



MINUTES

Ordinary Council Meeting

19 June 2018

CONFIRMED

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 19 JUNE 2018 AT 2PM**

The Mayor declared the meeting opened at **2.04pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr Narelle Payne, Cr Kevin Morris, Cr Tracey Lewis, Cr Wesley Hall, Cr Tammy Galvin, Cr Barbara Bryon, Cr Jenny Clarke

In Attendance

Julian Geddes (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), George Cowan (General Manager), Vicki Maher (Minute Taker)

5 APOLOGIES

RESOLUTION 18/089

Moved: Cr Narelle Payne
 Seconded: Cr Kevin Morris

That leave of absence from Cr David Fahey be received and accepted.

CARRIED

6 DECLARATIONS OF INTEREST

Nil

7 PUBLIC QUESTION TIME

Nil

8 PRESENTATIONS BY THE PUBLIC

Mr Bob Manning providing further detail to his submissions lodged for Item 20.5 with special mention regarding a variation for Pamandi Road Grong Grong sealing program.

SUSPENSION OF STANDING ORDERS

RESOLUTION 18/090

Moved: Cr Barbara Bryon
 Seconded: Cr Narelle Payne

A motion was moved that Council suspend standing orders.

CARRIED

9 PRESENTATIONS BY STAFF AND CONTRACTORS

9.1 PRESENTATION - CITIZENSHIP CEREMONY

PRESENTATION

The Mayor conducted a Citizenship Ceremony for five (5) recipients which completed their naturalisation process. Welcome to Narrandera Shire's newest Citizens.

Mrs Sheena ALBERT, Josh GIBY, Mr Baby Kampadam GIBY, Mrs Jantana ALCHIN, Mr Ronald HIRST.

RESUMPTION OF STANDING ORDERS

RESOLUTION 18/091

Moved: Cr Jenny Clarke
Seconded: Cr Narelle Payne

A motion was moved that Council resume standing orders.

CARRIED

The meeting then moved back in the Agenda to Presentations by Public with Mr Bob Manning.

SUSPENSION OF STANDING ORDERS**RESOLUTION 18/092**

Moved: Cr Barbara Bryon
Seconded: Cr Narelle Payne

A motion was moved that Council suspend standing orders.

CARRIED

9.2 PRESENTATION - CHIEF INSPECTOR WADSWORTH**PRESENTATION**

Chief Inspector John Wadsworth gave an update on the recent restructure of the Local Area Command (LAC), his role as Inspector and positions / locations he has previously worked within the Australia Police Force. Advised anyone in community can email concerns or invitations to attend meetings or functions. Wads1joh@police.nsw.gov.au

Chief Inspector Wadsworth encouraged Council to nominate any police officer in Narrandera for the Police Officer of the Year if felt they are doing an exceptional job in the community.

9.3 PRESENTATION - MAYOR TO CR JENNY CLARKE**PRESENTATION**

Mayor Kschenka advised that Cr Jenny Clarke's had recently been awarded the Medal of the Order of Australia as part of the 2018 Queen's Birthday Honours and on giving Congratulations, presented her with Flowers from Council.

Cr Clarke thanked Mayor and Council.

RESUMPTION OF STANDING ORDERS

RESOLUTION 18/093

Moved: Cr Narelle Payne
Seconded: Cr Tammy Galvin

A motion was moved that Council resume standing orders.

CARRIED

MOTION**RESOLUTION 18/094**

Moved: Cr Jenny Clarke
Seconded: Cr Narelle Payne

That Council endorse Item 11.3 - Bid for the 2020 NSW State National Party Annual General Meeting to the 15 May 2018 Agenda for consideration as it is a matter of urgency..

CARRIED

10 CONFIRMATION OF MINUTES**RESOLUTION 18/095**

Moved: Cr Barbara Bryon
Seconded: Cr Tammy Galvin

That the minutes of the Ordinary Council Meeting held on 15 May 2018 be confirmed with an amendment to Item 18.1 that Cr Clarke was not the seconder to the Amendment and Cr Fahey moved the amendment with Cr Morris was the seconder.

CARRIED

11 MAYORAL REPORT**11.1 MAYORAL MINUTE - CR JENNY CLARKE OAM****RESOLUTION 18/096**

Moved: Cr Narelle Payne
Seconded: Cr Tracey Lewis

1. That Council receive and note this Mayoral Minute advising of Cr Clarke being awarded the Medal of the Order of Australia (OAM).
2. That, on behalf of the full Council and Staff, the Mayor writes to Cr Clarke congratulating her on being awarded the OAM.

CARRIED

11.2 MAYORAL MONTHLY REPORT JUNE 2018**RESOLUTION 18/097**

Moved: Cr Neville Kschenka

Seconded: Cr Jenny Clarke

That Council receive and note the Mayoral Monthly Report for June 2018.

CARRIED**11.3 URGENT MAYORAL MINUTE - BID FOR THE 2020 NSW STATE NATIONAL PARTY ANNUAL GENERAL MEETING****RESOLUTION 18/098**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Narrandera Shire Council writes to Steph Cooke MP advising that the Council strongly supports a bid being made to hold the 2020 Annual General Meeting of the NSW National Party in Narrandera.
2. If the bid is successful that Council works with the Narrandera Business Group to support the Nationals event in 2020 and to showcase the town and maximise economic benefit.

CARRIED**12 NOTICES OF RESCISSION**

Nil

13 NOTICES OF MOTION**13.1 NOTICE OF MOTION - HAZARDOUS SITE - GRONG GRONG****RESOLUTION 18/099**

Moved: Cr Jenny Clarke

Seconded: Cr Wesley Hall

That Council write to the Narrandera Aboriginal Lands Council owners of a burnt out house in Brookong Street, Grong Grong requesting the house be demolished and the site remediated.

CARRIED

13.2 NOTICE OF MOTION - HAZARDOUS SITE PINE HILL**RESOLUTION 18/100**

Moved: Cr Jenny Clarke

Seconded: Cr Wesley Hall

That Council contact the owners of the former Rocla Pipes production site on Pine Hill Road requesting the site be cleaned up and all dangerous materials rehabilitated.

CARRIED

13.3 NOTICE OF MOTION - FUNDING FOR WOMEN AND CHILDREN'S REFUGE**RESOLUTION 18/101**

Moved: Cr Jenny Clarke

Seconded: Cr Narelle Payne

That Council:

1. Investigate available Government funding to fund a fully supervised Women and Children's Domestic Violence Refuge in Narrandera Shire.
2. Invite the local Domestic Violence Awareness Committee to the next Council Meeting to discuss any progress they have on this matter.

CARRIED

14 COUNCILLOR REPORTS

Nil

15 COMMITTEE REPORTS**15.1 MINUTES - ARTS AND COMMUNITY CENTRE COMMITTEE - 4 JUNE 2018****RESOLUTION 18/102**

Moved: Cr Jenny Clarke

Seconded: Cr Barbara Bryon

1. That the Minutes of the Arts and Community Centre Committee held on Monday 4 June 2018 be received and noted.

Minutes contain no committee resolutions for Council endorsement.

CARRIED

16 OUR COMMUNITY

Nil

17 OUR ENVIRONMENT

Nil

18 OUR ECONOMY**18.1 TENDER - MARIE BASHIR PARK - SKATE PARK UPGRADE****RESOLUTION 18/103**

Moved: Cr Wesley Hall

Seconded: Cr Barbara Bryon

1. That Council
 - (a) Not accept any tenders as all tenders exceeded Council's estimated project budget.
 - (b) Authorise the General Manager to enter into direct negotiation with the preferred tenderer (VFG Skate Parks Pty Ltd) with a view to entering into a contract to upgrade the Skate park facility.
 - (c) If required release funds from the Section 94A Reserve to increase the project funding.
 - (d) Approval is given to affix the Common Seal of Council, if required, to this and any future documentation necessary relating to this matter.

CARRIED**19 OUR INFRASTRUCTURE****19.1 WATER SPLASH PLAY - MARIE BASHIR PARK****RESOLUTION 18/104**

Moved: Cr Jenny Clarke

Seconded: Cr Narelle Payne

1. That:
 - (a) Council note the report on water splash play area for Marie Bashir Park.
 - (b) Council consider any future water splash play areas for Marie Bashir Park as part of a review of the Marie Bashir Park Masterplan due by 31 March 2019 for consideration in the 2019/20 budget.

CARRIED

20 OUR CIVIC LEADERSHIP

20.1 2017-2021 DELIVERY PROGRAM - 31 MARCH 2018 QUARTERLY REVIEW

MOTION

Moved: Cr Narelle Payne

Seconded: Cr Wesley Hall

1. That Council endorse the 2017-2021 Delivery Program quarterly review dated 31 March 2018 as presented and publish the report to the community.

20.2 LGNSW ANNUAL CONFERENCE

RESOLUTION 18/105

Moved: Cr Narelle Payne

Seconded: Cr Wesley Hall

That Council:

1. Receive and note the report noting that the LGNSW Annual Conference will be held in October 2018.
2. Identify any matters it considers should be included in draft motions for consideration by the conference.

Suggested Motions for further discussion:

- a. Council's cease the planting of plants know as Queensland Fruit Fly hosts or know to be environmental weeds.
 - b. Police numbers. Areas west of Katoomba eligible for assistance.
 - c. Grants where smaller Council's cannot meet dollar for dollar be considered on a different scale.
3. Endorse attendance by the Mayor and Deputy Mayor of the Day and General Manager.
 4. Councillors Galvin and Payne will attend the 2018 LGNSW Annual Conference with Mayor Kschenka and General Manager George Cowan, with Cr Clark as backup.

CARRIED

20.3 JOINT ORGANISATIONS

RESOLUTION 18/106

Moved: Cr Barbara Bryon

Seconded: Cr Wesley Hall

That

1. In accordance with Part 7 of Chapter 12 of the *Local Government Act 1993*, the Narrandera Shire Council resolves to approve the inclusion of the Council's area in the area of the

Riverina and Murray Joint Organisation.

2. Council write to the Minister for Local Government requesting the inclusion of Narrandera Shire Council in that Joint Organisation by proclamation.
3. Council write to the Riverina and Murray Joint Organisation and advise that it has resolved to join that organisation and request that it write to the Minister for Local Government supporting and welcoming this councils membership.

CARRIED

20.4 VOTING DELEGATE

RESOLUTION 18/107

Moved: Cr Narelle Payne

Seconded: Cr Kevin Morris

That Council

- a. Note the report and
- b. Appoint the Mayor Councillor N Kschenka as the voting delegate.

CARRIED

20.5 ADOPTION OF STRATEGIC DOCUMENTS

RESOLUTION 18/108

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke

That Council adopt the recommendations individually.

CARRIED

RESOLUTION 18/109

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke

A Delivery Program for 2018-2022

That Council adopt the amended Delivery Program 2018-2022 as presented with the following amendment to Theme 2, Action 1, Target 1, Measurement "result in minimal environmental harm".

CARRIED

RESOLUTION 18/110

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

B Operational Plan 2018-2022

That Council adopt the amended Operational Plan 2018-2022 as presented within the report.

CARRIED

RESOLUTION 18/111

Moved: Cr Narelle Payne

Seconded: Cr Wesley Hall

C Revenue Policy 2018-2019

That Council makes the following Ordinary Rates for the financial year ending on 30 June 2019 as presented and in accordance with Sections 534, 535, 536, & 537 of the Local Government Act, 1993.

Ordinary Rate – minimum amount and ad valorem

1. An ad valorem rate on all rateable land categorised as farmland of 0.547174 cents in the dollar, provided that the minimum amount payable for this rate in respect of each separate assessment shall be the sum of \$260.00;
2. An ad valorem rate on all rateable land sub-categorised as residential ordinary of 0.86985 cents in the dollar, provided that the minimum amount payable for this rate in respect of each separate assessment shall be the sum of \$260.00;
3. An ad valorem rate on all rateable land sub-categorised as residential Narrandera of 1.696 cents in the dollar, provided that the minimum amount payable for this rate in respect of each separate assessment shall be the sum of \$460.00
4. An ad valorem rate on all rateable land categorised as business ordinary of 1.29 cents in the dollar, provided that the minimum amount payable for this rate in respect of each separate assessment shall be the sum of \$260.00
5. An ad valorem rate on all rateable land sub-categorised as business of Narrandera of 2.5360 in the dollar, provided that the minimum amount payable for this rate in respect of each assessment shall be the sum of \$460.00

Ordinary Rate – base amount and ad valorem

6. An ordinary rate on all rateable land sub-categorised as residential Barellan comprising
 - a) a base amount of \$187.89 estimated to realise 49% of the total yield of this rate, and
 - b) an ad valorem rate of 2.18902 cents in the dollar;
7. An ordinary rate on all rateable land sub-categorised as residential Grong Grong comprising
 - a) a base amount of \$143.53 estimated to realise 49% of the total yield of this rate, and
 - b) an ad valorem rate of 2.57125
8. An ordinary rate on all rateable land sub-categorised as business Barellan comprising
 - a) a base amount of \$254.47 estimated to realise 49% of the total yield of this rate, and
 - b) an ad valorem rate of 1.83502 cents in the dollar;
9. An ordinary rate on all rateable land sub-categorised as business Grong Grong comprising
 - a) a base amount of \$175.23 estimated to realise 49% of the total yield of this rate, and
 - b) an ad valorem rate of 2.1297 cents in the dollar.

CARRIED

RESOLUTION 18/112

Moved: Cr Narelle Payne

Seconded: Cr Wesley Hall

D Revenue Policy – Extra Charges 2018-2019

That Council adopt the maximum interest penalty rate of 7.5% on overdue rates and charges in accordance with Section 566 (3) of the Local Government Act, 1993 for the 2018-2019 financial year.

CARRIED

RESOLUTION 18/113

Moved: Cr Barbara Bryon
 Seconded: Cr Kevin Morris

E Revenue Policy – Waste Management Charges 2018-2019

That Council makes the Waste Management Charges for the 2018-2019 financial year as presented within the report.

CARRIED

RESOLUTION 18/114

Moved: Cr Wesley Hall
 Seconded: Cr Barbara Bryon

F Water Charges

That Council makes the Water Charges for the 2018-2019 financial year as presented within the report.

CARRIED

MOTION

Moved: Cr Wesley Hall
 Seconded: Cr Barbara Bryon

G Sewer Charges

That Council makes the Sewer Charges for the 2018-2019 financial year as presented of 10%.

AMENDMENT

Moved: Cr Wesley Hall
 Seconded: Cr Jenny Clarke

Amend the Sewer Charge increase from 10% to standard 2.8%.

In Favour: Crs Tracey Lewis, Wesley Hall, Tammy Galvin and Jenny Clarke

Against: Crs Neville Kschenka, Narelle Payne, Kevin Morris and Barbara Bryon

EQUAL

On Mayors casting vote **LOST**

The original Motion then became the Motion and was Put to the Meeting.

RESOLUTION 18/115

Moved: Cr Wesley Hall
 Seconded: Cr Barbara Bryon

G Sewer Charges

That Council makes the Sewer Charges for the 2018-2019 financial year as presented of 10%.

In Favour: Crs Neville Kschenka, Narelle Payne, Kevin Morris and Barbara Bryon

Against: Crs Tracey Lewis, Wesley Hall, Tammy Galvin and Jenny Clarke.

On Mayors casting vote **.CARRIED**

RESOLUTION 18/116

Moved: Cr Barbara Bryon
Seconded: Cr Narelle Payne

H Stormwater Management Charges

That Council makes the Stormwater Management Charges for the 2018-2019 financial year as presented within the report.

CARRIED

RESOLUTION 18/117

Moved: Cr Wesley Hall
Seconded: Cr Narelle Payne

I Borrowings Proposed

That Council approve the proposed borrowings for the 2018-2019 financial year as presented within the report.

CARRIED

RESOLUTION 18/118

Moved: Cr Barbara Bryon
Seconded: Cr Narelle Payne

J Fees & Charges

That Council adopt the Fees & Charges with the following amendments.

Railway Station Meeting Room

Full day hire – Amend \$48.50 to \$50.00

Half day hire – Amend \$27.00 to \$25.00

Library

Overdue First Notice – Delete Fee of \$1

Overdue Final Notice – Delete Fee of \$5

Lost or Damaged Item – Add: Full Cost Recovery

CARRIED

RESOLUTION 18/119

Moved: Cr Wesley Hall
Seconded: Cr Tracey Lewis

K Long Term Financial Plan

That Council approve the amended Long Term Financial Plan 2018-2028 as presented within the report.

CARRIED

RESOLUTION 18/120

Moved: Cr Narelle Payne
Seconded: Cr Tracey Lewis

L Capital Works Program

That Council approve the Capital Works Program 2018-2028 with the proposed changes as presented within the report.

CARRIED

RESOLUTION 18/121

Moved: Cr Wesley Hall
 Seconded: Cr Narelle Payne

M Reserve Income & Expenditure

The details of Reserve Income and Expenditure have been attached separately. The summary of the anticipated balance is below.

CASH - RESERVE BALANCES 30-JUNE-2018			
CLASS OF RESERVE	Anticipated Balance 30 Jun 2018	Budgeted Movement 18/19	Anticipated Balance 30 Jun 2019
External Restrictions (Note 6 order)			
Water Fund			
8065 Asset Replacement	7,510,456	(414,522)	7,095,934
Sewer Fund			
8066 Asset Replacement	113,105	257,147	370,252
General Fund - External Restrictions			
8064 Specific Purpose Unexpended Grants (from separate sh	698,998	(163,282)	535,716
Developer Contributions	362,042		362,042
Unspent Internal Loans	-		-
Domestic Waste Management	2,549,314	155,378	2,704,692
Stormwater	521,638	(336,268)	185,370
Crown Reserves	151,645	(62,301)	89,344
Total External Restrictions	11,907,197	(563,848)	
Internal Restrictions (Note 6 order)			
Plant and vehicle replacement	1,160,667	(756,544)	404,123
Employee Leave Entitlements	1,329,888	(100,000)	1,229,888
Carry over works	155,326	-	155,326
Building Maintenance & Repair	72,167	(50,363)	21,804
Community Activities	307,099	-	307,099
Construction of Buildings	380,016	(247,000)	133,016
Office Equipment	513,788	(30,243)	483,545
Property Development	172,243	-	172,243
Other	5,607,052	(758,790)	4,848,262
Insurance Claims	-	-	-
Recreational Facilities	10,000	-	10,000
Roads Refurbishment	15,000	-	15,000
Total Internal Restrictions	9,723,247	(1,942,940)	7,780,307
Total Restrictions	21,630,444	(2,506,788)	7,780,307

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

21.1 MAY DEVELOPMENT SERVICES ACTIVITIES

RESOLUTION 18/122

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

1. That Council receive and note the Development Services Activities Report for May 2018.

CARRIED

22 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

22.1 MAY STATEMENT OF INVESTMENTS

RESOLUTION 18/123

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

1. That Council receive and note the information contained in the Statement of Investments report as at 31 May 2018.

CARRIED

22.2 MAY CAPITAL WORKS PROGRAM

RESOLUTION 18/124

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

1. That Council receive and note the information contained in the Capital Works report as at 31 May 2018.

CARRIED

22.3 MAY INCOME STATEMENT

RESOLUTION 18/125

Moved: Cr Wesley Hall

Seconded: Cr Narelle Payne

1. That Council receive and note the information contained in the Income Statement report for the period ending 31 May 2018.

CARRIED

22.4 MAY STATEMENT OF BANK BALANCES**RESOLUTION 18/126**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

1. That Council receive and note the information contained in the Statement of Bank Balances report as at 31 May 2018

CARRIED

22.5 MAY STATEMENT OF RATES AND RECEIPTS**RESOLUTION 18/127**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

1. That Council receive and note the information contained in the Statement of Rates and Receipts report as at 1 June 2018.

CARRIED

23 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

24 CONFIDENTIAL BUSINESS PAPER REPORTS**RESOLUTION 18/128**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

24.1 Minutes - Economic Taskforce Committee - 28 May 2018

This matter is considered to be confidential under Section 10A(2) - dii and diii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council and information that would, if disclosed, reveal a trade secret.

CARRIED

24.1 MINUTES - ECONOMIC TASKFORCE COMMITTEE - 28 MAY 2018

RESOLUTION 18/129

Moved: Cr Tracey Lewis
Seconded: Cr Narelle Payne

1. That the Confidential Minutes of the Economic Taskforce Committee held on Monday 28 May 2018 be received and noted
2. That the Economic Development Manager through the Economic Taskforce Committee revisit the matter of the of the Chinese Moon Gate in Marie Bashir Park Masterplan and return report to next Council meeting.

CARRIED

MOTION

RESOLUTION 18/130

Moved: Cr Tracey Lewis
Seconded: Cr Narelle Payne

That Cr Kevin Morris be endorsed as a full member of the Economic Taskforce Committee.

CARRIED

RESUMPTION OF STANDING ORDERS

RESOLUTION 18/131

Moved: Cr Narelle Payne
Seconded: Cr Tracey Lewis

A motion was moved that Council moves out of Closed Council into Open Council.

CARRIED

The Meeting closed at 5.16pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 17 July 2018.



.....
GENERAL MANAGER



.....
CHAIRPERSON