



Minutes

Ordinary Council Meeting

16 August 2016



Minutes to the 16 August 2016 Ordinary Meeting of Council

CONFIRMED

At the 27 September 2016 Ordinary Meeting of Council

The Mayor declared the meeting opened at **5pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

The Chief Executive Officer conducted the Meeting Commencement Housekeeping, advising of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

Disclosure of Political Donations

The Chief Executive Officer advised those present, of the legislative requirement for Disclosure of Political Donations:

.....The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.....

✚ There were no Disclosure of Political Donations received by the Chairperson.

PRESENT

Councillors J Clarke (Mayor), G Eipper (Deputy Mayor), B Mayne, W Hall, J Howard, J Lee and N Kschenka

Also in attendance were the Chief Executive Officer – J Charlton; the Acting Deputy General Manager Infrastructure – Fred Hammer; the Deputy General Manager Corporate and Community - M Hiscox; the Administration Assistant to the Office of the CEO – J Bartley and the Personal Assistant to Mayor & Chief Executive Officer – V Maher.

APOLOGIES

**** Cr Morris tendered prior notification of his Apology for today's meeting due to taking Annual Leave.*

16/153 RESOLVED:

That Council accept the Apology tendered by Cr Morris and that Leave of Absence be granted.

Moved: Cr Eipper

Seconded: Cr Hall

CARRIED

PUBLIC QUESTION TIME

 No Requests for Public Question Time

PRESENTATIONS

16/154 RESOLVED:

That at this point, time being **5.02pm**, Council Suspend Standing Order for the presentation of an Emeritus Award and Certificates of Appreciation.

Moved: Cr Mayne

Seconded: Cr Hall

CARRIED

1. *Deputy Mayor, Cr Graham Eipper, presented the Local Government NSW Emeritus Mayor Award to Mayor Cr Jenny Clarke. This award is in the recognition of service to the people through Local Government NSW in the position of Mayor to Narrandera Shire for the period of 2011 to 2016.*
2. *Mayor Cr Jenny Clarke presented Certificates of Appreciation to Councillors with Deputy Mayor, Cr Graham Eipper presenting the Mayor's Certificate. These Certificates are a keepsake acknowledging Appreciation for their commitment as a Councillor to Narrandera Shire for the 2012 - 2016 Council Term.*

16/155 RESOLVED:

That at this point, time being **5.10pm**, Council Resume Standing Order.

Moved: Cr Howard

Seconded: Cr Eipper

CARRIED

DECLARATIONS OF INTEREST

*** *Cr Lee declared a Pecuniary Interest in Item 3.3 - Minutes - Arts and Community Centre Committee Meeting – 1 August 2016 as he is the owner of the property next door and will leave the Chambers during discussions and voting on this matter.*

CONFIRMATION OF MINUTES

16/156 RESOLVED:

That the Minutes of the Ordinary Meeting of Narrandera Shire Council held on 19 July 2016 and as contained in the minute numbers 16/126 to 16/152 (a copy having been circulated to Councillors) are hereby **Confirmed**.

Moved: Cr Howard

Seconded: Cr Mayne

CARRIED

BLOCK RESOLUTION

 *No Block Voting allocated for this meeting*

MAYORAL REPORT - 1

ITEM No: 1.1
SUBJECT: MAYORAL REPORT

16/157 RESOLVED:

That the July/August Mayoral Report be received and that the contents throughout be noted.

Moved: Cr Clarke

Seconded: Cr Eipper

CARRIED

NOTICES OF MOTION - 2

 *No Reports Listed for Section 2*

COMMITTEE REPORTS - 3

ITEM NO: 3.1
SUBJECT: STATUTORY AND SECTION 355 COMMITTEES -
MINUTES AS INFORMATION THAT REQUIRE COUNCILS
ENDORSEMENT

16/158 RESOLVED:

That Council receive and note, for information, the Minutes of the following Committee Meetings:

Moved: Cr Howard

Seconded: Cr Hall

CARRIED

ITEM NO: 3.2
SUBJECT: MINUTES – JOHN O'BRIEN FESTIVAL ORGANISING
COMMITTEE
MEETING DATE: 25 July 2016

16/159 RESOLVED:

That Council receive and note the Minutes of the John O'Brien Festival Organising Committee Meeting of 25 July 2016 and adopt the following recommendations:

RECOMMENDATION Item 6.1:

That Council endorse Committee member, Ernest Rea, as Chair of the 2017 John O'Brien Festival Organising Committee.

RECOMMENDATION Item 6.2:

That Council endorse Committee member, David Marwood as Treasurer of the 2017 John O'Brien Festival Organising Committee.

RECOMMENDATION Item 6.3:

That Council endorse Committee member, Kimberley Beattie, as Secretary of the 2017 John O'Brien Festival Organising Committee.

RECOMMENDATION Item 6.4:

That Council endorse Committee member, Annette Morey, as Media Officer of the 2017 John O'Brien Festival Organising Committee.

Moved: Cr Kschenka

Seconded: Cr Hall

CARRIED

*** At this point, time being 5.12pm, Cr Lee after earlier declaring an Interest in Item 3.3 vacated the Chambers during discussions and voting on the matter.*

ITEM NO: 3.3
SUBJECT: MINUTES – NARRANDERA ARTS AND COMMUNITY CENTRE COMMITTEE
MEETING DATE: 1 August 2016

16/160 RESOLVED:

That Council receive and note the Minutes of the Arts and Community Centre Committee Meeting of 1 August 2016 and adopt the following recommendation:

RECOMMENDATION Item 8:

Consider the Committee's wish to merge with the Railway Section 355 Committee for the mutual benefit of arts and culture promotion in the Shire when the Committees are confirmed at the September 2016 Statutory Council Meeting.

Moved: Cr Hall

Seconded: Cr Eipper

CARRIED

*** At this point, time being 5.15pm, Cr Lee returned to the Chambers and re-joined the meeting.*

ITEM NO: 3.4
SUBJECT: MINUTES – NARRANDERA – LEETON AIRPORT MANAGEMENT COMMITTEE
MEETING DATE: 2 August 2016

16/161 RESOLVED:

That Council receive and note the Minutes of the Narrandera – Leeton Airport Management Committee Meeting of 2 August 2016 and adopt the following recommendations:

RECOMMENDATION Item 8:

That an updated Memorandum of Understanding between Narrandera Shire Council and Leeton Shire Council be developed in relation to the shared arrangements of the Narrandera – Leeton Airport.

RECOMMENDATION Item 9:

2. That once advice from CASA is received this be conveyed to Regional Express, Mr Lodge for review and consideration by Regional Express lighting specialists.

RECOMMENDATION Item 10:

2. That forward planning associated with the runway resurfacing via Micro surfacing and or other alternative treatments i.e. spray seal continue to be investigated.

Moved: Cr Mayne

Seconded: Cr Howard

CARRIED

SECTION 4

A Strong and Resilient Community and Sustainable Environment – Reports

 *No Reports Listed for Section 4*

SECTION 5

A Growing Economy – Reports

 *No Reports Listed for Section 5*

SECTION 6

Quality and Sustainable Infrastructure – Reports

 *No Reports Listed for Section 6*

SECTION 7

Efficient and Responsive Service – Reports

 *No Reports Listed for Section 7*

SECTION 8

Trusted and Effective Government – Reports

ITEM NO: 8.1

16/162 RESOLVED:

That Council endorse the 2013-2017 Delivery Program 30 June 2016 quarterly review report prior to publishing the report to the community.

Moved: Cr Howard

Seconded: Cr Kschenka

CARRIED

ITEM NO: 8.2
SUBJECT: DISCLOSURE RETURNS BY COUNCILLORS AND SENIOR OFFICERS

16/163 RESOLVED:

That Council formally note the tabling of Disclosure Returns by Councillors and Designated Staff for the 2015/16 period being in accordance with the requirements of Section 450A of the NSW Local Government Act, 1993.

Moved: Cr Mayne

Seconded: Cr Eipper

CARRIED

ITEM NO: 8.3
SUBJECT: RESULTS OF 2016 COMMUNITY SURVEY

16/164 RESOLVED:

That Council:

1. Receive and note the Micromex Research Report on the 2016 Narrandera Shire Community Survey,
2. Acknowledge the recommendations from Micromex Research,
3. Note the communication, community engagement and economic development activities that Council has implemented in recent times to improve those areas that primarily drive community satisfaction with Council,
4. Continue to implement action plans to improve communication and community engagement and to further understand what actions residents expect Council to be conducting in order to promote the area, and what trade-offs they would be willing to make with other services in order to finance any changes,
5. Incorporate the community's identified priorities in the review of the Community Strategic Plan.

Moved: Cr Hall

Seconded: Cr Kschenka

CARRIED

ITEM NO: 8.4
SUBJECT: END OF TERM REPORT 2012-2016 RECOMMENDED:

16/165 RESOLVED:

That Council endorse the End of Term Report 2012-2016 and publish the document to the community through its website.

Moved: Cr Howard

Seconded: Cr Hall

CARRIED

SECTION 9

Statutory & Other Compulsory Reports

9.1.

ITEM NO: 9.1.1
SUBJECT: JULY DEVELOPMENT SERVICES ACTIVITIES


16/166 RESOLVED:

That Council receive and note the information contained in the Development Services Activities report for period ending 31 July 2016.

Moved: Cr Mayne

Seconded: Cr Hall

CARRIED

 *There were no Disclosure of Political Donations received by the Chairperson.*

9.2. Financial / Audit

ITEM NO: 9.2.1

SUBJECT: JULY STATEMENT OF RATES & RECEIPTS

16/167 RESOLVED:

That Council receive and note the information contained in the Statement of Rates and Receipts report as at 31 July 2016.

Moved: Cr Kschenka

Seconded: Cr Hall

CARRIED

ITEM NO: 9.2.2

SUBJECT: JULY STATEMENT OF BANK BALANCES

16/168 RESOLVED:

That Council receive and note the information contained in the Statement of Bank Balances report as at 31 July 2016.

Moved: Cr Howard

Seconded: Cr Hall

CARRIED

ITEM NO: 9.2.3

SUBJECT: JULY STATEMENT OF INVESTMENTS RECOMMENDED:

16/169 RESOLVED:

That Council receive and note the information contained in the Statement of Investments report as at 31 July 2016.

Moved: Cr Eipper

Seconded: Cr Mayne

CARRIED

ITEM NO: 9.2.4

SUBJECT: JULY INCOME STATEMENTS

16/170 RESOLVED:

That Council receive and note the information contained in the Income Statement report as at 31 July 2016.

Moved: Cr Kschenka

Seconded: Cr Eipper

CARRIED

ITEM NO: 9.2.5
SUBJECT: JULY CAPITAL WORKS PROGRAM

16/171 RESOLVED:

That Council receive and note the information contained in the Capital Works report as at 31 July 2016.

Moved: Cr Howard

Seconded: Cr Eipper

CARRIED

9.3. Other

 *No Reports Listed for Section 9.3*

At this point, members of the Gallery and Press were advised that Council will move into Closed Session of Council for the consideration of the Confidential Items.

They were asked to leave the Chambers and advised they may return upon resumption of Open Council.

CLOSED COMMITTEE

16/172 RESOLVED:

That at this time, **5.22pm**, Council move into Confidential to further discuss items:

Item 10.1 – Minutes - Narrandera and Leeton Visitor Services Steering Committee Meeting - 9 May 2016

Section 10A (2)(c); Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting business or proposes to conduct business AND it further being considered that discussion of the matter in open meeting would be, on balance, contrary to public interest by reason of the foregoing....

Considerations for disclosure: Accountability, Operations of Council and transparency.

Considerations against disclosure: Could prejudice the integrity of the decision making process.

Decision: Not to Disclose.

Moved: Cr Hall

Seconded: Cr Lee

The Chair asked if there were any submissions from the public regarding the reasons for these confidential items.

 *There were no submissions received by the Chair*

The Chair asked the Council if they wished to proceed with the Motion to move into confidential.

The **Motion** was **Put** and **CARRIED**

CONFIDENTIAL BUSINESS PAPER - 10

ITEM NO: 10.1
SUBJECT: MINUTES – NARRANDERA AND LEETON VISITOR SERVICES STEERING COMMITTEE
DATE: 9 May 2016

RESOLVED:

That Council receive and note the Minutes of the Narrandera and Leeton Visitor Services Steering Committee Meeting of 9 May 2016.

Moved: Cr Howard

Seconded: Cr Lee

CARRIED

RESUMPTION OF OPEN COUNCIL AND STANDING ORDERS

16/173 RESOLVED:

At this time **5.23pm**, Council moved back into Open Council.

Moved: Cr Hall

Seconded: Cr Lee

CARRIED

 *No Members of the Gallery returned to the Chambers.*

The Chairperson advised the meeting of the Resolution as adopted in Confidential.

There being no further business the Mayor declared the meeting closed at 5.24pm.

Chairman of the Meeting of the Narrandera Shire Council held on **Tuesday 27 September 2016**, at which meeting the signature hereon was inscribed.

Judith Charlton
Chief Executive Officer

Cr Jenny Clarke
Mayor