \$13,000 | | | 13,000 | | 0 | | 0 | 13,000 | Oct-16 | Oct-16 | Not commenced |
| 91 | 0750-4005-0071 | | KS | | | \$11,700 | | | 11,700 | | 0 | | 0 | 11,700 | Oct-16 | Oct-16 | Not commenced |
| 92 | 0750-4005-0072 | | KS | | | \$16,250 | | | 16,250 | | 0 | | 0 | 16,250 | Dec-16 | Dec-16 | Not commenced |
| 93 | 0750-4005-0073 | | KS | | | \$117,100 | | | 117,100 | | 0 | | 0 | 117,100 | Sep-16 | Nov-16 | Not commenced |
| 94 | 0750-4005-0074 | | KS | | | \$52,500 | | | 52,500 | | 0 | | 0 | 52,500 | Oct-16 | Nov-16 | Not commenced |
| 95 | 0750-4005-0075 | | KS | | | \$168,357 | | | 168,357 | | 0 | | 0 | 168,357 | Feb-17 | Apr-17 | Scope to be identified and advised. |
| | | | | 0 | 0 | 1,569,307 | 0 | 0 | 1,569,307 | 0 | 34,647 | 0 | 34,647 | 1,534,660 | | | |
| ACTIVE TRANSPORT | | | | | | | | | | | | | | | | | |
| 96 | 0760-4002-0001 | | EC | PAMP | 16,000 | | | | 16,000 | | | | | 32,000 | Aug-16 | Sep-16 | Detailed design to be completed by Mid August. |
| 97 | 0760-4010-0016 | | EC | Bicycle Plan | 25,000 | | | | 25,000 | | 969 | 318 | 1,287 | 48,713 | Jul-16 | Aug-16 | Construction commenced. Issue with shallow Telstra cables being resolved |
| 98 | 0760-4002-0002 | | EC | PAMP | | | | | 44,000 | | 0 | | 0 | 44,000 | Mar-17 | Apr-17 | Detailed design to be reviewed as part of NBCMP Project |
| 99 | 0760-4002-0003 | | EC | Road Safety Plan | 2,500 | | | | 2,500 | | 0 | | 0 | 5,000 | Aug-16 | Sep-16 | Reviewing design before Stakeholder engagement commences |
| 100 | 0540-4002-0002 | | FH | Flood study | 24,811 | | | | 111,429 | | 0 | | 0 | 136,240 | Nov-16 | Jun-17 | Grant funding dependent - OEH to announced funding in November |
| 101 | 0130-4002-0005 | | FH | Asset Mgmt Strategy | | | | | 120,000 | | 1,845 | 3,960 | 5,805 | 114,195 | Aug-16 | Jun-17 | Development of EOI underway - Scheduled to call for EOI by Mid August |
| 102 | 0710-4026-0016 | | EC | NBCMP | | | | | 48,000 | | 847 | 7,466 | 8,313 | 39,687 | Jan-16 | Dec-16 | Consultant making changes to functional plans. To be presented to Sept Council Meeting |
| 103 | 0540-4002-0008 | | EC | NBCMP | | | | | 27,000 | | 0 | 22,416 | 22,416 | 4,584 | Jan-16 | Dec-16 | Consultant making changes to functional plans. To be presented to Sept Council Meeting |
| | | | | | 68,311 | 195,000 | 198,929 | 0 | 0 | 462,240 | 0 | 3,660 | 34,161 | 37,821 | 424,419 | | |
| ECONOMIC DEVELOPMENT | | | | | | | | | | | | | | | | | |
| 104 | 0813-4002-0008 | | MS | Ndra Park | | | | | 50,000 | | 0 | | 0 | 50,000 | Jan-17 | Jun-17 | The joint Council Steering Committee has identified 3 Stages |
| 105 | 0813-4002-0001 | | MS | Brand. Stgy | | | | | 30,000 | | 0 | | 0 | 30,000 | Nov-16 | Mar-17 | Request quotation released for branding graphics |
| 106 | 0812-4002-0001 | | DGMI | | | | | | 6,000 | | 0 | | 0 | 6,000 | | | To be completed during October. |
| | | | | | 0 | 36,000 | 50,000 | 0 | 0 | 86,000 | 0 | 0 | 0 | 86,000 | | | |
| LAKE TALBOT TOURIST PARK | | | | | | | | | | | | | | | | | |
| 107 | 0840-4002-0011 | | EC | LTPP POM | | | | | 20,000 | | 94 | | 94 | 19,906 | Jul-16 | Oct-16 | Investigating options |
| 108 | 0840-4002-0012 | | EC | LTPP POM | | | | | 5,000 | | 0 | | 0 | 5,000 | Sep-16 | Oct-16 | Scope of works to be confirmed in September |
| | | | | | 0 | 25,000 | 0 | 0 | 25,000 | 0 | 94 | 0 | 94 | 24,906 | | | |
| BOATING | | | | | | | | | | | | | | | | | |
| 109 | 0636-4002-0006 | | FH | Boating Plan | 12,500 | | | | 12,500 | | 0 | | 0 | 25,000 | Nov-16 | Jun-17 | Scope of works to be confirmed in November |
| | | | | | 12,500 | 0 | 12,500 | 0 | 0 | 25,000 | 0 | 0 | 0 | 25,000 | | | |
| PLANT | | | | | | | | | | | | | | | | | |
| 110 | 0850-4002-0021 | | WM | | | | | | 335,543 | | 0 | | 0 | 335,543 | Aug-16 | Jun-17 | Plant 2004 order placed |
| 111 | 0850-4002-0025 | | WM | | | | | | 239,750 | | 0 | 69,700 | 69,700 | 170,050 | Aug-16 | Jun-17 | Quotation for replacement of 196 and 181 have been let |
| 112 | 0850-4002-0023 | | WM | | | | | | 601,300 | | 0 | 343,500 | 343,500 | 257,800 | Aug-16 | Jun-17 | Tender for replacement of Plant 234 has been let |
| 113 | 0850-4002-0022 | | WM | | | | | | 20,000 | | 0 | | 0 | 20,000 | Jul-16 | Jun-17 | Replace as required |
| 114 | 0850-4004-0002 | | WM | | | | | | -360,400 | | -79 | | -79 | -360,322 | Aug-16 | Jun-17 | Income only. |
| | | | | | 0 | 836,193 | 0 | 0 | 836,193 | 0 | -79 | 413,200 | 413,122 | 423,072 | | | |
| AERODROME | | | | | | | | | | | | | | | | | |
| 115 | 0880-4002-0006 | | AP | Qual Sus Inf | 12,500 | | | | 137,500 | | 0 | | 0 | 150,000 | Oct-16 | Jan-17 | Current weather conditions have delayed initial excavation works. |
| 116 | 0880-4002-0007 | | AP | Qual Sus Inf | | | | | 100,000 | 100,000 | 0 | | 0 | 200,000 | Oct-16 | Apr-17 | Seeking further advice on requirements prior to finalising scope, clarification has been sought from CASA. |
| | | | | | 12,500 | 0 | 237,500 | 100,000 | 0 | 350,000 | 0 | 0 | 0 | 350,000 | | | |

| Capital Works Program as at 31 July 2016 | | | | Capital Funding Source | | | | | | | | | | | | | |
|--|---------------------|---|-----------------|------------------------|------------------|----------------|----------------|------------|-----------------|------------------|---------------|-----------------|----------------|----------------|------------|-------------|---|
| Ledger Number | Project Description | Project Manager | Management Plan | Revenue | Reserve | Grant/Cont | Loan | Carry Over | Original Budget | Revised Budget | YTD Actual | YTD Commitments | YTD Total Exp | Balance | Start Date | Finish Date | Comments |
| WATER SUPPLIES | | | | | | | | | | | | | | | | | |
| 117 | 2000-4002-0008 | Water Main Replacements | SS | | 200,000 | | | | 200,000 | | 0 | | 0 | 200,000 | Nov-16 | Jun-17 | Investigation underway. |
| 118 | 2000-4002-0094 | Hydrant & Valve Replacements | SS | | 50,000 | | | | 50,000 | | 0 | | 0 | 50,000 | Jul-16 | Jun-17 | Ongoing replacement of hydrants and valves as required. |
| 119 | 2000-4002-0030 | SCADA and Instrumentation upgrades | SS | | 50,000 | | | | 50,000 | | 693 | | 693 | 49,307 | Jul-16 | Dec-16 | Underway. Work being done in conjunction with ongoing chlorine dosing upgrades. |
| 120 | 2000-4002-0031 | Additional Taggle and Meter Management Software | SS | | 40,000 | | | | 40,000 | | 0 | | 0 | 40,000 | Aug-16 | Dec-16 | Underway. Discussing specification and scope of project with goldenfields water. |
| 121 | 2000-4002-0032 | Network Hydraulic Modelling | SS | | 15,000 | | | | 15,000 | | 0 | | 0 | 15,000 | Jul-16 | Oct-16 | Underway. Awaiting data from goldenfields water. |
| 122 | 2000-4002-0033 | Emergency equipment Upgrade | SS | | 10,000 | | | | 10,000 | | 0 | | 0 | 10,000 | Jul-16 | Sep-16 | New Breathing apparatus and confined spaces equipment to be purchased. |
| 123 | 2000-4002-0034 | Main St Water Main Replacement | SS | | 150,000 | | | | 150,000 | | 0 | | 0 | 150,000 | Apr-17 | Jun-17 | Will begin once design is complete. |
| 124 | 2000-4002-0035 | Second Aerator | SS | | 200,000 | | | | 200,000 | | 0 | | 0 | 200,000 | Feb-17 | Jun-17 | complete. |
| 125 | 2000-4002-0036 | Services Replacements | SS | | 50,000 | | | | 50,000 | | 696 | 3,247 | 3,943 | 46,057 | | | Ongoing replacement of water services as required. |
| 126 | 2000-4002-0037 | Lab Upgrade | SS | | 30,000 | | | | 30,000 | | 441 | | 441 | 29,559 | Jul-16 | Oct-16 | Investigations underway. Refurbishment of STP lab, and decommissioning of WTP lab. |
| 127 | 2000-4002-0089 | Willan St Main Railway Crossing replacement | SS | | 35,000 | | | | 35,000 | | 0 | | 0 | 35,000 | Oct-16 | Nov-16 | Investigation underway. Awaiting hydraulic modelling. |
| 128 | 2000-4002-0087 | Dalegitty St Main Replacement | SS | | 50,000 | | | | 50,000 | | 0 | | 0 | 50,000 | Oct-16 | Nov-16 | Investigation underway. Awaiting hydraulic modelling. |
| | | | | | 0 | 880,000 | 0 | 0 | 0 | 880,000 | 0 | 1,830 | 3,247 | 5,077 | | | 874,923 |
| SEWERAGE SERVICES | | | | | | | | | | | | | | | | | |
| 129 | 3000-4002-0006 | Sewer Main Relines | SS | | 250,000 | | | | 250,000 | | 10,807 | 135,345 | 146,152 | 103,848 | | | New tender being organised in conjunction with Leeton Shire Council |
| 130 | 3000-4002-0060 | Trade Waste Project | SS | | 25,000 | | | | 25,000 | | 174 | 15,909 | 16,084 | 8,916 | Jul-16 | Jun-17 | month. |
| 131 | 3000-4002-0007 | Manhole Relines | SS | | 100,000 | | | | 100,000 | | 1,755 | 41,834 | 43,589 | 56,411 | | | New tender being organised in conjunction with Leeton Shire Council |
| 132 | 3000-4002-0031 | Sewer Service Replacements | SS | | 100,000 | | | | 100,000 | | 0 | | 0 | 100,000 | Jul-16 | Jun-17 | Ongoing replacement of sewer service lines and junctions as required. |
| 133 | 3000-4002-0032 | Alum Dosing Upgrade | SS | | 10,000 | | | | 10,000 | | 0 | | 0 | 10,000 | Jul-16 | Jul-16 | Dosing points moved. Pumps still to be replaced and upgraded. |
| 134 | 3000-4002-0033 | SCADA integration | SS | | 15,000 | | | | 15,000 | | 0 | | 0 | 15,000 | Feb-17 | Mar-17 | control. |
| 135 | 3000-4002-0035 | Lab Upgrade | SS | | 30,000 | | | | 30,000 | | 897 | | 897 | 29,103 | Sep-16 | Dec-16 | Investigations underway. Refurbishment of STP lab, and decommissioning of WTP lab. |
| | | | | | 0 | 530,000 | 0 | 0 | 530,000 | 0 | 13,634 | 193,088 | 206,722 | 323,278 | | | |
| KEY OPERATIONAL PROJECTS | | | | | | | | | | | | | | | | | |
| 136 | 0111-2006-0000 | Review of Community Strategic Plan | CT | CSP | 30,000 | | | | 30,000 | | 0 | | 0 | 30,000 | | | Preliminary discussions are underway to determine a time frame with milestone dates |
| 137 | 0111-2013-0000 | Election Exp | MH | | 50,000 | | | | 50,000 | | 0 | 777 | 777 | 49,223 | Aug-16 | Sept-16 | Election to be conducted 10 September |
| 138 | 0111-2034-0000 | Shared Services Collaboration | | | | | 40,000 | | 40,000 | | 1,357 | | 1,357 | 38,643 | | | Innovation Fund Action Plan finalised |
| 139 | 0340-2008-0000 | Weeds Action Plan - Grant & Council Expenditure | RE | | 176,500 | | | | 176,500 | | 11,321 | 5,613 | 16,934 | 159,566 | | June 17 | Ongoing |
| 140 | 0400-2001-0000 | Positive Ageing Strategy | MH | PAS | | | 70,000 | | 70,000 | | 96 | 5,613 | 5,709 | 64,291 | Nov-16 | June-17 | Consultation to commence late 2016 recommendations to community strategic plan adopted prior to June 2017 |
| 141 | 0621-2003-0000 | Review of Lake Talbot Pool Master Plan of Management | EC | LT Pool POM | 32,000 | | | | 32,000 | | 0 | 24,091 | 24,091 | 7,909 | Aug-16 | Jan-16 | Site inspection to be completed on 4 August by consultants - Draft report to be completed by end of September |
| 142 | 0635-2001-0000 | Street Trees | RE | | 160,000 | | | | 160,000 | | 4,273 | 0 | 4,273 | 155,727 | July-16 | June-17 | On-going |
| 143 | 0710-2001-0000 | Urban Maintenance | KS | | 706,749 | | | | 706,749 | | 49,477 | 5,885 | 55,362 | 651,387 | | | Not commenced. Scope to be confirmed. |
| 144 | 0720-2001-0000 | Sealed Rural Rds | KS | | 257,875 | | | | 257,875 | | 12,062 | | 12,062 | 245,813 | | | Not commenced. Scope to be confirmed. |
| 145 | 0730-2001-0000 | Rural Unsealed Roads | KS | | 811,200 | | | | 811,200 | | 72,926 | 3,655 | 76,580 | 734,620 | | | Not commenced. Scope to be confirmed. |
| 146 | 0742-2001-0000 | Regional Roads (M&R Grant) | KS | | 165,000 | | | | 165,000 | | 1,071 | 2,638 | 3,710 | 161,290 | | | Not commenced. Scope to be confirmed. |
| 147 | 0743-2001-0000 | Ordered Works Heavy Patching Exp | KS | | 93,500 | | | | 93,500 | | 0 | | 0 | 93,500 | | | Prjects to be confirmed through RMS. |
| 148 | 0745-2001-0000 | Road Maintenance Contract | KS | | 165,000 | | | | 165,000 | | 12,966 | 5,912 | 18,878 | 146,122 | | | Ongoing works through RMCC contract. |
| 149 | 0813-2004-0000 | Business Development Expenses | | | 10,000 | | | | 10,000 | | 0 | | 0 | 10,000 | | | A variety of activities progressed - report to Economic Development Taskforce |
| 150 | 0813-2008-0000 | Destination Marketing Expenses | | | 30,000 | | | | 30,000 | | 21 | 4,209 | 4,230 | 25,770 | | | Tourism website upgrade completed |
| 151 | 0813-2009-0000 | Event Activities & Promotion Exp | | | 19,400 | | | | 19,400 | | 327 | 300 | 627 | 18,773 | | | Conducted Local Government Week activities |
| 152 | 0813-2011-0000 | Economic Develop. Projects Exp | | | 22,500 | | | | 22,500 | | 0 | 162 | 162 | 22,338 | | | Regional Living Expo attended in Sydney in August |
| 153 | 0813-2014-0000 | John O'Brien Festival Net Expenses | | | 10,000 | | | | 10,000 | | 0 | 132 | 132 | 9,868 | | | Committee now functioning with newer members |
| 154 | 0813-2031-0000 | Branding Strategy Implementation | | | 47,500 | | | | 47,500 | | 0 | | 0 | 47,500 | | | Request for Quoteaton for branding graphics released |
| 155 | 0813-2050-0000 | Host AFL game | | | 42,130 | | | | 42,130 | | 0 | 582 | 582 | 41,548 | | | Coaches box needs to be completed |
| 156 | 0840-2002-0000 | Review of Lake Talbot Tourist Park Plan of Management | EC | LTP POM | 20,000 | | | | 20,000 | | 0 | | 0 | 20,000 | Sept-16 | May-17 | Consultants brief to be developed in September |
| 157 | 2000-2016-0000 | Recycled Water Implementation | SS | | 10,000 | | | | 10,000 | | 0 | | 0 | 10,000 | Aug 16 | Dec 16 | Issues/functionality, completing end user site agreements and remote read metering to allow |
| 158 | 2000-2017-0000 | Water Power Audit | ID | | 25,000 | | | | 25,000 | | 0 | 100 | 100 | 24,900 | Jul-16 | Jun-17 | Prepare Energy Audit Brief - this project is to be completed in conjunction with Energy Audit and Implemetation project |
| 159 | 2000-2018-0000 | Sewer Revaluation | ID | Asset Mgmt Stratgy | 25,000 | | | | 25,000 | | 1,102 | | 1,102 | 23,898 | Jan-17 | Jun-17 | Prepare Valuation Brief - this project is to be commence following the completion of the asset Validation project |
| 160 | 3000-2010-0000 | Barellan Sewer Investigation | SS | | 150,000 | | | | 150,000 | | 0 | | 0 | 150,000 | Sept 16 | Mar 17 | Feasibility and options study for proposed Barellan sewer network and treatment plant. |
| 161 | 3000-2011-0000 | Sewer Expansion Investigation | SS | | 150,000 | | | | 150,000 | | 0 | | 0 | 150,000 | Sept 16 | Mar 17 | west of Railway/River St, Pine Hill and Bells Estate. |
| 162 | 3000-2012-0000 | Sewer Power Audit | ID | | 25,000 | | | | 25,000 | | 0 | | 0 | 25,000 | Jan-17 | Jun-17 | Prepare Energy Audit Brief - this project is to be completed in conjunction Energy Audit and Implemetation project |
| 163 | 3000-2013-0000 | Water Revaluation | ID | Asset Mgmt Stratgy | 25,000 | | | | 25,000 | | 174 | | 174 | 24,826 | Jan-17 | Jun-17 | Prepare Valuation Brief - this project is to be commence following the completion of the asset Validation project |
| | | | | | 3,259,354 | 0 | 110,000 | 0 | 0 | 3,369,354 | 0 | 167,174 | 59,668 | 226,842 | | | 3,142,512 |

| Capital Works Program as at 31 July 2016 | | | | Capital Funding Source | | | | | | | | | | | | | |
|--|---------------------|-----------------|-----------------|------------------------|---------|------------|------|------------|-----------------|----------------|------------|-----------------|---------------|---------|------------|-------------|----------|
| Ledger Number | Project Description | Project Manager | Management Plan | Revenue | Reserve | Grant/Cont | Loan | Carry Over | Original Budget | Revised Budget | YTD Actual | YTD Commitments | YTD Total Exp | Balance | Start Date | Finish Date | Comments |

Summary as at 31 July 2016

| | Funding Source | | | | Carry Over from 15/16 | Budget Expenditure | YTD Expenditure | | | Balance for Year | |
|----------------------|----------------|-----------|------------|---------|-----------------------|--------------------|-----------------|-----------------|---------------|------------------|-----------|
| | Revenue | Reserve | Grant/Cont | Loan | | | YTD Actual | YTD Commitments | YTD Total Exp | | |
| Budgeted Works | 1,418,703 | 2,925,390 | 2,639,736 | 295,000 | 0 | 7,278,829 | 0 | 54,272 | 652,463 | 704,462 | 6,574,367 |
| Operational Projects | 3,259,354 | 0 | 110,000 | 0 | | 3,369,354 | | 167,174 | 59,668 | 226,842 | 3,142,512 |
| | 4,678,057 | 2,925,390 | 2,749,736 | 295,000 | | 10,648,183 | | 221,445 | 712,131 | 931,304 | 9,716,879 |
| Roads to Recovery | 0 | 0 | 1,569,307 | 0 | 0 | 1,569,307 | 0 | 34,647 | 0 | 34,647 | 1,534,660 |



9.3

Other – Statutory

The following reports pertain to reports required to meet Legislation:

No Reports for This Month

CONFIDENTIAL BUSINESS PAPER - 10

JUSTIFICATIONS AS PER THE LOCAL GOVERNMENT ACT 1993 FOR INCLUSION OF ITEMS INTO COMMITTEE

Justification for Inclusion in Committee

Section 10A (2)(a) Personnel matters concerning particular individuals

Justification for Inclusion in Committee

Section 10A (2)(b) The personal hardship of any resident or ratepayer

Justification for Inclusion in Committee

Section 10A (2)(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting business or proposes to conduct business;

Justification for Inclusion in Committee

Section 10A (2)(d) commercial information of a confidential nature that would, if disclosed:

- (i) prejudice the commercial position of the person who supplied it, or*
- (ii) confer a commercial advantage on a competitor of Council, or*
- (iii) reveal a trade secret*

Justification for Inclusion in Committee

Section 10A (2)(e) information that would, if disclosed, prejudice the maintenance of law

Justification for Inclusion in Committee

Section 10A (2)(f) matters affecting the security of the Council, Councillors, Council staff or Council property

Justification for Inclusion in Committee

Section 10A (2)(g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege

At this point, the Public and Press are asked to leave the meeting.

The following Page Numbers, as noted below, contain Confidential Reports which are Not Printed for Public Viewing and have been Removed.