



# **MINUTES**

**Ordinary Council Meeting**

**21 November 2017**

**MINUTES OF NARRANDERA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS  
ON TUESDAY, 21 NOVEMBER 2017 AT 2.05PM**

The Mayor declared the meeting opened at **2.05pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

**1 ACKNOWLEDGEMENT OF COUNTRY**

*I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present*

**2 HOUSE KEEPING**

*Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.*

**3 DISCLOSURE OF POLITICAL DONATIONS**

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

*The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.*

*There were no Disclosure of Political Donations received by the Chairperson.*

**4 PRESENT**

Cr Neville Kschenka, Cr David Fahey, Cr Narelle Payne, Cr Jenny Clarke, Cr Kevin Morris, Cr Wesley Hall, Cr Tammy Galvin, Cr Tracey Lewis

**In Attendance**

Julian Geddes (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), George Cowan (General Manager), Edwina Foley (CO)

**5 APOLOGIES**

**RESOLUTION 17/312**

Moved: Cr Jenny Clarke  
Seconded: Cr Narelle Payne

That apologies from Cr Barbara Bryon be received and accepted.

**CARRIED**

## **6 DECLARATIONS OF INTEREST**

Cr Wesley Hall declared a Non Pecuniary Significant Interest in this Item 18.1 Heritage Grant Applications under the Local Government Act as Client Relationship with Applicants and will leave meeting and take no part in debate discussion or voting.

Cr Wesley Hall declared a Non Pecuniary Significant Interest in this Item 19.3 East Street Beautification under the Local Government Act as East Street Property Owner and will leave meeting and take no part in debate discussion or voting.

Cr Wesley Hall declared a Non Pecuniary Non Significant Interest in this Item 24.1 Weir Park Road Inspection under the Local Government Act as Client Relationship and will remain in meeting and take part in debate, discussion or voting.

## **7 PUBLIC QUESTION TIME**

Nil

## **8 PRESENTATIONS BY THE PUBLIC**

Nil

## **SUSPENSION OF STANDING ORDERS**

### **RESOLUTION 17/313**

Moved: Cr David Fahey  
Seconded: Cr Jenny Clarke

A motion was moved that Council suspend standing orders.

**CARRIED**

## **9 PRESENTATIONS BY STAFF AND CONTRACTORS**

### **9.1 AUDITOR'S REPORT PRESENTATION NARRANDERA SHIRE COUNCIL 2016/2017 ANNUAL FINANCIAL STATEMENTS**

The Mayor introduced Mr Jan-Michael Perez from the Auditor General's Office, Mr Brad Bohun of Crowe Horwath, Council's Auditors and Mr John Todd Council's Acting Finance Manager. Mr Bohun gave a presentation on the Narrandera Shire Council 2016/2017 Annual Financial Statements, also answering questions from Councillors.

**RESUMPTION OF STANDING ORDERS**

**RESOLUTION 17/314**

Moved: Cr David Fahey  
 Seconded: Cr Tammy Galvin

A motion was moved that Council resume standing orders.

**CARRIED**

**22.7 AUDIT REPORT - 2016/2017 GENERAL PURPOSE FINANCIAL STATEMENTS**

**RESOLUTION 17/315**

Moved: Cr Narelle Payne  
 Seconded: Cr Tracey Lewis

That Council adopt the 2016/2017 Financial Statement and Auditors Report as presented and note the advertisement advising the public that the reports are available for viewing and comment.

**CARRIED**

At this point, time being 2.27pm, Mr Perez and Mr Bohun left the Chambers.

**10 CONFIRMATION OF MINUTES**

**RESOLUTION 17/316**

Moved: Cr Narelle Payne  
 Seconded: Cr Tammy Galvin

That the minutes of the Ordinary Council Meeting held on 17 October 2017 be confirmed.

**CARRIED**

**11 MAYORAL REPORT**

**11.1 MAYORAL MINUTE - COUNTRY MAYORS MEETING**

**RESOLUTION 17/317**

Moved: Cr Neville Kschenka  
 Seconded: Cr Narelle Payne

1. That Council:
  - (a) Note the Mayoral report on the Country Mayors meeting
  - (b) Receive a separate report on the Narrandera to Tocumwal Rail Link
  - (c) Authorise the investigation by Council of opportunities that may emerge for Narrandera Shire in the settlement services program for immigrants.

**CARRIED**

**11.2 MAYORAL MINUTE - NARRANDERA TO TOCUMWAL RAIL LINK**

**RESOLUTION 17/318**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

1. That Council
  - (a) Receive and note the report
  - (b) If invited accept the grant under the program Fixing Country Rail and affix the common seal to any documents associated therewith
  - (c) Allocate \$20,000 to fund the continuation of lobbying all governments in support of the project
  - (d) Allocate \$10,000 to meet the costs of administering the grant.
  - (e) Seek membership of the project team administering the grant.

**CARRIED**

**11.3 NOVEMBER MAYORAL MONTHLY REPORT**

**RESOLUTION 17/319**

Moved: Cr Neville Kschenka

Seconded: Cr Jenny Clarke

That the November Mayor Report be received and noted.

**CARRIED**

**12 NOTICES OF RESCISSION**

Nil

**13 NOTICES OF MOTION**

Nil

**14 COUNCILLOR REPORTS**

**14.1 ATTENDANCE AT THE 2017 MURRAY DARLING ASSOCIATION AGM AND 73RD ANNUAL NATIONAL CONFERENCE**

**RESOLUTION 17/320**

Moved: Cr Wesley Hall

Seconded: Cr Kevin Morris

That Council:

- (a) Receive and Note the report by Councillor Wesley Hall on his attendance at the Murray Darling Association AGM and 73<sup>rd</sup> Annual National Conference.
- (b) Retain its membership of the Murray Darling Association.

**CARRIED**

**15 COMMITTEE REPORTS**

**15.1 MINUTES - BARELLAN FLOODPLAIN RISK MANAGEMENT COMMITTEE - 21 SEPTEMBER 2017**

**RESOLUTION 17/321**

Moved: Cr Narelle Payne

Seconded: Cr Kevin Morris

- 1. That the Minutes of the Barellan Floodplain Risk Management Committee held on Thursday 21 September 2017 be received and noted.

**CARRIED**

**15.2 MINUTES - ECONOMIC TASKFORCE COMMITTEE - 10 OCTOBER 2017**

**RESOLUTION 17/322**

Moved: Cr David Fahey

Seconded: Cr Wesley Hall

- 1. That the Minutes of the Economic Taskforce Committee held on Tuesday 10 October 2017 be received and noted.

**CARRIED**

**15.3 MINUTES - RAILWAY STATION BUILDING MANAGEMENT COMMITTEE - 11 OCTOBER 2017**

**RESOLUTION 17/323**

Moved: Cr Narelle Payne  
 Seconded: Cr Tracey Lewis

1. That the Minutes of the Railway Station Building Management Committee held on Wednesday 11 October 2017 be received and noted.

**CARRIED**

**15.4 MINUTES - AUSTRALIA DAY PLANNING COMMITTEE - 23 OCTOBER 2017**

**RESOLUTION 17/324**

Moved: Cr Narelle Payne  
 Seconded: Cr Tammy Galvin

1. That the Minutes of the Australia Day Planning Committee held on Monday 23 October 2017 be received and noted.

**CARRIED**

**15.5 MINUTES - ECONOMIC TASKFORCE COMMITTEE - 31 OCTOBER 2017**

**RESOLUTION 17/325**

Moved: Cr Tracey Lewis  
 Seconded: Cr Wesley Hall

1. That the Minutes of the Economic Taskforce Committee held on Tuesday 31 October 2017 be received and noted.

**CARRIED**

**15.6 MINUTES - LAKE TALBOT ENVIRONS ADVISORY COMMITTEE - 2 NOVEMBER 2017**

**RESOLUTION 17/326**

Moved: Cr Narelle Payne  
 Seconded: Cr Tammy Galvin

1. That the Minutes of the Lake Talbot Environs Advisory Committee held on Thursday 2 November 2017 be received and noted.
2. That authority be granted for the purchase of between 50 and 60 goats for placement on the island area at Lake Talbot for the purpose of controlling weeds.

**CARRIED**

In Favour: Crs Neville Kschenka, David Fahey, Narelle Payne, Jenny Clarke, Kevin Morris, Wesley Hall and Tammy Galvin

Against: Cr Tracey Lewis

**CARRIED 7/1**

**15.7 MINUTES - JOHN O'BRIEN FESTIVAL ORGANISING COMMITTEE - 6 NOVEMBER 2017****RESOLUTION 17/327**

Moved: Cr Narelle Payne

Seconded: Cr Wesley Hall

1. That the Minutes of the John O'Brien Festival Organising Committee held on Monday 6 November 2017 be received and noted.
2. That Council accept Mr Cameron Lander's resignation from the John O'Brien Festival Organising Committee.
3. That Council approve Mrs Joan Graham's election to the role of Chair of the John O'Brien Festival Organising Committee.

**CARRIED****16 OUR COMMUNITY****16.1 SECTION 355 COMMITTEE REVISION****RESOLUTION 17/328**

Moved: Cr Narelle Payne

Seconded: Cr Kevin Morris

**COMMITTEE RESOLUTION**

That Council:

1. Suspend the action to create Section 355 Committees for the following (Council Resolution 17/231 and 17/240 at Council Meeting 15 August 2017)
  - (a) Parkside Cottage Museum
  - (b) Parks and Gardens
2. Agree for staff to proceed with further development, investigation and consultation on the proposed new Committee structure as outlined in this report with a progress report to be provided to Council at the 20 February 2018 Council meeting.

**CARRIED****16.2 RENEWAL OF THE NARRANDERA OUT OF SCHOOL HOURS (NOOSH) SERVICE AGREEMENT BETWEEN NARRANDERA AND LEETON COUNCILS.****RESOLUTION 17/329**

Moved: Cr Kevin Morris

Seconded: Cr Wesley Hall

That Council:

- 1) Renew the service agreement with Leeton Council until 30 June 2018 making provision for additional funds in the 2017/2018 budget to subsidise an anticipated deficit of \$38,500.



- 2) Recruit relief staff for the period 9 January to 30 June 2018.
- 3) Advance discussions with Narrandera childcare providers to introduce or expand out of school services in their businesses to accommodate the transition of NOOSH clients.

**CARRIED**

## **17 OUR ENVIRONMENT**

Nil

At 2:59 pm, Cr Wesley Hall, after earlier declaring an Interest in Item 18.1, vacated the Chambers during discussions and voting on the matter.

## **18 OUR ECONOMY**

### **18.1 NARRANDERA HERITAGE FUND 2017-2018**

#### **RESOLUTION 17/330**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey

1. That Council adopts the recommendation from Council's Heritage Advisor's report dated 7 November 2017 to fund four (4) projects for the amount of \$12,500 (\$13,750 including GST) from the Narrandera Council Local Heritage Fund.

**CARRIED**

At 3:00 pm, Cr Wesley Hall returned to the meeting.

## **19 OUR INFRASTRUCTURE**

### **19.1 TS100 HOUSE SERVICE CONNECTIONS POLICY UPDATE**

#### **RESOLUTION 17/331**

Moved: Cr Wesley Hall

Seconded: Cr Narelle Payne

That Council:

1. Endorse the TS100 House Service Connections Policy for public exhibition for 28 days.
2. Adopt the TS100 House Service Connections Policy and update the Council policy register, if no submissions are received.

**CARRIED**

**19.2 DRINKING WATER QUALITY POLICY****RESOLUTION 17/332**

Moved: Cr Tammy Galvin

Seconded: Cr Tracey Lewis

That Council:

1. Place the Draft Drinking Water Quality Policy on public exhibition for 28 days.
2. Adopt the draft Drinking Water Quality Policy and update the Council policy if no submissions are received through the public notification process.

**CARRIED**

At 3:01 pm, Cr Wesley Hall, after earlier declaring an Interest in Item 19.3, vacated the Chambers during discussions and voting on the matter.

**19.3 UPDATE ON NARRANDERA BUSINESS CENTRE MASTER PLAN IMPLEMENTATION****RESOLUTION 17/333**

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke

That Council:

1. Apply for \$1,839,202 from Round 2 of the Building Better Regions Fund to complete the following stages of the Narrandera Business Centre Master Plan:
  - (a) Bolton Street, from Cadell Street to East Street, including the gateway.
  - (b) The gateway treatments on East Street at Whitton and Larmer Streets.
  - (c) East Street from Bolton Street to Douglas Street, including Douglas Street intersection but not the Bolton Street intersection.
2. Match the grant with \$1,991,661 from the Narrandera Business Centre Reserve and \$256,252 from the Water Fund.

**CARRIED**

At 3:20 pm, Cr Wesley Hall returned to the meeting.

**20 OUR CIVIC LEADERSHIP****20.1 JANUARY COUNCIL MEETING****RESOLUTION 17/334**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey

1. That Council:
  - (a) Not hold a meeting in January 2018.
  - (b) Allow the Mayor to call an extraordinary meeting should he consider that necessary.

**CARRIED****20.2 2017-2021 DELIVERY PROGRAM - 30 SEPTEMBER 2017 QUARTERLY REVIEW****RESOLUTION 17/335**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

1. That Council endorse the 2017-2021 Delivery Program quarterly review dated 30 September 2017 as presented and publish the report to the community.

**CARRIED****20.3 REGIONAL ORGANISATION OF COUNCILS****RESOLUTION 17/336**

Moved: Cr David Fahey

Seconded: Cr Wesley Hall

1. That Council:
  - (a) Note the report on Joint Organisations.
  - (b) Note the continued debate on police numbers and the Narrandera to Tocumwal Rail Link.
  - (c) Authorise delegates to take part in discussions on the future of RAMROC and the establishment of a joint organisation.

**CARRIED**

At 3:25 pm, Cr Neville Kschenka left the meeting.

At 3:26 pm, Cr Neville Kschenka returned to the meeting.

**20.4 2016-2017 ANNUAL REPORT****RESOLUTION 17/337**

Moved: Cr Narelle Payne

Seconded: Cr Wesley Hall

GM will review the report further then Ok to go to 21 November Business Paper with the following recommendation;

That Council adopt the 2016-2017 Annual Report as presented and publish the document to the community and advise the Office of Local Government of the URL on Council's website.

**CARRIED**

**21 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS****21.1 OCTOBER DEVELOPMENT SERVICES ACTIVITIES****RESOLUTION 17/338**

Moved: Cr Narelle Payne

Seconded: Cr Kevin Morris

That Council receive and note the Development Services Activities Report for October 2017.

**CARRIED**

**22 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS****22.1 OCTOBER INCOME STATEMENT****RESOLUTION 17/339**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council receive and note the information contained in the Income Statement report as at 31 October 2017.

**CARRIED**

**22.2 OCTOBER STATEMENT OF BANK BALANCES**

**RESOLUTION 17/340**

Moved: Cr Narelle Payne

Seconded: Cr Wesley Hall

1. That Council receive and note the information contained in the Statement of Bank Balances report as at 31 October 2017

**CARRIED**

**22.3 OCTOBER STATEMENT OF RATES AND RECEIPTS**

**RESOLUTION 17/341**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey

That Council receive and note the information contained in the Statement of Rates and Receipts report as at 3 November 2017.

**CARRIED**

**22.4 OCTOBER STATEMENT OF INVESTMENTS**

**RESOLUTION 17/342**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council receive and note the information contained in the Statement of Investments report as at 31 October 2017.

**CARRIED**

**22.5 OCTOBER 2017 CAPITAL WORKS PROGRAM**

**RESOLUTION 17/343**

Moved: Cr Kevin Morris

Seconded: Cr Narelle Payne

1. That Council receive and note the information contained in the Capital Works report as at 31 October 2017.

**CARRIED**

**22.6 SEPTEMBER 2017 QUARTERLY BUDGET REVIEW**

**RESOLUTION 17/344**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

1. That Council receive, note and adopt the information and variations contained in the

September Quarterly Review.

**CARRIED**

*Item has been considered at another section.*

**23 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**

Nil

**24 CONFIDENTIAL BUSINESS PAPER REPORTS**

**RESOLUTION 17/345**

Moved: Cr Narelle Payne  
 Seconded: Cr David Fahey

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

**24.1 Notice of Entry to Inspect Property - Weir Park Road**

This matter is considered to be confidential under Section 10A(2) - a and g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

**CARRIED**

**RESOLUTION 17/346**

Moved: Cr Tracey Lewis  
 Seconded: Cr Kevin Morris

That Council moves out of Closed Council into Open Council.

**CARRIED**

**24.1 NOTICE OF ENTRY TO INSPECT PROPERTY - WEIR PARK ROAD**

**RESOLUTION 17/347**

Moved: Cr Tracey Lewis  
 Seconded: Cr Kevin Morris

That Council:

1. In accordance with Section 119D of the Environmental Planning and Assessment Act 1979 provide notice of entry to inspect the building located on Lot 51 DP 751719.

**CARRIED**

**RESUMPTION OF STANDING ORDERS**

**RESOLUTION 17/348**

Moved: Cr Wesley Hall

Seconded: Cr David Fahey

A motion was moved that Council resume standing orders.

**CARRIED**

The Chairperson advised the meeting of the Resolution as adopted in Confidential.

At 3:44 pm, Cr Wesley Hall left the meeting.

At 3:45 pm, Cr Kevin Morris left the meeting.

**The Meeting closed at 3.46pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 13 December 2017.**

.....  
**GENERAL MANAGER**

.....  
**CHAIRPERSON**