



MINUTES

Ordinary Council Meeting

20 February 2018

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 20 FEBRUARY 2018 AT 2PM**

The Mayor declared the meeting opened at **2.05pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr David Fahey, Cr Narelle Payne, Cr Kevin Morris, Cr Tracey Lewis, Cr Wesley Hall, Cr Tammy Galvin, Cr Barbara Bryon

In Attendance

Julian Geddes (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), George Cowan (General Manager), CO Edwina Foley, Vicki Maher (Minute Taker), Tiffany Thornton (Minute Taker)

5 APOLOGIES

RESOLUTION 18/001

Moved: Cr David Fahey
Seconded: Cr Narelle Payne

That leave of absence from Cr Jenny Clarke be received and accepted.

CARRIED

6 DECLARATIONS OF INTEREST

Nil

7 PUBLIC QUESTION TIME

Nil

8 PRESENTATIONS BY THE PUBLIC

Nil

9 PRESENTATIONS BY STAFF AND CONTRACTORS

Nil

10 CONFIRMATION OF MINUTES

RESOLUTION 18/002

Moved: Cr Narelle Payne
Seconded: Cr Tammy Galvin

That the minutes of the Ordinary Council Meeting held on 13 December 2017 be confirmed.

CARRIED

11 MAYORAL REPORT

11.1 MAYORAL MONTHLY REPORT FEBRUARY 2018

RESOLUTION 18/003

Moved: Cr Neville Kschenka
Seconded: Cr Tracey Lewis

That the Mayoral Monthly Report for February 2018 be received and noted.

CARRIED

12 NOTICES OF RESCISSION

Nil

13 NOTICES OF MOTION**13.1 NOTICE OF MOTION - REINSTATEMENT OF ECOTOURISM POSITION****RESOLUTION 18/004**

Moved: Cr Tammy Galvin

Seconded: Cr Wesley Hall

That Council:

1. Reinstatement of Ecotourism function
2. General Manager to provide Council with report with identified opportunities
3. Identify opportunities, costs and benefits in the area of Ecotourism.

CARRIED

13.2 NOTICE OF MOTION - SUPPORT EXPLORATION AND IMPLEMENTATION OF A FILTRATION SYSTEM INTO OUR CURRENT WATER TREATMENT.**RESOLUTION 18/005**

Moved: Cr Tracey Lewis

Seconded: Cr Wesley Hall

That Council support exploration and implementation of a filtration system into our current water treatment.

CARRIED

13.3 NOTICE OF MOTION - TO EXPLORE THE OPTION OF A SPLASH PLAY AREA IN THE MARIE BASHIR PARK AND A WATER FEATURE.**RESOLUTION 18/006**

Moved: Cr Tracey Lewis

Seconded: Cr Wesley Hall

That Council:

1. Explore the option of a splash play area in the Marie Bashir Park and a water feature.
2. Receive a report on the concept and feasibility at a later date.

CARRIED

13.4 NOTICE OF MOTION - TO EXPLORE THE EMPLOYMENT OF A FULL TIME LABOURER OR CARETAKER OF THE CEMETERY AND TO DECIDE A YEARLY BUDGET FOR IMPROVEMENT WORKS

RESOLUTION 18/007

Moved: Cr Tracey Lewis
Seconded: Cr Tammy Galvin

That Council:

1. That a service level review of the cemeteries in the Shire be undertaken and the review establish appropriate service levels and examine the level of resources needed to maintain the cemeteries to those standards.

CARRIED

14 COUNCILLOR REPORTS

Nil

15 COMMITTEE REPORTS

15.1 MINUTES - AUDIT, RISK AND IMPROVEMENT COMMITTEE - 30 NOVEMBER 2017

RESOLUTION 18/008

Moved: Cr Wesley Hall
Seconded: Cr Narelle Payne

1. That the Minutes of the Audit, Risk and Improvement Committee held on Thursday 30 November 2017 be received and noted.

Audit, Risk and Improvement Committee have engaged Rob Walsh to perform an IT Audit Review commencing 29th January 2018. The committee has also requested Keith Coates to complete a Legislative Compliance Audit to commence after April 2018.

CARRIED

15.2 MINUTES - JOHN O'BRIEN FESTIVAL ORGANISING COMMITTEE - 8 JANUARY 2018

RESOLUTION 18/009

Moved: Cr Barbara Bryon
Seconded: Cr Tracey Lewis

1. That the Minutes of the John O'Brien Festival Organising Committee held on Monday 8 January 2018 be received and noted.

CARRIED

15.3 MINUTES - JOHN O'BRIEN FESTIVAL ORGANISING COMMITTEE - 22 JANUARY 2018**RESOLUTION 18/010**

Moved: Cr Barbara Bryon

Seconded: Cr Tracey Lewis

1. That the Minutes of the John O'Brien Festival Organising Committee held on Monday 22 January 2018 be received and noted.

CARRIED**15.4 MINUTES - AUSTRALIA DAY PLANNING COMMITTEE - 27 NOVEMBER 2017****RESOLUTION 18/011**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

1. That the Minutes of the Australia Day Planning Committee held on Monday 27 November 2017 be received and noted.

CARRIED**15.5 MINUTES - PARKSIDE COTTAGE MUSEUM COMMITTEE - 11 DECEMBER 2017****RESOLUTION 18/012**

Moved: Cr Tracey Lewis

Seconded: Cr Barbara Bryon

1. That the Minutes of the Parkside Cottage Museum Committee held on Monday 11 December 2017 be received and noted.

CARRIED**15.6 MINUTES - LAKE TALBOT ENVIRONS ADVISORY COMMITTEE - 7 DECEMBER 2017****RESOLUTION 18/013**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

1. That the Minutes of the Lake Talbot Environs Advisory Committee held on Thursday 7 December 2017 be received and noted.

CARRIED

15.7 MINUTES - LAKE TALBOT ENVIRONS ADVISORY COMMITTEE - 1 FEBRUARY 2018**RESOLUTION 18/014**

Moved: Cr Tracey Lewis

Seconded: Cr Wesley Hall

1. That the Minutes of the Lake Talbot Environs Advisory Committee held on Thursday 1 February 2018 be received and noted.

CARRIED

Duplicate Removed – 15.8- Minutes - Lake Talbot Environs Advisory Committee - 7 December 2017 (15.6)

15.9 MINUTES - SPORTS STADIUM MANAGEMENT COMMITTEE - 31 JANUARY 2018**RESOLUTION 18/015**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

1. That the Minutes of the Sports Stadium Management Committee held on Wednesday 31 January 2018 be received and noted.

CARRIED**15.10 MINUTES - AUSTRALIA DAY PLANNING COMMITTEE - 15 JANUARY 2018****RESOLUTION 18/016**

Moved: Cr Barbara Bryon

Seconded: Cr Tracey Lewis

1. That the Minutes of the Australia Day Planning Committee held on Monday 15 January 2018 be received and noted.

CARRIED**15.11 MINUTES - JOHN O'BRIEN FESTIVAL ORGANISING COMMITTEE - 5 FEBRUARY 2018****RESOLUTION 18/017**

Moved: Cr Barbara Bryon

Seconded: Cr Tracey Lewis

1. That the Minutes of the John O'Brien Festival Organising Committee held on Monday 5

February 2018 be received and noted.

CARRIED

16 OUR COMMUNITY

16.1 FIT FOR THE FUTURE IMPROVEMENT PROPOSAL - STATUS UPDATE

RESOLUTION 18/018

Moved: Cr Tracey Lewis
Seconded: Cr Narelle Payne

Council noted the status of the improvement proposal.

CARRIED

17 OUR ENVIRONMENT

Nil

18 OUR ECONOMY

Nil

19 OUR INFRASTRUCTURE

Nil

20 OUR CIVIC LEADERSHIP

20.1 FINANCIAL ASSISTANCE AND RELATED PARTY DISCOLUSRE POLICIES FOR REVIEW

RESOLUTION 18/019

Moved: Cr Narelle Payne
Seconded: Cr Tracey Lewis

That Council:

1. Adopt the Financial Assistance Program and Related Party Disclosure policies

CARRIED

20.2 JOINT ORGANISATIONS

RESOLUTION 18/020

Moved: Cr David Fahey
Seconded: Cr Barbara Bryon

“In accordance with Part 7 of Chapter 12 of the Local Government Act 1993 (**Act**), the **Narrandera Shire Council** resolves:

1. That the Council inform the Minister for Local Government (**Minister**) of the Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation (**Joint Organisation**) in accordance with this resolution.
2. To approve the inclusion of the Council's area in the Joint Organisation's area.
3. That Narrandera Shire Councils preferred option is that the Joint Organisation be established to cover the area of all councils within the Riverina Murray Planning Region including this councils area and any one or more of the following Council areas;

Leeton Shire, Griffith City, Carrathool Shire, Hay Shire, Murrumbidgee, Edward River, Murray River, Berrigan Shire, Federation, Albury City, Wagga Wagga City, Coolamon, Temora, Junee, Cootamundra-Gundagai, Bland, Greater Hume, Lockhart Shire and Snowy Valleys.
4. That should the Minister be unable to establish a joint organisation covering the whole of the Riverina Murray Planning Region Narrandera Shire second option would be to be included in a joint organisation with Snowy Valleys, Wagga Wagga City and Leeton Shire and any other council who resolved to join that joint organisation.
5. That before 23 March 2018 the General Manager provide the Minister with a copy of this resolution including the date on which Council made this resolution.
6. That on the expiry of a period of 28 days from the making of this resolution, the General Manager informs the Minister that this resolution has not been rescinded.

CARRIED

20.3 2017-2021 DELIVERY PROGRAM - 31 DECEMBER 2017 QUARTERLY REVIEW

RESOLUTION 18/021

Moved: Cr Narelle Payne
Seconded: Cr Wesley Hall

1. That Council endorse the 2017-2021 Delivery Program quarterly review dated 31 December 2017 as presented and publish the report to the community.

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**21.1 DECEMBER DEVELOPMENT SERVICES ACTIVITIES****RESOLUTION 18/022**

Moved: Cr Tracey Lewis

Seconded: Cr David Fahey

That Council receive and note the Development Services Activities Report for December 2017.

CARRIED

21.2 JANUARY DEVELOPMENT SERVICES ACTIVITIES**RESOLUTION 18/023**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council receive and note the Development Services Activities Report for January 2018.

CARRIED

22 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**22.1 SUBMISSIONS GENERAL PURPOSE FINANCIAL STATEMENTS AND AUDITORS REPORT****RESOLUTION 18/024**

Moved: Cr David Fahey

Seconded: Cr Wesley Hall

Council note that no submissions were received in regard to the General Purpose Financial Statements and Auditors Report for the period ending 30 June, 2017, concluding the 2016/2017 financial reporting process in accordance with the Local Government Act, 1993.

CARRIED

22.2 DECEMBER STATEMENT OF INVESTMENTS**RESOLUTION 18/025**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council receive and note the information contained in the Statement of Investments report as at 31 December 2017.

CARRIED

22.3 JANUARY STATEMENT OF INVESTMENTS

RESOLUTION 18/026

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council receive and note the information contained in the Statement of Investments report as at 31 January 2018.

CARRIED

22.4 DECEMBER STATEMENT OF BANK BALANCES

RESOLUTION 18/027

Moved: Cr Narelle Payne

Seconded: Cr Wesley Hall

1. That Council receive and note the information contained in the Statement of Bank Balances report as at 31 December 2017

CARRIED

22.5 JANUARY STATEMENT OF BANK BALANCES

RESOLUTION 18/028

Moved: Cr Wesley Hall

Seconded: Cr Narelle Payne

1. That Council receive and note the information contained in the Statement of Bank Balances report as at 31 January 2018

CARRIED

22.6 JANUARY STATEMENT OF RATES AND RECEIPTS**RESOLUTION 18/029**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey

That Council receive and note the information contained in the Statement of Rates and Receipts report as at 1 February 2018.

CARRIED

22.7 JANUARY INCOME STATEMENT**RESOLUTION 18/030**

Moved: Cr Narelle Payne

Seconded: Cr Wesley Hall

That Council receive and note the information contained in the Income Statement for the period ending 31 January 2018.

CARRIED

22.8 JANUARY CAPITAL WORKS PROGRAM**RESOLUTION 18/031**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey

1. That Council receive and note the information contained in the Capital Works report as at 31 January 2018.

CARRIED

22.9 DECEMBER 2017 QUARTERLY BUDGET REVIEW**RESOLUTION 18/032**

Moved: Cr Wesley Hall

Seconded: Cr Tracey Lewis

1. That Council receive, note and adopt the information and variations contained in the December Quarterly Review.

CARRIED

23 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

24 CONFIDENTIAL BUSINESS PAPER REPORTS**RESOLUTION 18/033**

Moved: Cr Narelle Payne
Seconded: Cr Barbara Bryon

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

24.1 Minutes - Economic Taskforce Committee - 30 January 2018

This matter is considered to be confidential under Section 10A(2) - di, dii and diii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, information that would, if disclosed, confer a commercial advantage on a competitor of the council and information that would, if disclosed, reveal a trade secret.

24.2 Forestry Nursery Site - Broad Street

This matter is considered to be confidential under Section 10A(2) - c, di and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

CARRIED**24.1 MINUTES - ECONOMIC TASKFORCE COMMITTEE - 30 JANUARY 2018****RESOLUTION 18/034**

Moved: Cr David Fahey
Seconded: Cr Narelle Payne

1. That the Confidential Minutes of the Economic Taskforce Committee held on Tuesday 30 January 2018 be received and noted.

CARRIED**24.2 FORESTRY NURSERY SITE - BROAD STREET****RESOLUTION 18/035**

Moved: Cr Wesley Hall
Seconded: Cr Tracey Lewis

1. That Council
 - (a) Resolve to lodge an expression of interest of in purchasing 1 Broad Street Narrandera.
 - (b) Authorise the General Manager to submit an expression of interest.
 - (c) Authorise the Mayor and General Manager to negotiate if necessary the successful purchase of the property.
 - (d) That approval is given to affix the Common Seal of Council, if required, to any future documentation necessary relating to this matter.
 - (e) That upon purchase the land be classified as Operational.

CARRIED

RESOLUTION 18/036

Moved: Cr David Fahey
Seconded: Cr Barbara Bryon

That Council moves out of Closed Council into Open Council.

CARRIED

The Meeting closed at 3.47pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 20 March 2018.



.....

GENERAL MANAGER



.....

CHAIRPERSON