



Committee Minutes

S355 & Statutory As Information Only

COMBINED

19 April 2016

ITEM NO: 3.1
REPORT FROM: Executive Services
SUBJECT: STATUTORY AND SECTION 355 COMMITTEES - MINUTES
OF MEETINGS THAT REQUIRE COUNCILS ENDORSEMENT

Submitted to Council's Ordinary Meeting held on: 19 April 2016

Minutes from Committee Meetings:

3.1-1	Local Rescue Committee Meeting	9 February 2016
3.1-2	Emergency Management Committee Meeting	9 February 2016
3.1-3	Lake Talbot Environs Advisory Committee	3 March 2016
3.1-4	Koala Regeneration Centre Supervisory Committee	8 March 2016
3.1-5	Parkside Cottage Museum Committee Meeting	14 March 2016
3.1-6	Internal Audi Committee Meeting	23 March 2016

ITEM NO: 3.1-1
REPORT FROM: Infrastructure Services
SUBJECT: MINUTES – LOCAL RESCUE COMMITTEE
MEETING DATE: 9 February 2016
MEETING VENUE: Emergency Operations Centre

Submitted to Ordinary Council Meeting held on: 19 April 2016

Committee Members:

LEOCON – Kim Traynor, Brett Roden, REMO – Owen Plowman, VRA/SES – Wal Lingen, RFS – Rob Davies, Michael Borg, Justin Langley, NSW AMULANCE – Andrew Long, Warren Boyce, NSW Fire and Rescue – Rick Jones, Neal Tait, NSW DPI – Daryl Cooper, LEMO Fred Hammer, Bruce McBean

~~ This Item is submitted for Council's Information ~~

The Chairperson opened the meeting at 9.20am and thanked committee members for attending.

It was noted that several members were not present due to a clash with meeting at Murrumbidgee district. As the Chairperson had not arrived by 9.20, those present agreed to start the meeting with Bruce McBean acting in the Chairperson role. Kim Traynor (Chair) arrived towards the end of the meeting.

PRESENT:

Representing LEOCON	Kim Traynor (Chair)
Representing Fire & Rescue Service	Bob Sayer
Representing VRA & SES	Wal Lingen
Representing Rural Fire Service	Rob Davies
Representing Narrandera Shire Council Alt LEMO	Bruce McBean
Representing Ambulance Service	David Nolan

Observers

Representing Rural Fire Service	Justin Langley
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APOLOGIES:

Representing Fire & Rescue Service	Neal Tait
Representing Fire & Rescue Service	Andrew Cozens
Representing Ambulance Service	Warren Boyce
Representing Ambulance Service	Andrew Long
Representing Rural Fire Service	Michael Borg
Representing SES Wagga Wagga	John Gregory
Representing REMO	Owen Plowman
Representing LEOCON	Brett Roden (Chair)
Representing Dept Industry & Investment	Daryl Cooper
Representing Rural Fire Service	Matthew Ross
Representing Narrandera Shire Council LEMO	Fred Hammer

CONFIRMATION OF MINUTES OF PREVIOUS MEETING HELD ON 17 NOV 2015:

Moved: Wal Lingen VRA SES

Seconded: Bruce McBean NSC

CARRIED

DECLARATION OF PECUNIARY INTEREST: Nil

AGENDA ITEMS:

ITEM 1 AGENCY REPORTS

- a. Police – no report
- b. Fire & Rescue – 29 callouts, 1 rescue
- c. RFS – no report
- d. VRA –attended tanker roll-over near Morundah. It was a flour tanker. Wal Lingen 1st on scene (he lives nearby). VRA provided lighting
VRA wishes to query the rescue attended by Fire & Rescue, please provide details.
Fire & Rescue agreed to this
- e. SES – no report
- f. Ambulance – no report

ATTACHMENTS: Nil

NEXT MEETING: 9am, 10 May 2016, Narrandera Emergency Operations Centre

MEETING CLOSED: 9:29am

Approved by Chairperson:

RL/bm - CM/16-4 & 10/35/68-02

RECOMMENDED:

That Council receive and note the Minutes of the Local Rescue Committee Meeting of 9 February 2016.

ITEM NO: 3.1-2
REPORT FROM: Infrastructure Services
SUBJECT: MINUTES – LOCAL EMERGENCY MANAGEMENT COMMITTEE
MEETING DATE: 9 February 2016
MEETING VENUE: Emergency Operations Centre

Submitted to Ordinary Council Meeting held on: 19 April 2016

Committee Members:

REMO – Owen Plowman
LEOCON – Kim Traynor, Brett Roden
VRA/SES – Wal Lingen
RFS – Matthew Ross, Michael Borg, Justin Langley
NSW AMBULANCE – David Nolan, Warren Boyce
NSW Fire and Rescue – Bob Sayer, Neal Tait
NSW DPI – Daryl Cooper
EPA – Darren Wallet
NSW Health – Pauline Hatherly
RMS – Jonathon Crocker
RED CROSS – Kate Johanson
NSC – Cr Clarke (Mayor), Judy Charlton (CEO), LEMO Fred Hammer, Bruce McBean, Development & Environment - Helen Ryan

~~ This Item is submitted for Council's Information ~~

The Chairperson opened the meeting at **9.30am** and thanked committee members for attending.

PRESENT:

Representing Narrandera Shire Council	Judy Charlton (Chair) CEO
Representing LEOCON	Kim Traynor
Representing NSW Fire & Rescue	Bob Sayer
Representing VRA & SES	Wal Lingen
Representing Rural Fire Service	Rob Davies
Representing Dept of Primary Industries	Daryl Cooper
Representing NSW Ambulance	David Nolan
Representing Narrandera Shire Council LEMO	Fred Hammer
Representing Narrandera Shire Council ALT LEMO	Bruce McBean
Representing Health Services	Pauline Hatherly
Representing Rural Fire Service	Justin Langley

VISITORS:

Representing Narrandera Shire Council Airport	Quintin Young
Representing Narrandera Shire Council Airport	Andrew Pearson

APOLOGIES:

Representing REMO
Representing Narrandera Shire Council
Representing Narrandera Shire Council
Representing Red Cross
Representing NSW Ambulance
Representing RMS
Representing NSW Fire & Rescue
Representing NSW Fire & Rescue
Representing NSC Planning & Development
Representing LEOCON
Representing EPA
Representing Narrandera Shire Council LEMO
Representing Rural Fire Service

Owen Plowman
Mayor Cr Clarke
Russell Lloyd
Kate Johanson
Warren Boyce
Colin Honeyman
Neal Tait
Andrew Cozens
Helen Ryan
Brett Roden
Darren Wallet
Fred Hammer
Michael Borg

CONFIRMATION OF MINUTES OF PREVIOUS MEETING HELD ON 17 NOVEMBER 2015:**Moved:** Daryl Cooper**Seconded:** Fred Hammer**CARRIED****DECLARATION OF PECUNIARY INTEREST:** Nil**BUSINESS ARISING FROM PREVIOUS MINUTES:** Nil**AGENDA ITEMS:****ITEM 1. CORRESPONDENCE**

Guideline 1: Local Recovery Committees (Local Recovery Toolkit) was presented to the meeting. Chair Judy Charlton asked if there was a local recovery committee during the 2012 flood event. Wal Lingen said that a government agency came in. Kim Traynor said a recovery centre was set up in Griffith at the time. Judy Charlton recommended this topic be made an agenda item for next meeting.

ITEM 2. REMO REPORT

REMO was not in attendance at the meeting, thus no report.

ITEM 3 LEOCON REPORT

Kim Traynor is the new LEOCON for Narrandera, replacing Scott Wilkinson. Brett Roden remains as the other LEOCON.

ITEM 4 LEMO REPORT

LEMO advised that a brief was being developed for the Narrandera Flood Study. For the Barellan Flood Study community representation was being sought. This study will take approximately 18 months.

ITEM 5 AGENCY REPORTS

1. **VRA** – a tanker rollover occurred on Newell Hwy near Morundah. Wal Lingen lives locally and was 1st on scene.

RFS – the Draft Bushfire Risk Management Plan is now on public display. It will be submitted to local committees then to the Bushfire Council.

Between October & January there were:

- 22 incidents in Narrandera District
- 241 incidents in MIA region
- 8 total fire ban days
- 3 EOC activations
- 5 cease harvest requests.

The suggestion was made to talk with Graincorp with a view to not receiving grains during a “cease harvest” declaration.

2. NSW Ambulance

- a. Low staffing numbers from NSW Ambulance attended the recent airport exercise, but it was considered a success
- b. One staff change-over will occur in April
- c. New uniforms have recently been issued to all officers
- d. The local station has received 2 new motorised stretchers
- e. Job applications closed recently for the Griffith district supervisor
- f. Ambulance officers attended a water skiing accident at Lake Talbot

3. NSW Fire & Rescue

- a. There were 29 callouts since October
- b. There were 16 fires
- c. There was 1 MVA (motor vehicle accident) attended
A report is attached.

4. NSW Health (Narrandera Hospital)

- a. During the bushfire season, staff travel restrictions have applied
- b. Also during the bushfire season, the vulnerable patient list is being reviewed
- c. A new patient flow procedure has been developed in conjunction with Wagga Base Hospital
- d. ECG monitoring is now electronically linked to cardiologists in Wagga Base Hospital
- e. An increased awareness of Zika virus has been highlighted to hospital staff

ITEM 6 LOCAL EMERGENCY MANAGEMENT COMMITTEE

1. Draft Emergency Management Plan

Bruce McBean presented Emergency Management Plan Part 3 – Restricted Operational Information. A number of corrections and suggestions were made. Bruce McBean agreed to make these changes by next meeting.

2. Airport Exercise Debrief

All parties agreed the airport exercise was a success. Several agencies commented positively on the separation of commanders from their teams, thus forcing them to rely solely on radio communication. This highlighted some issues with radios and batteries etc to some agencies.

ITEM 7. AIRPORT INCIDENTS

- a. Thanks to RFS Paynters Siding & Yanco brigades for the December burn-off
- b. No bird strikes since last meeting
- c. On 22nd Jan the ARO (airport reporting officer) was inspecting the runway in a vehicle when a small aircraft took off from same runway, without radio contact

ITEM8. GENERAL BUSINESS: Nil

ATTACHMENTS:

1. Fire & Rescue report

NEXT MEETING: 10 May 2016, Narrandera EOC

MEETING CLOSED: 10:50am

Approved by Chairperson:



FD/bm CM/16-4 & 10/35/68-02

RECOMMENDED:

That Council receive and note the Minutes of the Emergency Management Committee Meeting of 9 February 2016.

was undertaken in 2007/8 by Murrumbidgee Irrigation. He advised that the lake was classified as a storage facility by previous Murrumbidgee Irrigation management.

2. Walking/Cycling Tracks
Apology submitted by Alastair
3. T-Shirt with Logo
Apology submitted by Vince
4. Geo-fabric Bags
The Narrandera Shire Council have paid for the quantity of bags required and the Narrandera Aquatic Ski Club are arranging for installation of bags (waiting on club to have their next meeting in April/May)
5. Control of Willow Infestation
Roger Evans and Les Rava from Fisheries to make arrangements for treatment.
6. Blackberry Infestation
Meeting discussed the use of goats on the island again but no action was taken.
7. Sealing of Access Road to Rocky Waterholes
Noted that this work is scheduled for April 2016.
8. Advertising Board
Narrandera Shire Council arranging for advertising board to be made in house. – size similar to the board outside stadium.
9. Invitation to Murrumbidgee Irrigation to attend Meeting
David Gilbert from MI attended the meeting

GENERAL BUSINESS:

1. Funding Weed Harvesting
The Committee agreed that any remaining funds that we hold be put towards the next weed harvesting that is to occur on 7 March 2016.

CORRESPONDENCE: Nil

ATTACHMENTS: Nil

NEXT MEETING: Thursday, 7 April 2016 – 7pm – Narrandera EX-servicemen's Club

MEETING CLOSED: 7.15pm

Approved by Chairperson: O.R. Evans.

RE/ap – CM/16-4 & 10/35/104-02

RECOMMENDED:

That Council receive and note the Minutes of the Lake Talbot Advisory Committee Meeting of 3 March 2016.

ITEM NO: 3.1-4
REPORT FROM: Executive Services
SUBJECT: MINUTES - KOALA REGENERATION CENTRE
SUPERVISORY COMMITTEE
MEETING DATE: 8 March 2016
MEETING VENUE: Narrandera Library

Submitted to Ordinary Council Meeting held on: 19 April 2016

Committee Members:

Mayor Cr Clarke, Cr Eipper, Ken Murphy, Roy Wade, John Sullivan, Lindsay Hayes, Betty Bradney, Geoff Sullivan, Lorna Quilter, Jennifer O'Brien, Theresa Hollis, Heidi Logermann, Kimberley Beattie, Barbara Bartholomew, Terry Smith and Angela Lewis

~~ This Item is submitted for Council's Information ~~

The Vice Chairperson opened the meeting at **5.40pm** and thanked committee members for attending.

Item 1 - PRESENT:

Narrandera Shire Councillor	Cr Eipper
Representing Committee	Ken Murphy (Chair)
Representing Committee	Roy Wade (Vice Chair)
Representing Committee	John Sullivan (Secretary)
Representing Committee	Geoff Sullivan (Acting Treasurer)
Representing Committee	Kimberley Beattie (Acting minute secretary)
Representing Committee	Betty Bradney
Representing Committee	Lorna Quilter
Representing NPWS	Laura Douglas
Representing Narrandera Shire Council	Lee Reavley

Observers Nil

Item 2 - APOLOGIES: Lindsay Hayes, Barbara Bartholomew

RECOMMENDATION:

That the Apologies received for the 8 March 2016 General meeting be accepted.

Moved: Cr Eipper

Seconded: Geoff Sullivan

CARRIED

Item 3 - DECLARATION OF PECUNIARY INTEREST: Kimberley Beattie

Item 4 - CONFIRMATION of MINUTES of Previous Meeting held 20 August 2015:

Moved: Lorna Quilter

Seconded: Lindsay Hayes

CARRIED

Item 5 - BUSINESS ARISING FROM PREVIOUS MINUTES:

1. Letter to Council RE: Tasco Development
No response received to date from Council in regard to Tasco Development at Gillenbah. Committee to send a second letter.
2. Koala Sign – Wetlands
Cr Eipper reported on having looked into options for moving the koala sign currently located at the entrance to the wetlands. Potential locations include beside the Visitors Information Centre, next to town signs on the way into town from Gillenbah or beside floppy-top fence where there is an existing sign in need of replacing.

RECOMMENDATION Item 5 – PM2

That the sign be relocated to Brewery Flat and that a letter be sent to Council recommending the sign be moved to this location.

Moved: Cr Eipper

Seconded: Lorna Quilter

CARRIED

3. Calendars
John Sullivan gave an update on the Calendars and suggested lowering the price after the John O'Brien Festival. Currently the Calendars are available from 15 sites in Narrandera.

RECOMMENDATION Item 5 – PM3

That price be dropped to \$5 each after the Easter Hot Rod Run.

Moved: Cr Eipper

Seconded: Lorna Quilter

CARRIED

4. Grant Opportunities
Kimberly Beattie reported that no application had been developed for the grant opportunity discussed at the previous meeting, and suggested developing a "shovel ready" project idea that could be worked out in advance and then adjusted to fit available funding in future. This would ensure future funding opportunities could be taken advantage of despite tight application deadlines.

GENERAL BUSINESS:

1. Following the Treasurers Report

RECOMMENDATION GB1

The committee to purchase more Koala Caps for the Visitors Information Centre and confirmation of 5000 Koalas Flyers for Narrandera Information Centre.

Moved: Roy Wade

Seconded: Betty Bradney

CARRIED

2. Annual National Parks Koala Count

Ranger Laura Douglas from the National Parkes and Wildlife Service has been discussing preliminary planning for this year's koala count with Mr Ken Murphy. The following have been made:

1. Date set for the 2016 Koala Count is Sunday 17 April 2016 and if poor weather on that date, the alternate date is Sunday 24 April 2016.
2. Start time 10am – end time 12pm – Leaders to arrive by 9:30am.
3. Site inspection reveals some debris – weeds and thistles in some areas – leaders encouraged to avoid particular difficult areas.
4. Count will include 10 areas with the following leaders:
Lindsay Hayes, Lee Reavley, Kimberly Beattie, Terry Smith, Heidi Logemann, Ken Murphy, Warwick Bradney, Laura Douglas or other NPWS staff member.
5. Committee will organise Leaders, Port-a-loos and participant certificates.
6. NPWS will organise First Aid, Sign-In Sheets, Media Release, Refreshment and Sunscreen.
7. The Narrandera Koala Count is the longest running citizen science monitoring program for koala population condition and numbers.

3. Website

At this point, Kimberly Beattie left the meeting for discussions on the Website.

1. Ken Murphy and Lindsay Hayes have spoken with Kimberly about developing a website for the Committee to raise the public profile of the Narrandera Koala population.
2. Kimberly Beattie has provided a quote for \$250 labour plus hosting fees to set up a website.

RECOMMENDATION GB3

That the Committee accept the quotation as outlined above involving the creation of a website to promote Narrandera's Koala population.

Moved: Cr Eipper

Seconded: Lorna Quilter

CARRIED

4. Purchase of Koala Transport Cage

Lindsay Hayes has requested one or two large wire cages to be used to contain/isolate injured koalas more securely and less stressfully than using a pet carrier.

RECOMMENDATION GB4

That the Committee purchase a suitable cage.

Moved: Geoff Sullivan

Seconded: Roy Wade

CARRIED

5. Koala Sign at VIC

Kimberly Beattie and Lindsay Hayes will corroborate on updating of the koala sign at the Narrandera Information Centre.

CORRESPONDENCE:

Inward

1. Kimberly Beattie advise that she had received an email enquiry from Jarlath Reidy in Ireland in regard to purchasing a koala Calendar. The Committee decided to send him two (2) free copies.

Outward

2. John Sullivan advised that he has sent three (3) Calendars to the Australian Koala Foundation who are planning to visit Narrandera later this year.

ATTACHMENTS: Nil

NEXT MEETING: TBA

MEETING CLOSED: 6.50pm

Approved by Vice Chairperson: *Mr Ken Murphy*

RW/vkm – CM/16-4 & ED/51-18

RECOMMENDED:

That Council receive and note the Minutes of the Koala Regeneration Centre Supervisory Committee Meeting of 8 March 2016.

ITEM NO: 3.1-5
REPORT FROM: Executive Services
SUBJECT: MINUTES - PARKSIDE COTTAGE MUSEUM COMMITTEE
MEETING DATE: 14 March 2016
MEETING VENUE: Parkside Cottage Museum

Submitted to Ordinary Council Meeting held on: 19 April 2016

Committee Members:

Cr Lee, Graham Minchin, June Hulands, Roy Wade, Robert Sloan, Geoff Sullivan, Lyn Brown, George Patterson and Betty Bradney

~~ This Item is submitted for Council's Information ~~

The Chairperson opened the meeting at **5am/pm** and thanked committee members for attending.

Item 1 - PRESENT:

Representing Committee	Graham Minchin (Chair)
Representing Committee	Lyn Brown
Representing Committee	Roy Wade
Representing Committee	Robert Sloan
Representing Committee	Geoff Sullivan
Representing Committee	George Patterson
Representing Committee	June Hulands

Guest Gordon Bobin – Narrandera Security Services

Item 2 - APOLOGIES: Cr Lee

Item 3 - DECLARATION OF PECUNIARY INTEREST: No Interest Declared

*** At this point, Mr Bobbin addressed the meeting following a problem with the Alarm system. Details of this have been sent to Council to be addressed.*

Item 4 - CONFIRMATION of MINUTES of Previous Meeting held 8 February 2016:

Moved: Geoff Sullivan **Seconded:** Roy Wade **CARRIED**

Item 5 - BUSINESS ARISING FROM PREVIOUS MINUTES: Nil

ITEM 6. TREASURER'S REPORT

Treasurers Report as at 14 March 2016 read and tabled:

Total Income	\$162.00
Total Expenditure	\$384.35.00
Bank Balance	\$1,587.51

RECOMMENDATION Item 6:

That the Treasures report be accepted.

Moved: Roy Wade

Seconded: June Hulands

CARRIED

ITEM 7. COUNCIL REPORT Nil

ITEM 8. CARETAKERS REPORT

Items received for the Museum from Mrs Wilson of Barellan is a Polaroid Camera 8mm Prints and a Tea Chest. From Barry & Betty Knight of Narrandera was a small Doll Statue.

GENERAL BUSINESS:

1. 355 Committee of Council

Lyn Brown has contacted Narrandera Shire Council's Executive Officer regarding the Parkside Cottage Museum Committee becoming a Section 355 Committee of Council. A meeting will be arranged when the EO returns from leave.

2. Bi-Monthly Meetings

Discussion on the meeting dates of the Narrandera Parkside Cottage Museum Committee being changed to Bi-Monthly instead of Monthly.

RECOMMENDATION GB2

That the meetings of the Narrandera Parkside Cottage Museum Committee be held Bi-Monthly with the next meeting to be on 9 May 2016.

Moved: June Hulands

Seconded: George Patterson

CARRIED

CORRESPONDENCE:

Inward:

1. Gordon McMaster - Dart Gun
2. Narrandera Shire Council – 355 Committee Management Procedures
3. Narrandera Shire Council – Gathering Positive Ageing in NSC
4. Other printed matter of no concern.

Outward: Secretary to contact Mr McMaster OAM thanking him for the information. We are waiting for follow-up action on this matter.

ATTACHMENTS: Nil

NEXT MEETING: Monday 9 May 2016 – 5pm – Parkside Cottage Museum

MEETING CLOSED: 8.30pm

Approved by Chairperson: *Mr. Graham Minchin*

Mr.GM/VKM – CM/16-4 & 60/20/8-98

RECOMMENDED:

That Council receive and note the Minutes of the Narrandera Parkside Cottage Museum Committee meetings held 14 March 2016.

ITEM NO: 3.1-6
REPORT FROM: Executive Services
SUBJECT: MINUTES – INTERNAL AUDIT COMMITTEE
MEETING DATE: 23 March 2016
MEETING VENUE: Council Chambers

Submitted to Ordinary Council Meeting held on: 19 April 2016

Committee Members:
Cr Hall, Ms Narelle Payne and Mr Roger FitzGerald

~~ This Item is submitted for Council's Information ~~

The Chairperson opened the meeting at 11.05am and thanked committee members for attending.

Item 1 - PRESENT:

Narrandera Shire Councillor	Cr Hall
Representing Committee	Narelle Payne (Chair)
Representing Committee	Roger Fitzgerald

Observers:

Representing Narrandera Shire Council	Judy Charlton (CEO)
Representing Narrandera Shire Council	Gerard McConnell (EO)
Independent Internal Auditor	Keith Coates

Observers Nil

Item 2 - APOLOGIES: Nil

Item 3 - DECLARATION OF PECUNIARY INTEREST: No Interest Declared

Item 4 - CONFIRMATION of MINUTES of Previous Meeting held 17 November 2016:

Moved: Roger Fitzgerald **Seconded:** Cr Hall **CARRIED**

Item 5 - BUSINESS ARISING FROM PREVIOUS MINUTES:

1. Swimming Pool Register
CEO advised of a vacant Environmental Officer position requiring to be recruited and at present there are no resources to undertake this task until the position is filled.

ITEM 6. EXCEPTION REPORT FROM PREVIOUS REVIEWS

The CEO noted the following outstanding matters relating to the Promoting Better Practice Review:

1. Projects related to environmental management have not been progressed as Council does not have an Environmental Officer. Now that the Manager Development and Environment has been filled, one of the issues to be considered is whether to fill a vacant position with an Environmental Officer.
2. Companion Animals Management Plan is still outstanding. Recently Council appointed a new Ranger/Compliance Officer. This project should proceed this year.
3. The Asset Management Projects are progressing, albeit slower than anticipated

CEO advised that progress on the Inventory Management Review actions has not progressed with the resignation of the Deputy General Manager Infrastructure.

CEO advised the recommendations from the Cash Handling Audit were progressing as per the action timeframe.

RECOMMENDATION Item 6:

That the Exception report on previous reviews be received and noted.

Moved: Cr Hall

Seconded: Roger Fitzgerald

CARRIED

ITEM 7. SEPTIC TANK COMPLIANCE REVIEW

RECOMMENDATION Item 7:

That the Internal Audit Committee note and receive the Report on Septic Tank Compliance and for any Exception Report to emphasise environmental risk.

Moved: Narelle Payne

Seconded: Councillor Hall

CARRIED

ITEM 8. INTERNAL AUDIT FRAUD CONTROL REVIEW

The Internal Auditor advised of the following:

- There is a need for a new, strengthened Policy and Plan.
- Staff require Fraud Awareness training.
- Risk Management principles need to be applied.
- Fraud responsibilities need to be assigned to relevant staff and managers.
- Key performance indicators need to be amended to reflect responsibilities.

Action - Executive Officer to include as a future standing Agenda Item – Risk Management Issues.

RECOMMENDATION Item 7:

That the Internal Audit Committee note and receive the Review Report on Fraud Control and for an Exception Report be provided to the Internal Audit Committee in 6 months.

Moved: Roger Fitzgerald

Seconded: Councillor Hall

CARRIED

GENERAL BUSINESS:

1. Local Government Reform

a. Proposed Phase 1 Amendments to the Local Government Act

The CEO advised of the following proposed changes to the Local Government Act:

- Internal Audit Committee to become mandatory
- The Statutory Audit to be managed by the Auditor General
- Role of General Manager and Mayor to be further defined
- Risk Management will be included as a key principle
- A second phase of amendments to the Local Government Act are to come.

b. Fit for the Future

The CEO advised the committee of the Innovation Fund for Councils below a population of 10,000 and that are not merging. Narrandera Shire Council will be applying to the Innovation Fund for the following projects:

- Energy efficiency audit; and
- Funding for tools to support shared services with Leeton Shire Council.

c. TCorp Funding

The CEO advised the Committee that Council was still waiting for a response from the Department on whether Council will have access to Tcorp low interest loans and their investment services. Council will keep pursuing a response.

2. Risk Incidents

The CEO advised of two incidents that are currently under investigation.

- ### 3. The Internal Auditor wished to convey his appreciation and thanks to Committee Members for their efforts on behalf of the Internal Audit Committee.

CORRESPONDENCE: Nil

ATTACHMENTS: Nil

NEXT MEETING: 29 June 2016 – 11am – Council Chambers

MEETING CLOSED: 12.45pm

Approved by Chairperson:


Signature

JC/gvm – CM/16-4 & ED/525

RECOMMENDED:

That Council receive and note the Minutes of the Internal Audit Committee Meeting of 23 March 2016.