



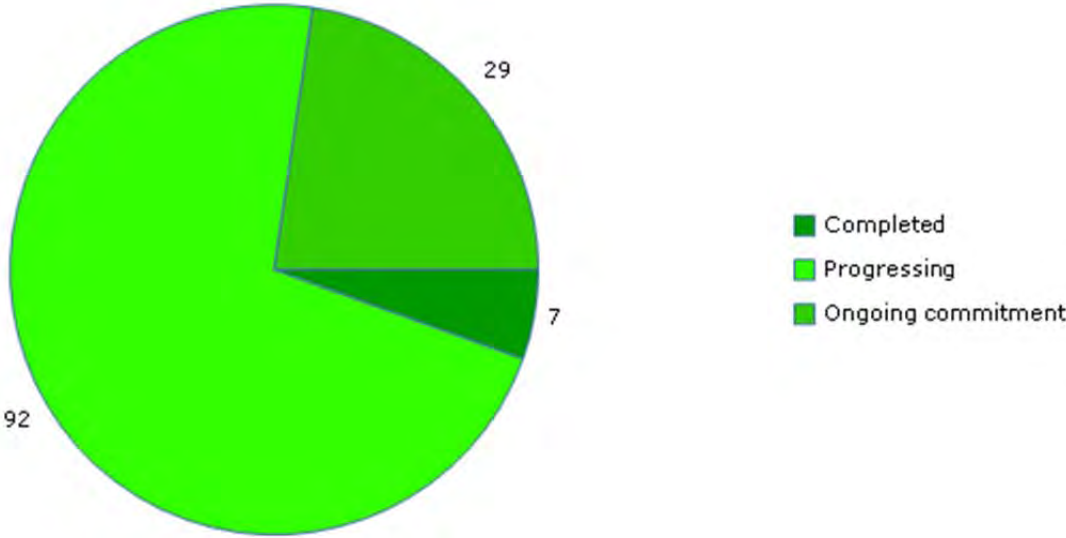
2017-2021 Delivery Program

Quarterly Delivery Program Review

Quarter 2 of the 2017-2018 reporting year as at

31 December 2017



Action Status Snapshot as at 31 December 2017







Total Actions: 128



THEME - OUR COMMUNITY



GOAL - TO LIVE IN A HEALTHY COMMUNITY AND ONE THAT DEMONSTRATES A POSITIVE ATTITUDE

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
1	STRATEGY - Support and foster a healthy and progressive community attitude and ownership	1.1	ACTION - Continue to develop relationships with local and regional communities through positive media items and actively encourage positive community interaction through community involvement on committees and volunteering opportunities	General Manager	As at 31 December 2017 - During the reporting period 26 media releases were issued and 115 Facebook posts made; the Mayor and the General Manager continue with radio interviews following the monthly meeting of Council with these sessions receiving positive feedback. Staff have responded to a number of social media issues (such as vacant land management, mowing verges etc.) with this platform continuing to assist Council to connect to residents. The review of Section 355 committees is currently underway with community consultations to be held during January 2018. Councillors report low interest in formal monthly rostered meetings but significant ongoing feedback is occurring informally between individual Councillors and the community.	Progressing	50%	
1	STRATEGY - Support and foster a healthy and progressive	1.2	ACTION - Share resources through cross promotion and sharing of regional events	Economic Development Manager	As at 31 December 2017 - The Economic Development staff work collaboratively with neighbouring Councils to participate in Taste Riverina Festival with seven events taking place across the Shire.	Progressing	50%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	community attitude and ownership							
2	STRATEGY - Support community education on important health and wellbeing matters such as preventative health measures like good eating habits also on other social issues such as domestic violence and drug & alcohol abuse	2.1	ACTION - Continue to advocate for integrated service delivery of programs to the community with a preference for personal contact; however where not possible advocate for an effective remote delivered intervention service. Service delivery to vulnerable groups to be a priority	Community Development (including Library) Manager	As at 31 December 2017 - Discussions with Murrumbidgee Local Health District concerning Midwifery services or alternatives are ongoing. The Griffith Office of HeadSpace have advised that a weekly face to face counselling service will beginning during February 2018. Intereach is now delivering the 'New Access' program developed by Beyond Blue which is a free service for mild to medium level depression and anxiety sufferers with the service primarily delivered by telephone.	Ongoing commitment	45%	
2	STRATEGY - Support community education on important health and wellbeing matters such as preventative health	2.2	ACTION - Continue to support the community gardens project to encourage home gardens and healthy eating	Community Development (including Library) Manager	As at 31 December 2017 - The Narrandera Community Garden was originally a Healthy Communities project which is now run under the auspices of Landcare. The garden is located within the grounds of the Narrandera Showground continues to be maintained by a group of dedicated volunteers. Council actively shares healthy lifestyle messages with the community through a number of mediums including	Ongoing commitment	40%	



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	measures like good eating habits also on other social issues such as domestic violence and drug & alcohol abuse				social media and the distribution of pamphlet style literature provided by appropriate organisations.			
2	STRATEGY - Support community education on important health and wellbeing matters such as preventative health measures like good eating habits also on other social issues such as domestic violence and drug & alcohol abuse	2.3	ACTION - Continue to support open access to information through the provision of a vibrant and effective library service	Community Development (including Library) Manager	As at 31 December 2017 - Narrandera Shire Library continues to promote health and well being by providing access to physical materials such as books, magazine and DVD's with information on healthy lifestyles, exercise and healthy eating for the community. Library staff also assist community members to access online and loan resources and information on these topics.	Ongoing commitment	50%	
3	STRATEGY - Continue to support mental health services	3.1	ACTION - Continue to advocate for additional face to	Community Development (including Library)	As at 31 December 2017 - Discussions with Murrumbidgee Local Health District concerning Midwifery services or alternatives are ongoing. HeadSpace have	Progressing	35%	



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	to meet the needs of the community, particularly groups at risk		face opportunities; however where not possible advocate for an effective remote delivered intervention service	Manager	advised that a Mental Health counselling service also a weekly face to face service is beginning in Narrandera during February 2018. Intereach is now delivering the 'New Access' program developed by Beyond Blue which is a free service for mild to medium level depression and anxiety sufferers with the service primarily delivered by telephone.			
4	STRATEGY - Advocate for the provision of programs and services that actively work to support the health and wellbeing of our Aboriginal Community	4.1	ACTION - Attend and contribute to meetings and other interactions with the Interagency Committee and representative Aboriginal bodies within the community	Community Development (including Library) Manager	As at 31 December 2018 - The Community Development & Library Manager continues to co-ordinate and attend meetings of the Narrandera Interagency Group. The Group are currently awaiting a date for a meeting between the newly reconstituted Aboriginal community Working Party and the Mayor and General Manager to discuss issues of relevance to the local Aboriginal community. The Community Development & Library Manager also attends Murrumbidgee Local Health Advisory committee meetings to advocate for local services.	Ongoing commitment	25%	
4	STRATEGY - Advocate for the provision of programs and services that actively work to support the health and wellbeing of	4.2	ACTION - Advocate for and support increased involvement by members of the Aboriginal Community in Council forums and on committees	Community Development (including Library) Manager	As at 31 December 2018 - Through its commitment to the Narrandera Aboriginal Interagency Group, Council advocates for stronger service provision within Narrandera Shire from those providers who include Narrandera statistics in their catchment data when applying for funding for their respective service. Council is awaiting a date for a meeting between the	Ongoing commitment	15%	



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	our Aboriginal Community				newly re-formed Narrandera Aboriginal Community Working Party and the Mayor and General Manager to discuss issues of relevance to the local Aboriginal community. It is expected that an ongoing positive relationship between Council and the Narrandera Aboriginal Community Working Party will ensure that Council is kept up to date with the ongoing needs of the Narrandera Aboriginal Community. Representation from young Aboriginal people will be actively sought for the Youth Advisory Committee.			
5	STRATEGY - Maintain and preferably enhance our current health and emergency services	5.1	ACTION - Strong continued advocacy to relevant authorities and political representatives	General Manager	As at 31 December 2017 - The Mayor and GM continue to lobby Murrumbidgee Local Health District for improved health services for the residents of the Shire.	Ongoing commitment	50%	
6	STRATEGY - Implementation of the Positive Ageing Strategy	6.1	ACTION - Funding for identified projects and opportunities from the strategy to be included and considered by Council as part of the annual budget process	Community Development (including Library) Manager	As at 31 December 2017 - Council achieved the initially funded outcomes from the Positive Aging Strategy with a very successful Seniors Expo. The document itself is an ongoing plan for consultation and the implementation of best practice with regard to services for the aged and ageing within the Narrandera Shire; as such this is a living document that will have long term importance. A small amount of funding has been allocated for Seniors	Ongoing commitment	30%	


Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
					Week activities in the current 2017-2018 and the proposed 2018-2019 budgets.			

GOAL - TO ADVOCATE FOR QUALITY EDUCATIONAL AND CULTURAL OPPORTUNITIES



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
10	STRATEGY - Provide effective management support for the Narrandera Arts & Community Centre	10.1	ACTION - Manage and promote the Narrandera Arts & Community Centre through an energised Section 355 Committee	Community Development (including Library) Manager	As at 31 December 2017 - The Narrandera Arts & Community Centre is experiencing regular use for exhibitions thanks to grant funding that will continue in to the first half of the 2018 calendar year. The centre was recently utilised as a venue for sessions as part of the Narrandera Rural Women's Gathering. Committee members continue to support the Centre through voluntarily manning the door during exhibitions as well as through participation in the Section 355 Committee.	Ongoing commitment	65%	
11	STRATEGY - The Narrandera Shire Library is committed to developing partnerships with the Community to promote library services and to maintain and reach new readers	11.1	ACTION - To enhance collections and resources also to promote the mobile library service	Community Development (including Library) Manager	As at 31 December 2017 - Library collections are constantly reviewed and annual usage statistics are used to ascertain popularity of materials. There is a regular review of materials which are assessed for currency, relevance and condition; where necessary items are de-accessioned. Library services including the mobile library are regularly promoted using social media. Staff are currently looking at new activities to promote the service to young families.	Ongoing commitment	85%	




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
11	STRATEGY - The Narrandera Shire Library is committed to developing partnerships with the Community to promote library services and to maintain and reach new readers	11.2	ACTION - Continue to make technological resources available to the community	Community Development (including Library) Manager	As at 31 December 2017 - The Library continues to make technological resources available to the community in a number of ways; the provision of high speed internet now being accessed through NBN, public access to PC's, free Wi-Fi, a broadband for seniors kiosk, a Centrelink Rural Agency, also a range of free access data bases and through the South West Zone Consortia a range of E-Audio and E-Book and E-Magazine resources.	Ongoing commitment	85%	
7	STRATEGY - That education options delivered provide the basis for life-long learning skills and that special interest courses and training opportunities are made available	7.1	ACTION - Advocate for the retention and enhancement of our centres of learning in particular the Narrandera campus of TAFE NSW	Economic Development Manager	As at 31 December 2017 - Council is continuing it's advocacy in this area.	Progressing	40%	


Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
8	STRATEGY - Encourage and promote engagement between the learning institutions within the Shire and Council	8.1	ACTION - Continue to support our educational institutions through the sponsorship of annual academic and leadership awards also participating in activities such as promoting local government as a career option	Human Resources Manager	As at 31 December 2017 - Council has historically supported all local educational institutions for award presentation nights including Riverina TAFE. The Human Resources team continues to support work experience students across the whole organisation as well as taking the opportunity to engage trainees or apprentices were possible. Attracting younger staff and promoting Local Government as a career choice are strategies outlined in Council's Workplace Strategic Plan 2017-2021.	Completed	100%	
9	STRATEGY - Develop a Narrandera Shire Arts Strategy to increase community participation in arts and cultural activities	9.1	ACTION - Promotion of arts and cultural opportunities using available media resources	Community Development (including Library) Manager	As at 31 December 2018 - Through Grant funding acquired by the Western Riverina Arts Board an ongoing program of exhibitions is underway at the Narrandera Arts & Community Centre continuing into 2018. Further to that program the Narrandera Arts Centre Management Committee is developing a donor prospectus and a plan for the establishment of a Friends of the Arts Centre group. Currently an Arts Strategy has not been developed but it will be included in the proposed Shire Cultural Plan. All activities at the centre are publicised and promoted using a range of mediums including, print, radio and social media.	Progressing	20%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
9	STRATEGY - Develop a Narrandera Shire Arts Strategy to increase community participation in arts and cultural activities	9.2	ACTION - Develop a Narrandera Shire Cultural Plan	Community Development (including Library) Manager	As at 31 December 2017 - The Community Development & Library Manager is currently reviewing Cultural Plans from other sources to ascertain the best way to progress a plan for Narrandera Shire.	Progressing	10%	




GOAL - TO LIVE IN AN INCLUSIVE AND TOLERANT COMMUNITY



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
12	STRATEGY - Promote volunteering within the community and in particular volunteers with a disability and volunteers from the Aboriginal community to engage and share their gifts and talents	12.1	ACTION - Actively encourage participation from all sectors of the community through Council volunteer programs ensuring that volunteers are recognised for their contribution	Community Development (including Library) Manager	As at 31 December 2017 - Library volunteer numbers remain stable with 7 regular volunteers donating approximately 19 hours of their personal time per week. In addition a group of volunteers assists specifically with the annual Christmas craft extravaganza whilst another group manages volunteer judging of the John O'Brien Schools Writing Competition. A volunteer roster has also been established for each exhibition at The Narrandera Arts Centre. As Parkside Cottage Museum transitions to a Section 355 Committee of Council, many of the current volunteers retire there will be extensive advertising for more volunteers to assist with a range of functions at the museum.	Ongoing commitment	65%	
13	STRATEGY - Build relationships with the Aboriginal community	13.1	ACTION - Enhanced and new engagement opportunities	Community Development (including Library) Manager	As at 31 December 2017 - Narrandera Interagency meetings are co-ordinated by the Manager of Community Development & Library with the meetings endeavouring to maintain engagement for the group. Aboriginal Cultural Appreciation training was recently delivered to key Council staff with a second round of training planned during February 2018. The Australian National Flag and the Aboriginal Flag are now being flown daily at the Narrandera Visitor Information Centre also the Aboriginal Flag has been installed within	Ongoing commitment	55%	



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
					the Council Chamber meeting room. Council is supportive of the aims of the newly re-formed Narrandera Aboriginal Community Working Party,			
13	STRATEGY - Build relationships with the Aboriginal community	13.2	ACTION - Develop an appropriate 'Welcome to Country' greeting for Councils website	Community Development (including Library) Manager	As at 31 December 2017 - The Communications Officer is actively researching appropriate greeting formats on other Local, State and Federal Government websites so that a similar concept may be used on the soon to be revamped Narrandera Shire Council website.	Progressing	40%	
13	STRATEGY - Build relationships with the Aboriginal community	13.3	ACTION - Commitment to undertaking cultural appreciation for Councillors and staff	Community Development (including Library) Manager	As at 31 December 2017 - Aboriginal Cultural Appreciation training was recently delivered to key Council staff with a second round of training planned for delivery to remaining staff and Councillors during February 2018.	Progressing	60%	
14	STRATEGY - Advocate for the provision of programs and services that actively work to support the health and wellbeing of our Aboriginal Community	14.1	ACTION - Support increased involvement from within the Aboriginal community to form a group with which Council can advocate jointly for additional or enhanced services	Community Development (including Library) Manager	As at 31 December 2017 - The Narrandera Aboriginal Community Party has been re-established under the auspices of the Departments of Prime Minister and Cabinet and Aboriginal Affairs. The re-establishment has progressed to a stage where a terms of reference document has been circulated with the Committee establishing its position as a central reference group for the community.	Progressing	30%	


Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
15	STRATEGY - Implementation of the Disability Inclusion Action Plan	15.1	ACTION - Funding for identified projects and opportunities from the strategy to be included and considered by Council as part of the annual budget process	Community Development (including Library) Manager	As at 31 December 2017 - Scoping for funding opportunities for all operations of Council is continual. Quarterly budget updates and follow up on Capital Works projects form part of the reporting schedule. Activities such as Youth Week and Seniors Weeks are being acknowledged in the budget.	Progressing	35%	

GOAL - TO FEEL CONNECTED AND SAFE

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
16	STRATEGY - Encourage the community to initiate the development of innovative and regular events	16.1	ACTION - Actively encourage and support new community events and activities by providing guidance for event organisers on how to host an event; keep up to date the 'How to host a successful event' guide	Marketing and Tourism Team Leader	As at 31 December 2017 - Eight event applications were received during the quarter, two applications were for new events; staff have offered advice and advocacy in relation to event logistics and marketing opportunities to event organisers, Support was provided for seven registered events for the Taste Riverina festival held in October 2017, there is also ongoing revision of "How to host a successful event" document.	Progressing	50%	
17	STRATEGY - Community groups are supported where possible to remain functional into the future	17.1	ACTION - Encourage community groups and other organisations to source grant funding	Governance & Engagement Manager	As at 31 December 2017 - A media release was recently issued by Council advising of the availability of Destination NSW event funding opportunities; other grant information is disseminated through various sources and social media platforms.	Completed	100%	
17	STRATEGY - Community groups are supported where possible to	17.2	ACTION - Make grant information available by various social media platforms	Communications Officer	As at 31 December 2017 - Council is continually increasing its use of social media platforms to communicate information regarding any and all grant funding available to the community. The preferred social media platform is	Progressing	60%	



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	remain functional into the future				Facebook but other mediums such as direct email, media releases also Council's website are actively used. Looking to the future Council will explore other social media platforms to expand communication channels. In addition Council staff assist community groups wherever possible in preparing and lodging grant applications by providing advice, information and letters of support.			
18	STRATEGY - Enhanced opportunities for community members to better connect with Council such as participating in one of the Section 355 Committees	18.1	ACTION - Review the existing Section 355 Committee Structures and invite nominations from the community for appointment	Deputy GM Corporate & Community	As at 31 December 2017 - Council has resolved to suspend the formation of a Section 355 committee for Parks and Gardens also the Parkside Museum as part of a Committee review process. Initial meetings have been held with stakeholders in Narrandera, Grong Grong and Barellan to discuss potential new structures and a transition process. Public meetings will be conducted in the second week of January 2018 to inform the broader community and to obtain feedback. Submissions have been sought with a report to be submitted to Council's March 2018 meeting. Should Council resolve to proceed with the restructure, transition is to be completed by Council's September 2018 meeting.	Progressing	50%	
19	STRATEGY - Support continued education on road and	19.1	ACTION - Hosting of education programs such as promoting road safety to bike	Road Safety Officer	As at 31 December 2017- The 'Slow Down Around Town' back to school and double demerit periods were promoted to the community via media releases, Facebook posts and general advertising on Councils	Progressing	60%	




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	pedestrian safety inclusive of addressing the specific needs of the disabled, youth and the aged population		riders, mobility scooter usage and etiquette also child restraint checks		website. The 'Drink Drive Plan B' awareness campaign was aimed at reducing drink driving offences and having a Plan B in place when celebrating during Christmas / New Year period. Anyone celebrating is encouraged to plan their night and arrange alternative transport after drinking at local hotels and clubs. There were two bus operator meetings held during this reporting period which provide the forums for bus drivers/operators to discuss road safety issues.			
19	STRATEGY - Support continued education on road and pedestrian safety inclusive of addressing the specific needs of the disabled, youth and the aged population	19.2	ACTION - Changes that impact positively on pedestrian safety is reported	Road Safety Officer	As at 31 December 2017- There were two bus operator forums held during the reporting period which provides operators / drivers to address any road safety issues in school zones and in the community. A Pedestrian Access and Mobility Plan (PAMP) action was implemented with the construction of a shared cycleway along Adams Street being the western boundary of Marie Bashir Park. The 2017 Bike Week design a helmet competition winners were presented with their prizes by the Mayor at the October 2017 Council meeting.	Progressing	60%	
20	STRATEGY - Provide support and	20.1	ACTION - Advocate for an enhanced Police	General Manager	As at 31 December 2017 - Further submissions have been made by the Mayor to the Police Minister and Deputy	Progressing	50%	




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	advocacy for a high quality and responsive Police service		presence, at the very least the maintenance of current levels		Premier, Councillors had the opportunity to meet with the Deputy Commissioner in person during November 2017. To date little or no change to overall police numbers or structure has been generated at a local level and further lobbying is continuing.			
21	STRATEGY - Review street lighting against relevant standards	21.1	ACTION - Determine deficiencies in current street lighting and where grant funding or self-financing is an option address these deficiencies	Works Manager	As at 31 December 2017 - Deficiencies in street lighting is scheduled for review during April 2018 and May 2018.	Progressing	15%	

THEME - OUR ENVIRONMENT

GOAL - TO VALUE, CARE FOR AND PROTECT OUR NATURAL ENVIRONMENT




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
22	STRATEGY - Preserve and manage our natural environment and native fauna	22.1	ACTION - Encourage environmental awareness and lead by example	Open Space Recreation Manager	As at 31 December 2017 - The latest Boxthorn control program has been completed. Spiny Burr, Silver Leaf Nightshade, St Johns Wart, Khaki Weed control programs are now in progress with Bathurst Burr and Nuguru Burr scheduled to commence late January 2018. Property inspections are 50% complete with over 50 private properties inspected with a number of general biosecurity notices issued. Biosecurity information system continually being updated and submitted to Department of Primary Industry.	Progressing	55%	
23	STRATEGY - Assess rural properties for the presence of priority listed weeds on a rotational basis	23.1	ACTION - Schedule rural property inspections (every property to inspected once across a 5 year cycle) with high risk properties to be inspected annually	Open Space Recreation Manager	As at 31 December 2017 - 75 private property inspections have been completed with all high risk areas being inspected three times since 1 July 2017 to 31 December 2017. General biosecurity direction notices have been issued to some property owners with follow up inspections indicating 90% compliance with the direction notice.	Ongoing commitment	65%	




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
23	STRATEGY - Assess rural properties for the presence of priority listed weeds on a rotational basis	23.2	ACTION - Provide information and advice on weed control and preventative practices to the property owners	Open Space Recreation Manager	As at 31 December 2017 - General biosecurity notices have been issued with control advice provided to a number of property owners. During the reporting period three media releases about biosecurity have been issued. Council staff have held a number of face to face meetings and phone conversations with land owners to discuss strategic management options for weeds of concern. To date 75 of the identified 100 properties have been formally inspected in accordance with new biosecurity guidelines.	Ongoing commitment	50%	
24	STRATEGY - Maintain knowledge of noxious weeds	24.1	ACTION - Continue with representation on the Riverina Noxious Weeds Advisory Group and ensure staff training needs are met	Open Space Recreation Manager	As at 31 December 2017 - Staff training still to take place when the opportunity arises. Council remains as an active member of the Riverina Weeds Committee.	Progressing	60%	
25	STRATEGY - Preserve and promote our local Koala population	25.1	ACTION - Support the activities of the Koala Regeneration Committee	Open Space Recreation Manager	As at 31 December 2017 - Council encourages Koala awareness and safety by installing signage on roadways where Koalas are known to cross and maintain the 'floppy fence' installed parallel to the Newell Highway south of Narrandera to the northern bank of the Murrumbidgee River. Council also assists in the promotion of the	Progressing	80%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
					annual Koala count which monitors annual koala population statistics.			
25	STRATEGY - Preserve and promote our local Koala population	25.2	ACTION - Schedule regular ranger patrols to areas south of Narrandera where koala colonies are known to exist to monitor and reduce risk of attack by feral animals	Manager Development and Environment	As at 31 December 2017 - Regular weekly patrols are scheduled to monitor feral animal activity. Traps are set and relocated regularly within problem areas to support the routine patrols.	Progressing	60%	
26	STRATEGY - Ensure that effective communication and partnerships with emergency services agencies and personnel are maintained	26.1	ACTION - Provide support to emergency services in preparing and responding to emergency situations	Manager of Projects and Assets	As at 31 December 2017 - Council resources are readily made available in times of emergency with Council staff very supportive of all combat agencies.	Progressing	60%	
26	STRATEGY - Ensure that effective communication and partnerships	26.2	ACTION - Assess potential issues and action preventative measures where possible to ensure	Manager of Projects and Assets	As at 31 December 2017 - Council staff conduct and chair regular Local Emergency Management Committee meetings; at these meetings all issues regarding emergency management are discussed.	Progressing	60%	




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	with emergency services agencies and personnel are maintained		optimal outcomes in and emergency situation					



GOAL - TO EFFECTIVELY MANAGE AND BEAUTIFY OUR PUBLIC SPACES



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
27	STRATEGY - To have up to date and revised plans of management that identify how our community spaces are to be managed and to guide future works programs	27.1	ACTION - Updated plans of management and identify projects and opportunities from the strategy to be included and considered by Council as part of the annual budget process	Open Space Recreation Manager	As at 31 December 2017 - Plans of Management are always subject to community consultation as part of the annual capital works program. The Marie Bashir Park master plan will be updated once immediate planned works within the parkland have been completed.	Progressing	90%	
28	STRATEGY - Preserve and manage our signature treescape	28.1	ACTION - Ensure completion of the 2nd generation tree audit with recommendations reported to Council	Open Space Recreation Manager	As at 31 December 2017 - The latest tree audit has been completed and presented to Council with a copy of the report issued to Councillors and senior staff. The maintenance program is in place with high priority works currently being addressed.	Progressing	90%	
29	STRATEGY - Ensure that vehicular parking needs are met for the community and visitors	29.1	ACTION - Review the Narrandera CBD parking arrangements in conjunction with the proposed upgrade of the Narrandera CBD and develop a plan	Works Manager	As at 31 December 2017 - The Narrandera CBD parking arrangements review is scheduled to be undertaken from May 2018 to June 2018.	Progressing	10%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
			to respond to parking priorities in association with the CBD master plan					
29	STRATEGY - Ensure that vehicular parking needs are met for the community and visitors	29.2	ACTION - Consider the reintroduction of timed parking in the CBD	Works Manager	As at 31 December 2017 - Review of feasibility of timed parking in the Central Business District is scheduled to be undertaken in August 2018 to September 2018.	Progressing	10%	
30	STRATEGY - Manage the plantings, signage and aesthetics of our population centre entranceways	30.1	ACTION - As a part of the Narrandera Shire Branding Strategy create concept designs for improving the entrances to our population centres	Open Space Recreation Manager	As at 31 December 2017 - Festive banner poles have been installed at Gillenbah, also the entrance to Narrandera from Gillenbah. Both Grong Grong and Barellan have also had banner poles installed.	Progressing	65%	
30	STRATEGY - Manage the plantings, signage and aesthetics of our population centre entranceways	30.2	ACTION - Consult with the local population on the concept to invoke ownership and to optimise outcomes	Open Space Recreation Manager	As at 31 December 2017 - Banner poles that have been installed at key locations can also be used to promoted community events. Tree watering has been encouraged in some communities to reduce ongoing costs and generate a sense of ownership from residents in these communities.	Progressing	30%	

GOAL - TO LIVE IN A COMMUNITY WHERE THERE ARE SUSTAINABLE PRACTICES



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
31	STRATEGY - That effective waste management practices including recycling are in place and that litter in general is reduced	31.1	ACTION - Participate in regional approaches to enhanced waste management practices including the Riverina and Murray Regional Waste Management Strategy	Manager Development and Environment	As at 31 December 2017 - Council participates in waste management initiatives at a regional level through the RAMROC Waste Group. The group identifies programs, education measures and seeks funding to improve waste minimisation.	Progressing	60%	
31	STRATEGY - That effective waste management practices including recycling are in place and that litter in general is reduced	31.2	ACTION - Implement Narrandera Waste Management Centre Master Plan including reduce, re-use and recycle waste concepts, particularly at Council managed facilities and events	Manager Development and Environment	As at 31 December 2017 - The Master Plan for the Narrandera Landfill will include programs to maximise waste diversion from landfill. Waste reduction and recycling initiatives are being progressively implemented throughout Council workplaces. The Master Plan is being progressed as resources allow.	Progressing	30%	
32	STRATEGY - Investigate and implement energy	32.1	ACTION - Finalise the current energy audit of all Council facilities and explore innovative	Executive Engineer	As at 31 December 2017 - Energy management software has been purchased to audit electricity accounts to ensure accurate billing and to identify opportunities for savings. Data entry has begun to	Progressing	75%	




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	efficiency measures where practicable and financially viable into Council's own operations		ways to introduce energy efficiency measures also source grant funding if available to install or retrofit facilities		<p>identify any trends and spikes in usage.</p> <p>Street lighting has been identified as a potential area for savings with the introduction of an LED option chosen to replace the festoon lighting above East Street, Narrandera so to reduce costs in both consumption and maintenance. Negotiations with Essential Energy and other RAMROC Councils are progressing to ensure the best available options for smart metering.</p>			
33	STRATEGY - Ensure community needs relating to long term sustainable water allocations remains at the fore	33.1	ACTION - When required advocate for the maintenance of the status quo or even greater water security for our population centres, farming and industry enterprises	General Manager	As at 31 December 2017 - Council has maintained its membership of the Murray Darling Association and has been effectively represented at the annual conference and at regional meetings.	Progressing	50%	
34	STRATEGY - Finalise and implement the Integrated Water Cycle Management Plan	34.1	ACTION - With consultation introduce trade waste agreements and charges for identified non-residential properties	Water Sewer Engineering Officer	As at 31 December 2017 - The collection of data has been completed and a Trade Waste database prepared, agreements and proposed charges to be completed and issued to property owners prior to end of the 2017-2018 financial year.	Progressing	25%	




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	(IWCMP)							
34	STRATEGY - Finalise and implement the Integrated Water Cycle Management Plan (IWCMP)	34.2	ACTION - Identify community willingness to pay for infrastructure to improve water quality	Water Sewer Engineering Officer	As at 31 December 2017 - The Integrated Water Cycle Management Plan is still being finalised with completion expected by the end of June 2018.	Progressing	15%	
34	STRATEGY - Finalise and implement the Integrated Water Cycle Management Plan (IWCMP)	34.3	ACTION - Identify community willingness to pay for sewerage scheme at Barellan	Water Sewer Engineering Officer	As at 31 December 2017 - The Integrated Water Cycle Management Plan is still being finalised with completion expected by the end of June 2018.	Progressing	15%	


THEME - OUR ECONOMY

GOAL - TO STRONGLY PROMOTE OUR SHIRE AND TO IMPROVE ITS ATTRACTIVENESS



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
44	STRATEGY - Implementation of the Narrandera Shire Branding Strategy	44.1	ACTION - Funding for the strategy and any identified projects and opportunities from the strategy to be included and considered by Council as part of the annual budget process and commit to using the branding on appropriate Council documents	Economic Development Manager	As at 31 December 2017 - Council branding is used on Council tourism and lifestyle documentation.	Progressing	50%	
44	STRATEGY - Implementation of the Narrandera Shire Branding Strategy	44.2	ACTION - Within established guidelines encourage local business to use the branding to appropriately promote Narrandera Shire	Economic Development Manager	As at 31 December 2017 - Where businesses can meet branding guidelines; use of the Narrandera Shire branding is encouraged and supported.	Completed	100%	




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
45	STRATEGY - Promote the liveability of the Shire so to attract a skilled workforce that aligns with local service and industry needs	45.1	ACTION - Maintain a strong approach to promoting the Shire as a place to live and work	Economic Development Manager	As at 31 December 2017 - Council is updating the lifestyle insert for the Industry Prospectus. New residents packs are made available to new Shire residents through the Narrandera Visitor Information Centre.	Ongoing commitment	25%	
46	STRATEGY - Improve the appearance and attraction of entrances to our population centres to include dynamic branding and interesting signage	46.1	ACTION - Develop conceptual designs in accordance with the Narrandera Shire Branding Strategy and the Narrandera Shire Signage Strategy	Economic Development Manager	As at 31 December 2017 - The Narrandera Shire Branding Strategy has guided Council in its tourism advertising and also the monthly 'What's On in Narrandera Shire' Newsletter which details tourism events held in the Narrandera Shire.	Progressing	25%	
46	STRATEGY - Improve the appearance and attraction of entrances to our population centres to include dynamic	46.2	ACTION - Replacement of existing signage and improved entrance appearance in consultation with the local communities	Economic Development Manager	As at 31 December 2017 - The Economic and Development Manager is to consider options including a proposal to prepare a budget to establish complementary banner treatment, consistent with the Gillenbah style, as a gateway to the Red Hill Industrial Estate to be used in conjunction with signage and minor landscape treatment.	Progressing	15%	


Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	branding and interesting signage							
47	STRATEGY - Maintain accurate and consistent roadside signage	47.1	ACTION - Maintain the existing and continue to improve rural addressing signage across this Shire in accordance with the Narrandera Shire Signage Strategy	Governance & Engagement Manager	As at 31 December 2017 - Roadway rural addressing signage is installed when necessary such as the replacement of a sign that has been damaged or illegally removed.	Completed	100%	
48	STRATEGY - Support the development and maintenance of appropriate infrastructure within significant recreational destinations including river and forest areas	48.1	ACTION - Support where possible community projects that enhance recreational destinations and take advantage of the unique landscapes of the Shire	Economic Development Manager	As at 31 December 2017 - The Australian Tourism Data Warehouse information for Narrandera Shire is continually updated ensuring that information relevant to the Shire appearing on the websites of Destination NSW and Destination Australia is accurate. Local events and activities are actively promoted through Council's own website and social media page. Council's promotion of and support for the upgrade of infrastructure such as Lake Talbot, the Narrandera Golf Course and the Visitor Information Centre is ongoing	Progressing	50%	
48	STRATEGY - Support the development	48.2	ACTION - Liaise with Riverina Murray Destination	Economic Development Manager	As at 31 December 2017 - Staff have worked with Destination Riverina Murray on the Destination Management Plan for	Progressing	35%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	and maintenance of appropriate infrastructure within significant recreational destinations including river and forest areas		Network and take up opportunities to increase overnight visitation to the Shire		the region, which should be launched early 2018.			
49	STRATEGY - Encourage and support the protection and restoration of privately owned heritage buildings	49.1	ACTION - Continue to support the engagement of a heritage advisor within the annual budget also continued support of local heritage funding	Manager Development and Environment	As at 31 December 2017 - Council's heritage consultant visits monthly and liaises with members of the public as requested. Advice is provided in relation to heritage properties and sympathetic development. Funding for building improvement and refurbishment is available to private owners of heritage properties through a financial grant process.	Progressing	60%	





GOAL - TO GROW OUR POPULATION



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
50	STRATEGY - Support diverse workplace skills training and education for young people to improve retention through increased work opportunities	50.1	ACTION - Facilitate inclusion of young people into the community through the development and implementation of a Youth Development Plan	Community Development (including Library) Manager	As at 31 December 2017 - Council is re-advertising for the position of Part Time Youth Development Officer. The Youth Development Officer will be responsible for establishing a Youth Advisory Committee which will drive the development of the Narrandera Youth Strategy; once this position is filled work on both the Committee and the strategy will progress. To date research into both the Youth Advisory Committee and the Youth Strategy has commenced.	Progressing	15%	
51	STRATEGY - Implement strategic measures to facilitate involvement of Youth across the Shire on issues relating to both social and work based issues	51.1	ACTION - Include the employment of a Youth Development Officer within the annual budget of Council to support the development and implementation of a Youth Development Plan and support the Youth Advisory Council	Community Development (including Library) Manager	As at 31 December 2017 - There is a financial provision for the engagement of a part time Youth Development Officer within the 2017-2018 budget. A small amount of program funding has also been included to assist with the establishment of the Youth Advisory Committee and the Youth Strategy. This funding, with a proposed increase, has also been included in the draft budget for 2018-2019. The outcome of the increase will not be known until the budget is finalised and adopted by Council.	Progressing	30%	




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
52	STRATEGY - Assist and partner with employers to ensure that training and development needs are met locally so that we have a healthy skilled workforce	52.1	ACTION - Support measures by employers, TAFE NSW and other education/training providers to map potential skill deficiencies	Economic Development Manager	As at 31 December 2017 - The use of demographic REMPLAN and ABS Census data may be able to assist with this action.	Progressing	10%	
52	STRATEGY - Assist and partner with employers to ensure that training and development needs are met locally so that we have a healthy skilled workforce	52.2	ACTION - Advocate for training providers to fill gaps	Economic Development Manager	As at 31 December 2017 - The use of demographic REMPLAN and ABS Census data may be able to assist with lobbying service providers such as TAFE NSW.	Progressing	10%	
53	STRATEGY - Investing resources in projects and encouraging business opportunities	53.1	ACTION - The Economic Development Strategy provides the framework to encourage, support and	Economic Development Manager	As at 31 December 2017 - The Economic Development Manager is to review the reporting mechanism to the Economic Development Taskforce to reflect all action segments within the Economic Development Strategy.	Progressing	25%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	that create long term employment		facilitate economic development within the Shire, funding for any identified projects and opportunities from the strategy to be included and considered by Council as part of the annual budget process					
54	STRATEGY - Seek and encourage affordable and diverse accommodation options - not only for our seniors but to attract new residents	54.1	ACTION - Continue to lobby for the provision of both diverse and affordable housing options with strategic partners and funding bodies	Economic Development Manager	As at 31 December 2017 - Council Economic Development Taskforce are working on actions.	Progressing	50%	

GOAL - TO ENCOURAGE NEW BUSINESS AND INDUSTRY THAT CAN BE SUSTAINED




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
35	STRATEGY - Implementation of the Economic Development Strategy	35.1	ACTION - Implementation of the Economic Development Strategy	Economic Development Manager	As at 31 December 2017 - The Economic Development Manager is to review the format of monthly report to Economic Development Taskforce to reflect total activity within context of the Economic Development Strategy. The new format to be presented to February 2018 meeting of the Taskforce.	Ongoing commitment	15%	
35	STRATEGY - Implementation of the Economic Development Strategy	35.2	ACTION - Continue to improve internal systems to demonstrate that Council is 'open for business'	Economic Development Manager	As at 31 December 2017 - Systems are regularly reviewed to improve the relationship between potential new business and industry and Council. The demographic information now available to Council through REMPLAN is used to inform and support actions with regard to business sustainability and attraction.	Progressing	50%	
36	STRATEGY - To facilitate and promote development within Narrandera Shire	36.1	ACTION - Up to date policies, procedures and strategic planning documents in accordance with legislation and best practice guidelines	Economic Development Manager	As at 31 December 2017 - Actions of the Economic Development Team are guided by the current strategic development strategy and its supporting documentation.	Progressing	80%	
37	STRATEGY - Ensure a satisfactory	37.1	ACTION - Continue to lobby for the	Economic Development Manager	As at 31 December 2017 - Council has hosted a Rail Alliance workshop attended by industry representatives and	Progressing	30%	




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	level and range of transport options including road, rail, coach and air services are available		development of rail infrastructure to enable a shift in transport mode from road to rail		government agencies; this information informed an expression of interest to develop a feasibility study and cost benefit analysis for the re-instatement of the Narrandera-Tocumwal Rail Link. Council was successful in securing funding of \$500,000 under the Fixing Country Rail Program to progress the project. Council representatives continue to lobby both State and Federal Governments for support on this project			
37	STRATEGY - Ensure a satisfactory level and range of transport options including road, rail, coach and air services are available	37.1	ACTION - Continue to lobby for the development of rail infrastructure to enable a shift in transport mode from road to rail	Economic Development Manager	As at 31 December 2017 - The retention of existing transport services and the opportunities to expand these service continues to be an ongoing high priority.	Ongoing commitment	100%	
37	STRATEGY - Ensure a satisfactory level and range of transport options including road, rail, coach and air services are available	37.2	ACTION - Maintain and enhance regular passenger transport modes by air, rail and road	Economic Development Manager	As at 31 December 2017 - Factors which might impact passenger services to and from Narrandera Shire are monitored regularly.	Progressing	90%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
38	STRATEGY - Seek and encourage innovative tourism opportunities, develop "win/win" situations and examine how other locations have been reinvigorated	38.1	ACTION - Maintain a strong approach to attracting visitors and new events to Narrandera Shire and seek out unique business and industry opportunities that provide Narrandera Shire with a 'point of difference' or a 'competitive advantage'	Economic Development Manager	As at 31 December 2017 - The Economic Development Manager is following up an application to NRMA made in November 2017 for Narrandera to be considered as a location for installation of Rapid Charge Units for recharging electric vehicles in readiness for future development and innovation in this mode of vehicular transport.	Ongoing commitment	25%	
38	STRATEGY - Seek and encourage innovative tourism opportunities, develop "win/win" situations and examine how other locations have been reinvigorated	38.2	ACTION - Continue to support visitor and tour operators within the Shire through the provision of the Narrandera Visitor Information Centre	Economic Development Manager	As at 31 December 2017 - A total of 5,047 people visited the Narrandera Visitor Information Centre during the reporting period; within the centre there is a full complement of information available for purchase, perusal or download.	Ongoing commitment	25%	
38	STRATEGY - Seek and	38.3	ACTION - Support regional activities	Economic Development	As at 31 December 2017 - Narrandera Shire hosted seven events as part of the	Progressing	40%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	encourage innovative tourism opportunities, develop "win/win" situations and examine how other locations have been reinvigorated		that will deliver a clear benefit to Narrandera Shire	Manager	Taste Riverina 2017 Festival. Council was represented at the scheduled Narrandera Tourism Group Inc. meetings. Council is liaising with potential new tourism businesses for the Shire.			



GOAL - TO SUPPORT LOCAL BUSINESS AND INDUSTRY TO GROW AND PROSPER



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
39	STRATEGY - Work with regional organisations, industry and local businesses to improve the economic environment for Narrandera Shire	39.1	ACTION - Actively participate in regional programs, forums and workshops to ensure that the priorities of Narrandera Shire are recognised within regional plans and other strategies	Economic Development Manager	As at 31 December 2017 - Council has ongoing engagement with Regional Development Australia Riverina to maintain awareness of regional opportunities and industry insight. Council participated in Taste Riverina festival 2017 which was a Thrive Riverina initiative. Council liaised with Destination Riverina Murray and participated in the Destination Management Plan workshop.	Progressing	50%	
40	STRATEGY - Continue to promote and advertise local markets and events that support the sale and use of local produce	40.1	ACTION - Assist where possible with the marketing of local produce and general markets also those businesses described as 'boutique' or 'niche'	Economic Development Manager	As at 31 December 2017 - The monthly Narrandera Farmers Market and Browse n Brunch are promoted through the monthly 'What's On Newsletter', Narrandera Tourism website also on the Narrandera Tourism Facebook page.	Progressing	50%	
40	STRATEGY - Continue to promote and advertise local markets and events that support the sale and use of	40.2	ACTION - Encourage local businesses to use local products as the first preference	Economic Development Manager	As at 31 December 2017 - The Economic Development team continues to work with the Narrandera Business Group to assist them to deliver an effective Buy Local - Use Local Campaign.	Progressing	40%	



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	local produce							
41	STRATEGY - Provide encouragement and support to 'shop locally' campaigns	41.1	ACTION - Assist where possible with the creation and evolution of such campaigns	Economic Development Manager	As at 31 December 2017 - The Economic Development team continues to work with the Narrandera Business Group to support and advice and advocacy for the Buy Local - Use Local Campaign and Christmas promotion.	Ongoing commitment	50%	
42	STRATEGY - Promote the Shire and region through active participation in partnerships with other Councils, regional tourism and industry groups	42.1	ACTION - Actively promote that Narrandera Shire is 'open for business' through various media and forum opportunities	Economic Development Manager	As at 31 December 2017 - Council remains part of the ongoing communication network with the Riverina Murray Destination Network, RDA - Riverina and various other government agencies. Council produced several media releases in relation to funding and marketing opportunities for local businesses.	Progressing	50%	
43	STRATEGY - Support our agricultural sector to address issues such as water entitlements, changes in Government policy or emergency declarations	43.1	ACTION - Assist where possible on issues that affect our valuable agricultural sector and where necessary actively lobby for policy changes that will benefit the economy of the Shire	General Manager	As at 31 December 2017 - The Mayor, Councillors and the General Manager have met with key local industry leaders and continue to represent the interests of the Shire to other levels of government particularly in the areas of transport and communication. The major projects within which Council are actively involved include road upgrades also the Narrandera to Tocumwal rail link.	Progressing	50%	

THEME - OUR INFRASTRUCTURE




GOAL - TO HAVE AN IMPROVED AND ADEQUATELY MAINTAINED ROAD NETWORK



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
55	STRATEGY - Flood proof important strategic access roads to population centres	55.1	ACTION - Continue to lobby Ministers also the NSW Roads and Maritime Services to provide flood proof highways to the population centres of the Shire with Council controlled roadways designed where possible to reduce traffic disruption in times of flooding	Deputy GM Infrastructure	As at 31 December 2017 - An application to flood proof Cowabbie Creek on Canola Way through the Fixing Country Roads program was unsuccessful. Staff will continue to lobby for this work to be a priority through this program but also seek other funding opportunities to undertake this work.	Progressing	60%	
56	STRATEGY - Commence identified actions from the Roads Review including implementation of an effective road hierarchy	56.1	ACTION - Funding for and any identified projects and opportunities from the strategy to be included and considered by Council as part of the annual budget process	Works Manager	As at 31 December 2017 - A complete assessment of both unsealed and sealed roadways within the Shire is intended to be included as part of the 2018-2019 budget process. At present a useful life of seal study is underway which is scheduled to be completed in May 2018; this project will provide Council with better knowledge to determine reseal costs in future budgets	Progressing	40%	




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
					therefore avoiding excessive future rehabilitation costs.			
57	STRATEGY - Advocate for and implement where necessary road transport networks throughout the Shire for b-double and b-triple roadtrains	57.1	ACTION - Advocate for the upgrade of the Newell Highway to further support heavy haulage	Deputy GM Infrastructure	As at 31 December 2017 - Staff attend any Newell Highway Task Force meetings if the meetings are held within our region. Council actively supports the task force in its project for a flood impact assessment along the Newell Highway following the 2016 flooding event. Staff continue to advocate for the upgrade to the road bridge across the main canal located on Irrigation Way as a road train link to the Newell Highway; the Mayor and the Deputy General Manager Infrastructure recently presented this issue to the Minister for Roads and Maritime Services. The Minister advised that a road corridor strategy assessment needs to be undertaken by NSW Roads and Maritime Services as part of their forward planning.	Progressing	60%	
57	STRATEGY - Advocate for and implement where necessary road transport networks throughout the Shire for b-double and b-triple roadtrains	57.2	ACTION - Advocate for the upgrade of other key road links	Deputy GM Infrastructure	As at 31 December 2017 - Council has been notified of a successful application under the Fixing Country Roads program to upgrade the Corbie Hill Road to make it suitable for heavy vehicles including B-Doubles and Road Trains.	Progressing	60%	



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
58	STRATEGY - Advocate for the development of appropriate infrastructure to facilitate community and public transport needs including bus stops	58.1	ACTION - At appropriate forums highlight the need for the enhancement of existing options but also the need for additional public transport options	Deputy GM Infrastructure	As at 31 December 2017 - Council was successful in its application for a feasibility study on the opening of the Narrandera to Tocumwal rail line through the Fixing Country Rail program; the project will be administered by Transport NSW. Council has also been successful in attracting a small grant of \$68,000 for bus stops throughout the Shire.	Progressing	60%	
59	STRATEGY - Implement and periodically review policies associated with transport infrastructure maintenance	59.1	ACTION - Adhere to the process of regularly reviewing the policies of Council	Deputy GM Infrastructure	As at 31 December 2017 - A policy review schedule is managed by the Corporate and Community Administration Officer with action workflows sent to relevant officers to manage. At present a Wet Weather Road Closure Policy is being developed in addition to a Laneway Maintenance Policy.	Progressing	60%	

GOAL - TO IMPROVE, MAINTAIN AND VALUE-ADD TO OUR PUBLIC AND RECREATIONAL INFRASTRUCTURE




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
60	STRATEGY - Redevelopment of the Narrandera Visitor Information Centre	60.1	ACTION - Redevelopment of the Narrandera Visitor Information Centre	Economic Development Manager	As at 31 December 2017 - An expression of interest was submitted to Create NSW under its Regional Cultural Program for funds to construct a Cultural Centre which would accommodate the Narrandera Visitor Information Centre. The expression of interest did not progress to the application stage. Staff will look for other funding opportunities for this project.	Progressing	10%	
61	STRATEGY - Plan for the long term management and sustainability of the Lake Talbot Swimming Pool and Barellan War Memorial Swimming Pool	61.1	ACTION - Develop and implement a Master Plan for the Lake Talbot Pool complex that is affordable and in consultation with the community	Manager of Projects and Assets	As at 31 December 2017 - A Master Plan with staged developments has been adopted by Council; the next action is to identify grant funding opportunities and to also develop a design and construct tender document. An expression of interest application to the Regional Sports Infrastructure program is under development for Stage 1 activities of the Master Plan.	Progressing	80%	
62	STRATEGY - Review all recreational facilities assessing current levels of use and potential future need; including	62.1	ACTION - Through service reviews progressively review the current recreational facilities to establish appropriate service levels	Open Space Recreation Manager	As at 31 December 2017 - An assessment is carried out annually prior to submitting items for budget consideration. Fees and charges for all facilities are also reviewed as part of the annual budget process and essentially drive the service levels in particular ground preparation and cleaning.	Ongoing commitment	80%	



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	exposure to damage by graffiti and vandalism							
62	STRATEGY - Review all recreational facilities assessing current levels of use and potential future need; including exposure to damage by graffiti and vandalism	62.2	ACTION - Consider the installation of CCTV or a monitored alarm system to reduce repair costs	Open Space Recreation Manager	As at 31 December 2017 - A monitored alarm system has been installed at Narrandera Sportsground Coaches Box also the Narrandera Sports Stadium. It is proposed to install two additional CCTV cameras at Marie Bashir Park as part of the proposed solar lighting project.	Completed	100%	
62	STRATEGY - Review all recreational facilities assessing current levels of use and potential future need; including exposure to damage by graffiti and vandalism	62.3	ACTION - Where possible design or retrofit Council infrastructure with graffiti and vandal proof materials	Open Space Recreation Manager	As at 31 December 2017 - Instances of graffiti have been very low to date, however it is proposed to design future BBQ and other public spaces with anti-graffiti and anti-vandalism concepts.	Progressing	60%	


Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
63	STRATEGY - Monitor and implement Council asset management plans and conduct regular asset inspections on identified infrastructure assets	63.1	ACTION - Managers are to progressively inspect assets under their control	Manager of Projects and Assets	As at 31 December 2017 - Managers responsible for assets are to develop inspection schedules as part of the implementation of the asset management system. Inspection schedules will be developed and migrated into the Asset management System as resources become available.	Ongoing commitment	50%	
63	STRATEGY - Monitor and implement Council asset management plans and conduct regular asset inspections on identified infrastructure assets	63.2	ACTION - Review and update building management plans as required	Manager of Projects and Assets	As at 31 December 2017 - The building asset register revaluation was completed 30 June 2016 with the building maintenance supervisor to implement annual inspections and maintenance programs.	Ongoing commitment	70%	
64	STRATEGY - Undertake a strategic review of the Narrandera-Leeton Airport	64.1	ACTION - Review the Narrandera – Leeton Airport Strategic Plan	Deputy GM Infrastructure	As at 31 December 2017 - An application for funding will be investigated through the Regional Growth Fund to progress this action.	Progressing	30%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
64	STRATEGY - Undertake a strategic review of the Narrandera-Leeton Airport	64.2	ACTION - Progressively review the current facility in line with current and potential opportunities	Deputy GM Infrastructure	As at 31 December 2017 - An application for funding is being investigated through the Regional Growth Fund to progress this action.	Progressing	30%	
64	STRATEGY - Undertake a strategic review of the Narrandera-Leeton Airport	64.3	ACTION - Maintain and enhance the appearance and amenity of the facility	Deputy GM Infrastructure	As at 31 December 2017 - Regular maintenance of the facility such as day to mowing is undertaken when scheduled or necessary; other works such as painting and improvements are implemented over a period of time according to budget allocations.	Progressing	60%	



GOAL - TO IMPROVE AND ENHANCE OUR WATER AND SEWER NETWORKS




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
65	STRATEGY - Ongoing review of the Asset Management Plan to upgrade and maintain the sewerage infrastructure	65.1	ACTION - Complete the Integrated Water Cycle Management Plan (IWCMP) and develop a plan that will ensure the continuance and enhancement of the current sewer system and treatment of effluent at Narrandera	Water Sewer Engineering Officer	As at 31 December 2017 - The Integrated Water Cycle Management Plan is still being finalised with completion expected by the end of June 2018.	Progressing	25%	
65	STRATEGY - Ongoing review of the Asset Management Plan to upgrade and maintain the sewerage infrastructure	65.2	ACTION - Examine options for effluent disposal in other population centres	Water Sewer Engineering Officer	As at 31 December 2017 - The Integrated Water Cycle Management Plan is still being finalised with completion expected by the end of June 2018.	Progressing	25%	
66	STRATEGY - Ongoing review of the Asset Management	66.1	ACTION - Complete IWCMP and develop a plan that will ensure the continuance and	Water Sewer Engineering Officer	As at 31 December 2017 - The Integrated Water Cycle Management Plan is still being finalised with completion expected by the end of June 2018.	Progressing	25%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	Plan to upgrade and maintain the water supply infrastructure		enhancement of the current water reticulation network at Narrandera					
67	STRATEGY - Continue to develop and implement the North Narrandera Town Drainage Scheme and update the Narrandera Stormwater Management Plan	67.1	ACTION - Develop a plan that will ensure appropriate management of stormwater at Narrandera also examine options for stormwater collection and disposal at other population centres such as Barellan village	Executive Engineer	<p>As at 31 December 2017 - In conjunction with the flood studies for both Narrandera and Barellan communities requests for information from other agencies has been made to assist consultants to appropriately size stormwater infrastructure to minimize flooding from localised storm events.</p> <p>Negotiations are underway with Murrumbidgee Irrigation to create a fail safe mechanism to ensure properties in Larmer Street are protected from flooding particularly when the stormwater siphon under the main canal is closed. Concrete lids have been designed and are currently being prepared to cover the open drain behind the Narrandera Medical Centre to improve the aesthetics of the area, improve trafficability whilst maintaining inlet capacity for stormwater overland flows. Works are proposed to commence early 2018.</p>	Progressing	35%	
68	STRATEGY - Improve the quality and taste of Narrandera	68.1	ACTION - Maintain drinking water standards through regular testing, industry best	Water Sewer Engineering Officer	As at 31 December 2017 - Water testing results are now stored in an electronic database for comparative purposes when necessary. The annual review of Drinking Water Management Plan is to be	Progressing	60%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	water		practices and NSW Health requirements		completed in March 2018.			
68	STRATEGY - Improve the quality and taste of Narrandera water	68.2	ACTION - Determine community willingness to pay for water treatment facility upgrades in accordance with the Integrated Cycle Water Management Plan	Water Sewer Engineering Officer	As at 31 December 2017 - The Integrated Water Cycle Management Plan is still being finalised with completion expected by the end of June 2018.	Progressing	25%	

GOAL - TO HAVE A SAY WHEN PLANNING FOR NEW FACILITIES OR REFURBISHING EXISTING FACILITIES


Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
69	STRATEGY - Projects managed through the Project Management & Control module are to include a Community Engagement Plan so that all stakeholders are given an opportunity to be consulted	69.1	ACTION - Adhere to the requirements of the Community Engagement Policy and engage with the community using the appropriate communication type	Deputy GM Infrastructure	As at 31 December 2017 - Council has as part of its project planning process a requirement for a Community Engagement Plan. Recent community consultation has taken place on various projects including the Lake Talbot Swimming Pool Master Plan, the proposed Marie Bashir Park performance stage, the Barellan Sportsground change rooms and lighting, also the Marie Bashir Park skate park upgrade as well as the Lake Talbot Hydrological Study. Further consultation was undertaken as part of the Stronger Country Communities Grant program.	Progressing	60%	
70	STRATEGY - Continue to develop and extend the shared walking/bike path network	70.1	ACTION - Look to add to and enhance the existing bike path infrastructure consulting with the community	Manager of Projects and Assets	As at 31 December 2017 - A review of the Pedestrian Access Mobility Program was initiated during 2017 and following extensive community consultation the plan for the next five years was adopted at the August 2017 meeting of Council. The five year plan is inclusive of the Villages of Barellan and Grong Grong. Review of the Cycleway Plan to be developed with the commencement of the project dependent on financial grant funding.	Progressing	70%	



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
70	STRATEGY - Continue to develop and extend the shared walking/bike path network	70.2	ACTION - Actively seek available grant funding	Manager of Projects and Assets	As at 31 December 2017 - Staff within the Infrastructure team continually seek to identify financial grant opportunities to develop and extend the current walking/bike path network. Cycleway projects are included in the 5 year project planner and are also included for funding consideration to the NSW Roads & Maritime Safety annually under the walking communities program.	Progressing	60%	
71	STRATEGY - Continue to keep the community connected through Narrandera Shire PAMP projects	71.1	ACTION - Look to provide connectivity also install concrete footpaths that service both foot traffic and mobility devices along feeder streets to the CBD of population centres in consultation with both able bodies and disabled members of the community	Manager of Projects and Assets	As at 31 December 2017 - A five year Pedestrian Access and Mobility Plan for footpath and cycleway infrastructure has been completed and was adopted by Council, 2017-2018 budgeted footpath and cycleway projects have been completed.	Completed	100%	
71	STRATEGY - Continue to keep the community connected	71.2	ACTION - Look to provide connectivity between the blocks the length of East	Manager of Projects and Assets	As at 31 December 2017 - The Narrandera Business Centre Master Plan contains detailed designs also preferred staging options for financial grant funding opportunities. An application has been	Progressing	60%	



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	through Narrandera Shire PAMP projects		Street, Narrandera with crossings and refuges in consultation with both able bodied and disabled members of the community		submitted under the Building Better Regional Fund round 2 to fund stage 1 of the Narrandera Business Centre Master Plan infrastructure project.			



THEME - OUR CIVIC LEADERSHIP

GOAL - TO HAVE A COUNCIL THAT DEMONSTRATES EFFECTIVE MANAGEMENT CONSISTENTLY



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
72	STRATEGY - Be accountable and transparent	72.1	ACTION - Adopt good governance and ethical behaviours	General Manager	As at 31 December 2017 - All Councillors and Staff are aware through appropriate training and information sessions of the standard of ethical behaviour required. During the reporting period no instances of unethical behaviour have been reported. Council maintains an effective internal audit and risk function which are reported to Council monthly.	Ongoing commitment	50%	
73	STRATEGY - Fair and equitable representation of the community	73.1	ACTION - Engage with the community to understand needs and expectations	General Manager	As at 31 December 2017 - Staff are very active in publicising all major Council initiatives and projects; extensive use is made of traditional and social media, consultation sessions, listening posts and community surveys.	Ongoing commitment	50%	
74	STRATEGY - Maintain a strong relationship between government and community	74.1	ACTION - Open, transparent and informed decision making	General Manager	As at 31 December 2017 - Councillors and staff are continually working on maintaining and strengthening the relationship between Council, other levels of government and the community. Actions include open and transparent reporting and meeting processes, effective media and regular meetings also contact with both local members.	Ongoing commitment	50%	




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
					Council operates an effective customer complaint system and all staff have been recently trained in providing exceptional customer service.			
75	STRATEGY - Ensure Fit for the Future Strategies are implemented to allow Narrandera Shire to continue to remain a standalone Council	75.1	ACTION - Fit for the Future Improvement Plan measures are included with the annual budget deliberations of Council	General Manager	As at 31 December 2017 - The Senior Management Team received regular reports on progress and as at 31 December 2017 progress was more than satisfactory across most areas with significant progress being achieved in reducing operational costs in the area of roads, improved project management systems and the migration of data into the asset management module. This will allow staff to progressively integrate the asset management systems also the long term financial systems. The focus in the next period will be on completing the Integrated Water Cycle Management Plan and associated works.	Progressing	50%	
76	STRATEGY - Ensure Council is a role model for a safe and accessible place of employment for staff and contractors	76.1	ACTION - Completion of all WHS documentation prior to the commencement of a project and sign off by the WHS officer or project manager	Human Resources Manager	As at 31 December 2017 - Significant improvement has been seen across all areas of Workplace Health & Safety and risk including the safety aspects of project management such as induction, record keeping and risk identification. The Executive Leadership Team and Workplace Health & Safety Committee have approved the implementation of an innovative health and wellbeing program designed to help reduce the number of workplace injuries but also designed to	Progressing	50%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
					improve the health and fitness of staff.			
77	STRATEGY - Implement the Workforce Management Plan 2017-2021	77.1	ACTION - Make amendments where necessary to the Plan and have adopted by Council to ensure Council has the skills and capabilities to deliver the Community Strategic Plan and the Delivery Program	Human Resources Manager	As at 31 December 2017 - The Workforce Plan is a living document that is in constant use by the Human Resources team and to date has not required amendment. The plan has a number of strategies that need to be monitored and actioned to keep the plan meaningful. Significant improvements have been achieved recently in succession planning, workplace health and safety and wellbeing and Equal Employment Opportunity (EEO) and diversity. The Human Resources Manager has reviewed Councils EEO policy and procedures and amended the EEO and Diversity Management Plan to better align with the workforce plan.	Progressing	80%	
78	STRATEGY - Ensure that Council staff are supported with access to appropriate training and professional development	78.1	ACTION - Support the development of mentoring relationships between experienced and young workers	Human Resources Manager	As at 31 December 2017 - The Human Resources team has spent considerable time recently developing an organisational career path plan for all critical positions; the plan is currently in draft and waiting for endorsement from Executive Leadership Team. Council continues to support and mentor trainees and also support any staff that require assistance, mentoring or coaching. At present the Acting Finance Manager is being supported by a contracted finance professional to provide assistance and training. Recruitment has recently commenced to replace a senior works staff member who is planning to	Progressing	40%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
					retire in July 2018, this will allow the new staff member a clear transition into the new role.			
78	STRATEGY - Ensure that Council staff are supported with access to appropriate training and professional development	78.2	ACTION - Annual staff training plan developed and implemented in line with the Workforce Management Plan	Human Resources Manager	<p>As at 31 December 2017 - Ninety percent of the implementation of the Learning and Accreditation Module is now complete, it is envisaged that the implementation of this module (an add on to the Employee Performance Management module) will significantly improve the recording of training across all departments. Recent organisational wide training includes: Cultural Awareness, Magiq , Workplace Health & Safety Responsibilities and how to use Take 5 which is a 5 minute personal safety check list,</p> <p>Customer Service also Procurement, Bullying and Harassment and Code of Conduct training are yet to be scheduled.</p>	Progressing	50%	
79	STRATEGY - Council to manage risk by undertaking appropriate assessments	79.1	ACTION - Implementation of an Enterprise Risk Management Plan that includes the methods and processes to be used to manage risks and seize opportunities to achieve the objectives	General Manager	<p>As at 31 December 2017 - The draft Narrandera Shire Council Enterprise Risk Management Plan was endorsed by the Internal Audit and Risk Committee in November 2017.</p> <p>Senior management monitors actions to implement the strategies designed to mitigate risk on a regular basis.</p>	Progressing	50%	


GOAL - TO HAVE A PROGRESSIVE COUNCIL THAT COMMUNICATES AND ENGAGES WELL WITH ALL OF THE COMMUNITY AND IS A ROLE MODEL FOR INCLUSIVITY



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
80	STRATEGY - Advocate for appropriate representation of the needs of the Community to State and Federal governments and other stakeholder bodies	80.1	ACTION - Proactive engagement at appropriate forums and continued political lobbying with our partners	General Manager	As at 31 December 2017 - The Mayor, Councillors and senior staff are active in representing the interests of the Council and residents to local members and Ministers.	Progressing	50%	
81	STRATEGY - Maintain a strong voice in regional groups such as RAMROC, Destination NSW also the proposed Murrumbidgee Joint Organisation and provide feedback to the community	81.1	ACTION - Participation in regional initiatives including advocacy and shared services	General Manager	As at 31 December 2017 - The Mayor, General Manager and senior staff are regular attendees at and involved with regional organisations including RAMROC. Following the passing of relevant legislation, Council is in the process of reviewing membership of a possible future joint organisation for the region.	Ongoing commitment	50%	


Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
82	STRATEGY - Develop processes that ensure appropriate language is used throughout Council communication	82.1	ACTION - Provide training to identified staff on techniques to write simpler plain English reports	Human Resources Manager	As at 31 December 2017 - As reported last quarter a significant number of staff have completed training to improve report writing skills. At this stage no further action is required. The standard of writing will be monitored and any identified training needs will be addressed with refresher training considered for 2020.	Completed	100%	
83	STRATEGY - Continue to improve the appearance, usability and content of the Narrandera Shire Council website ensuring its currency	83.1	ACTION - Work toward providing information and services in a non-discriminatory manner to comply with the Web content accessibility guidelines also continue to schedule regular reviews of the website with responsible officers to verify content accuracy and that hyperlinks remain active	Information Technology Manager	As at 31 December 2017 - The newly appointed Communications Officer has now commenced consulting with the interested parties on the design and content of the new Council website which will comply with the content accessibility guidelines.	Progressing	50%	
84	STRATEGY - Support and	84.1	ACTION - Review recruitment and	Human Resources	As at 31 December 2017 - Councils Equal Employment Opportunity Policy (EEO)	Progressing	70%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	foster a healthy and progressive community attitude and ownership		other policies to reflect inclusivity of persons with a disability with emphasis that the best person for the position is to be employed or engaged	Manager	complaints handling procedure and the EEO and Diversity Management plan have been reviewed and amended significantly. These documents are in draft form waiting endorsement by the Executive Leadership Team. The EEO Diversity Plan now aligns with the Workforce Strategic Plan and further strengthens Councils already strict recruitment and selection processes.			

GOAL - TO HAVE A COMMUNITY AND A COUNCIL THAT WORKS COLLABORATIVELY WITH HARMONY, RESPECT AND UNDERSTANDING

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
85	STRATEGY - Develop and implement a Council procurement policy that outlines appropriate recognition of local businesses and contractors within procurement processes; being mindful of NSW State Government policy in relation to open and transparent purchasing and best value for money	85.1	ACTION - Through the local business group or other means explain the policy and ways that local providers can work better with Council	Governance & Engagement Manager	As at 31 December 2017 - The Procurement Policy is scheduled for review with a report to be submitted to Council in due course.	Progressing	25%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	outcomes for ratepayers							
86	STRATEGY - Support and foster a healthy and progressive community attitude and ownership	86.1	ACTION - Provide regular updates to the community regarding about projects and decisions	Communications Officer	As at 31 December 2017 - Council continues to distribute the monthly Council meeting agenda five days before each meeting with the Minutes published shortly after on Council's website. Each project of Council requires community consultation with the details placed on public exhibition. Following every Council meeting the Mayor and General Manager are interviewed on the community radio to discuss all matters arising from the meeting and to also advise of new plans and projects. Advertisements are placed in the local newspaper to inform the community about upcoming projects on public exhibition. Council issue media releases on a regular basis covering ongoing issues, upcoming events and various other announcements. Council's Facebook page constantly engages the community, posting regular informative updates of which the Community are able to follow, share and comment.	Ongoing commitment	100%	
86	STRATEGY - Support and foster a healthy and progressive community attitude and	86.2	ACTION - Review the Community Engagement Policy to ensure relevant stakeholder groups are identified for	Communications Officer	As at 31 December 2017 - The Community Engagement Plan is currently under review, in correlation with the Community Engagement Policy and Community Engagement Procedure.	Progressing	30%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	ownership		each project					
86	STRATEGY - Support and foster a healthy and progressive community attitude and ownership	86.3	ACTION - Develop and implement an external communications plan	Communications Officer	As at 31 December 2017 - The current External Communications Plan as adopted in March of 2017 is in place for the remainder of the 2017-2018 Financial Year. The plan is in alignment with the Narrandera Shire Council Strategic Plan and uses the Themes ensuring Council focuses on the community priorities and messages. The External Communications Plan includes the goals, objectives and benefits gained from implementing the plan, various communication tools and channels available to Council and an overview of the target audience. The Plan contains specific communication deliverables and actions for completion and continuation to enhance Council's communication with the community.	Ongoing commitment	100%	
86	STRATEGY - Support and foster a healthy and progressive community attitude and ownership	86.4	ACTION - Welcome comments and submissions from the community about projects and decisions	Communications Officer	As at 31 December 2017 - Council is able to receive insightful feedback from the community using a variety of platforms including Facebook, public surveys, direct letters, listening posts and face to face meetings. Each platform caters to particular groups of the community to ensure that all members of the public are able to communicate their opinion and feel heard by Council. It also enables the community to have an open dialogue with Council regarding any issues in the Shire.	Progressing	80%	