

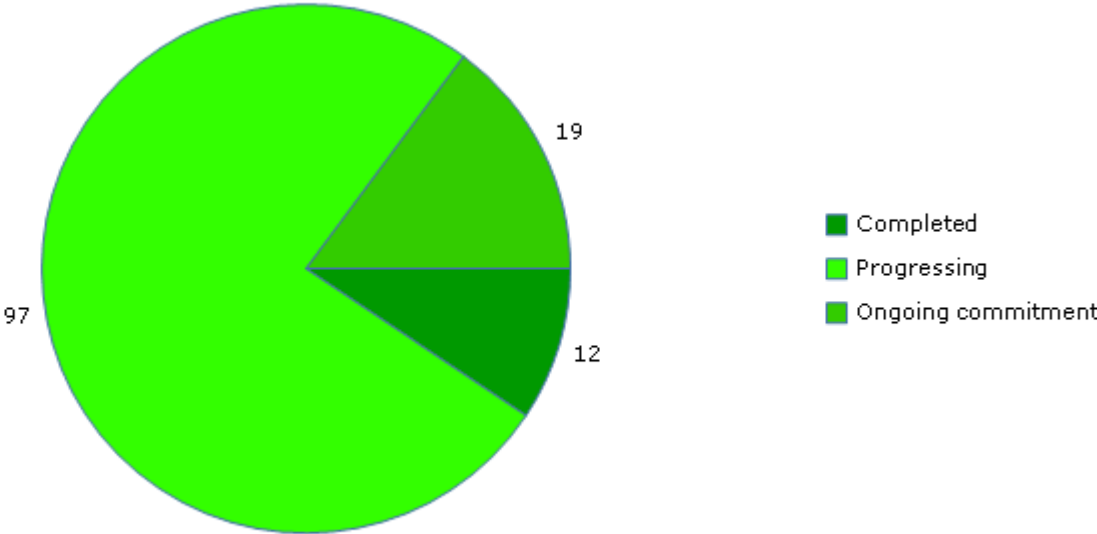


2017-2021 Delivery Program

Quarterly Delivery Program Review

Quarter 1 of the 2017-2018 reporting year as at
30 September 2017



Action Status Snapshot as at 30 September 2017







Total Actions: 128



THEME - OUR COMMUNITY



GOAL - TO LIVE IN A HEALTHY COMMUNITY AND ONE THAT DEMONSTRATES A POSITIVE ATTITUDE

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
1	STRATEGY - Support and foster a healthy and progressive community attitude and ownership	1.1	ACTION - Continue to develop relationships with local and regional communities through positive media items and actively encourage positive community interaction through community involvement on committees and volunteering opportunities	General Manager	As of 30 September 2017 - A total of 30 media releases have been prepared and issued to the community. The Mayor and General Manager continue to inform the community with regular interviews through local media sources. The recently launched Facebook page is regularly updated with posts and has most recently been used to undertake extensive community consultation on grant funded projects. In a face-to-face capacity Councillors remain committed to the monthly roster whereby an individual Councillor is available to speak with community members through a pre-scheduled appointment at the Council Administration Centre. The existing Section 355 Committees of Council are soon to be reviewed to look at terms of reference and to possibly rationalise a number of the committees; this process should reinvigorate the Committees.	Progressing	50%	
1	STRATEGY - Support and foster a healthy and	1.2	ACTION - Share resources through cross promotion and sharing of	Economic Development and Investment	As of 30 September 2017 - The Economic Development staff work collaboratively with neighbouring Councils to include local events and product within regional	Progressing	40%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	progressive community attitude and ownership		regional events	Attraction Manager	promotional guides and participate in regional promotions such as Taste Riverina.			
2	STRATEGY - Support community education on important health and wellbeing matters such as preventative health measures like good eating habits also on other social issues such as domestic violence and drug & alcohol abuse	2.1	ACTION - Continue to advocate for integrated service delivery of programs to the community with a preference for personal contact; however where not possible advocate for an effective remote delivered intervention service. Service delivery to vulnerable groups to be a priority	Community Development Manager	As of 30 September 2017 - Discussions with Murrumbidgee Local Health District (MLHD) concerning Midwifery services or alternatives are ongoing. Contact has been made and discussions undertaken with HeadSpace for the provision of Mental Health counselling services; however promised services have not reached fruition. Intereach is now delivering the 'New Access' program developed by Beyond Blue which is a free service for mild to medium level depression and anxiety sufferers with the service primarily delivered by telephone.	Progressing	40%	
2	STRATEGY - Support community education on important health and wellbeing matters such as preventative	2.2	ACTION - Continue to support the community gardens project to encourage home gardens and healthy eating	Community Development Manager	As of 30 September 2017 - The Narrandera Community Garden was originally a Healthy Communities project which is now run under the auspices of Landcare and continues to be maintained by a group of dedicated volunteers. Council actively shares healthy lifestyle messages with the community through a number of mediums including social media	Progressing	30%	



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	health measures like good eating habits also on other social issues such as domestic violence and drug & alcohol abuse				and the distribution of pamphlet style literature provided by appropriate organisations.			
2	STRATEGY - Support community education on important health and wellbeing matters such as preventative health measures like good eating habits also on other social issues such as domestic violence and drug & alcohol abuse	2.3	ACTION - Continue to support open access to information through the provision of a vibrant and effective library service	Community Development Manager	As of 30 September 2017 - The Narrandera Shire Library continues to promote health and well being by providing physical material for the community to use but also providing assistance to access online resources.	Progressing	40%	
3	STRATEGY - Continue to support mental	3.1	ACTION - Continue to advocate for	Community Development Manager	As of 30 September 2017 - Lobbying for improved services at Narrandera Hospital continues and Council is involved in	Progressing	25%	



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	health services to meet the needs of the community, particularly groups at risk		additional face to face opportunities; however where not possible advocate for an effective remote delivered intervention service		ongoing discussions with Murrumbidgee Local Health District to ensure the best outcomes for the Narrandera Shire community. Council has met with Headspace with regard to the provision of face to face mental health services; following those discussions Headspace have undertaken to provide a face to face service utilising a Mental Health Nurse however this has not yet come to fruition. In the Interim Intereach is now providing 'New Access' a program developed by Beyond Blue which provides phone based counselling for individuals suffering from anxiety and depression that is classified as low to moderate.			
4	STRATEGY - Advocate for the provision of programs and services that actively work to support the health and wellbeing of our Aboriginal Community	4.1	ACTION - Attend and contribute to meetings and other interactions with the Interagency Committee and representative Aboriginal bodies within the community	Community Development Manager	As of 30 September 2017 - The Community Development & Library Manager continues to co-ordinate and attend meetings of the Narrandera Interagency Group. Following the 'Getting to Know You' Reconciliation Week lunch co-ordinated by Council the newly re-formed Narrandera Aboriginal Community Working Party has requested a meeting with the Mayor and General Manager to discuss issues of relevance to the local Aboriginal community.	Progressing	15%	
4	STRATEGY - Advocate for the provision of programs and	4.2	ACTION - Advocate for and support increased involvement by	Community Development Manager	As of 30 September 2017 - Through its commitment to the Narrandera Aboriginal Interagency Group, Council advocates for stronger service provision within	Progressing	10%	



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	services that actively work to support the health and wellbeing of our Aboriginal Community		members of the Aboriginal Community in Council forums and on committees		Narrandera Shire from those providers who include Narrandera statistics in their catchment data when applying for funding for their services. The newly re-formed Narrandera Aboriginal Community Working Party has requested a meeting with the General Manager and Mayor to discuss issues of relevance to the local Aboriginal community. It is expected that an ongoing positive relationship between Council and the NACWP will ensure that Council is kept up to date with the ongoing needs of the Narrandera Aboriginal Community. Representation from young Aboriginal people will be actively sought for the Youth Advisory Committee.			
5	STRATEGY - Maintain and preferably enhance our current health and emergency services	5.1	ACTION - Strong continued advocacy to relevant authorities and political representatives	General Manager	As of 30 September 2017 - The Mayor and Executive have held two meetings with Murrumbidgee Health lobbying for improved health services for Shire residents.	Progressing	25%	
6	STRATEGY - Implementation of the Positive Ageing Strategy	6.1	ACTION - Funding for identified projects and opportunities from the strategy to be included and considered by Council as part of	Community Development Manager	As of 30 September 2017 - Council achieved the initial funded outcomes from the strategy for the Seniors Expo however the document itself is an ongoing plan for consultation and the implementation of best practice with regard to services for the aged and aging within the Narrandera Shire. As such this is a living document	Progressing	25%	


Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
			the annual budget process		that will have long term importance. A small amount of funding has been allocated for Seniors Week activities in the 2017-2018 budget.			

GOAL - TO ADVOCATE FOR QUALITY EDUCATIONAL AND CULTURAL OPPORTUNITIES



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
10	STRATEGY - Provide effective management support for the Narrandera Arts & Community Centre	10.1	ACTION - Manage and promote the Narrandera Arts & Community Centre through an energised Section 355 Committee	Community Development Manager	As of 30 September 2017 - The Narrandera Arts & Community Centre is experiencing regular use for exhibitions thanks to Grant funding that will continue in to the first half of the 2018 calendar year. The Centre has also been used for a civic function (Reconciliation Luncheon) and was successfully used as the venue for the Positive Ageing Expo. The current committee has been involved with the Centre since its purchase and is in the process of re-orienting itself from an implementation group to a management committee. Committee members regularly volunteer to support the Centre through manning the door during exhibitions.	Progressing	60%	
11	STRATEGY - The Narrandera Shire Library is committed to developing partnerships with the Community to promote library services and to maintain	11.1	ACTION - To enhance collections and resources also to promote the mobile library service	Community Development Manager	As of 30 September 2017 - The Library collections are constantly reviewed and annual usage statistics are used to ascertain popularity of materials. There is a regular review of materials assessed for currency also relevance and where necessary items are de-commissioned. Library services including the mobile library are regularly promoted using social media.	Ongoing commitment	80%	





Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	and reach new readers							
11	STRATEGY - The Narrandera Shire Library is committed to developing partnerships with the Community to promote library services and to maintain and reach new readers	11.2	ACTION - Continue to make technological resources available to the community	Community Development Manager	As of 30 September 2017 - The Library continues to make technological resources available to the community in a number of ways; the provision of high speed internet, public access PC's, free Wi-Fi, a broadband for seniors kiosk, a Centrelink Rural Agency, a range of free access data bases and through the South West Zone Consortia a range of E-Audio and E-Book resources. A total of 5,548 people utilised Library Internet during 2016-2017 and following the introduction of free Wi-Fi a further 313 persons utilised that service between 1 January 2017 and 30 June 30 2017.	Ongoing commitment	80%	
7	STRATEGY - That education options delivered provide the basis for life-long learning skills and that special interest courses and training opportunities	7.1	ACTION - Advocate for the retention and enhancement of our centres of learning in particular the Narrandera campus of TAFE NSW	Economic Development and Investment Attraction Manager	As of 30 September 2017 - The Mayor and the former General Manager successfully lobbied for the retention of the Narrandera Campus of TAFE NSW. The new learning methodology to be delivered at the Narrandera Campus will be monitored with additional advocacy employed where necessary.	Progressing	40%	

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	are made available							
8	STRATEGY - Encourage and promote engagement between the learning institutions within the Shire and Council	8.1	ACTION - Continue to support our educational institutions through the sponsorship of annual academic and leadership awards also participating in activities such as promoting local government as a career option	Human Resources Officer	As of 30 September 2017 - Council has historically supported all local educational institutions for award presentation nights including Riverina TAFE. The Human Resources team continue to support work experience students across the whole organisation as well as taking the opportunity to engage trainees or apprentices were possible. Attracting younger staff and promoting Local Government as a career choice are strategies outlined in Council's Workplace Strategic Plan 2017-2021.	Completed	100%	
9	STRATEGY - Develop a Narrandera Shire Arts Strategy to increase community participation in arts and cultural activities	9.1	ACTION - Promotion of arts and cultural opportunities using available media resources	Community Development Manager	As of 30 September 2017 - Through Grant funding acquired by the Western Riverina Arts Board an ongoing program of exhibitions is underway at the Narrandera Arts & Community Centre continuing into 2018. Further to that program the Narrandera Arts Centre Management Committee is developing a donor prospectus and a plan for the establishment of a Friends of the Arts Centre group. Currently an Arts Strategy has not been developed but it will be included in the proposed Shire Cultural Plan.	Progressing	15%	

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9	STRATEGY - Develop a Narrandera Shire Arts Strategy to increase community participation in arts and cultural activities	9.2	ACTION - Develop a Narrandera Shire Cultural Plan	Community Development Manager	As of 30 September 2017 - The Community Development & Library Manager is currently reviewing Cultural Plans from other sources to ascertain the best way to progress a plan for Narrandera Shire.	Progressing	5%	




GOAL - TO LIVE IN AN INCLUSIVE AND TOLERANT COMMUNITY



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
12	STRATEGY - Promote volunteering within the community and in particular volunteers with a disability and volunteers from the Aboriginal community to engage and share their gifts and talents	12.1	ACTION - Actively encourage participation from all sectors of the community through Council volunteer programs ensuring that volunteers are recognised for their contribution	Community Development Manager	As of 30 September 2017 - Library volunteer numbers remain stable with 7 regular volunteers donating approximately 19 hours of their personal time per week. A volunteer roster has also been established for each exhibition at The Narrandera Arts Centre. As Parkside Cottage Museum transitions to a Section 355 Committee of Council there will be extensive advertising for more volunteers to assist with a ranges of functions at the museum.	Progressing	60%	
13	STRATEGY - Build relationships with the Aboriginal community	13.1	ACTION - Enhanced and new engagement opportunities	Community Development Manager	As of 30 September 2017 - Narrandera Interagency meetings are co-ordinated by the Manager of Community Development & Library Manager with the meetings re-engaging the group. Aboriginal Cultural Appreciation training was recently delivered to key Council staff with a second round of training planned for other members of staff. The Australian National Flag and the Aboriginal Flag are now being flown daily at the Narrandera Visitor Information Centre also the Aboriginal Flag has been installed within the Council Chamber.	Progressing	50%	



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
13	STRATEGY - Build relationships with the Aboriginal community	13.2	ACTION - Develop an appropriate 'Welcome to Country' greeting for Councils website	Community Development Manager	As of 30 September 2017 - The Communications Officer is actively researching appropriate greeting formats on other Local, State and Federal Government websites so that a similar concept may be used on the soon to be revamped Narrandera Shire Council website.	Progressing	35%	
13	STRATEGY - Build relationships with the Aboriginal community	13.3	ACTION - Commitment to undertaking cultural appreciation for Councillors and staff	Community Development Manager	As of 30 September 2017 - Aboriginal Cultural Appreciation training was recently delivered to key Council staff with a second round of training planned to be delivered to Councillors and the remaining members of staff.	Progressing	50%	
14	STRATEGY - Advocate for the provision of programs and services that actively work to support the health and wellbeing of our Aboriginal Community	14.1	ACTION - Support increased involvement from within the Aboriginal community to form a group with which Council can advocate jointly for additional or enhanced services	Community Development Manager	As of 30 September 2017 - The Narrandera Aboriginal Community Party has been re-established under the auspices of the Department of Prime Minister and Cabinet and Aboriginal Affairs. There is currently a second interim chairperson and the re-establishment has progressed to a stage where a terms of reference documents have been circulated.	Progressing	25%	
15	STRATEGY - Implementation of the Disability Inclusion	15.1	ACTION - Funding for identified projects and opportunities from the strategy to be	Community Development Manager	As of 30 September 2017 - Ongoing sourcing of funding opportunities for all operations of Council is continual. Quarterly budget updates and follow up on Capital Works projects are part of the	Progressing	30%	


Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	Action Plan		included and considered by Council as part of the annual budget process		reporting schedule.			

GOAL - TO FEEL CONNECTED AND SAFE

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
16	STRATEGY - Encourage the community to initiate the development of innovative and regular events	16.1	ACTION - Actively encourage and support new community events and activities by providing guidance for event organisers on how to host an event; keep up to date the 'How to host a successful event' guide	Marketing and Tourism Officer	As of 30 September 2017 - Nine (9) event applications have been received with two applications for new events; staff have offered advice and advocacy in relation to event logistics and marketing opportunities to event organisers, Support for eight (8) registered events for the Taste Riverina festival in October 2017 also ongoing revision of "How to host a successful event".	Progressing	40%	
17	STRATEGY - Community groups are supported where possible to remain functional into the future	17.1	ACTION - Encourage community groups and other organisations to source grant funding	Governance & Engagement Manager	As of 30 September 2017 - Media release recently issued by Council advising of the availability of Destination NSW event funding opportunities.	Progressing	10%	
17	STRATEGY - Community groups are supported where possible to	17.2	ACTION - Make grant information available by various social media platforms	Corporate and Community - Administration Officer	As of 30 September 2017 - Where possible all available information is disseminated to the community by direct email, media release or by Council's website and Facebook page.	Progressing	50%	




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	remain functional into the future							
18	STRATEGY - Enhanced opportunities for community members to better connect with Council such as participating in one of the Section 355 Committees	18.1	ACTION - Review the existing Section 355 Committee Structures and invite nominations from the community for appointment	Deputy GM Corporate & Community	As of 30th September 2017 - Council had resolved to transition the Narrandera Parkside Museum Committee to a Section 355 Committee of Council also to create a Parks and Gardens Section 355 Committee. The delegations to these Committees and that of existing Section 355 committees are to be developed in conjunction with a Shire Cultural Plan. The Shire Cultural Plan is intended to align outcomes and facilities with a potentially revised Section 355 Committee structure.	Progressing	50%	
19	STRATEGY - Support continued education on road and pedestrian safety inclusive of addressing the specific needs of the disabled, youth and the aged	19.1	ACTION - Hosting of education programs such as promoting road safety to bike riders, mobility scooter usage and etiquette also child restraint checks	Road Safety Officer	As of 30 September 2017 - A very successful 2017 Bike Week event was held on September 23 with the main emphasis on increasing the usage of cycling infrastructure for transport and recreation purposes. The event provided a safe environment for new and less confident cyclists to improve skills also to educate the community on road safety and rules and promote cycling. Motorcycle Accident Management Training was held on September 17 and provided road side accident scene management, emergency helmet removal, accident	Progressing	50%	




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	population				<p>prevention strategies if needed.</p> <p>A free skateboarding workshop was held by Totem Skate School on 13 September to promote safe skating practices with emphasis on the necessity to wear a helmet.</p> <p>The 'Slow Down Around Town' back to school 40 km/h speed zones was promoted heavily within the community as a reminder to all residents that 40 km/h speed zones were back in force after school holidays and to drive safely around local schools.</p>			
19	STRATEGY - Support continued education on road and pedestrian safety inclusive of addressing the specific needs of the disabled, youth and the aged population	19.2	ACTION - Changes that impact positively on pedestrian safety is reported	Road Safety Officer	As of 30 September 2017 - There were three road safety sessions held in Narrandera during the reporting period. Totem Skate School held a free skateboarding workshop at the skate park on Wednesday September 13; Motorcycle Accident Management Training was held on 17 September and the Bike Week event was held on September 24. A bus operators meeting was also held with bus operators to address any safety issues on school bus routes within the Shire.	Progressing	50%	
20	STRATEGY - Provide support and advocacy for	20.1	ACTION - Advocate for an enhanced Police presence, at the	General Manager	As of 30 September 2017 - Submissions have been made to Police Local Area Command police; also the Mayor and General Manager made a personal	Progressing	25%	



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	a high quality and responsive Police service		very least the maintenance of current levels		representation to the Minister for Police detailing issues faced by the local community. A visit by the Deputy Commissioner for Police is proposed for October 2017.			
21	STRATEGY - Review street lighting against relevant standards	21.1	ACTION - Determine deficiencies in current street lighting and where grant funding or self-financing is an option address these deficiencies	Works Manager	As of 30 September 2017 - Street lighting deficiencies are currently being identified.	Progressing	10%	

THEME - OUR ENVIRONMENT




GOAL - TO VALUE, CARE FOR AND PROTECT OUR NATURAL ENVIRONMENT




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
22	STRATEGY - Preserve and manage our natural environment and native fauna	22.1	ACTION - Encourage environmental awareness and lead by example	Open Space Recreation Manager	As of 30 September 2017 - A chemical inventory program developed in consultation with an agronomist is currently in use to ensure no adverse effects to the environment is experienced. Boxthorn infestation control program has been completed within Council managed land and reserves. A 'Boat Now' grant application has been submitted for addressing the recommendations in the Lake Talbot Hydrological Study.	Progressing	25%	
23	STRATEGY - Assess rural properties for the presence of priority listed weeds on a rotational basis	23.1	ACTION - Schedule rural property inspections (every property to inspected once across a 5 year cycle) with high risk properties to be inspected annually	Open Space Recreation Manager	As of 30 September 2017 - Thirty eight (38) property inspections have been completed with five (5) direction orders issued resulting in a 90% conformance.	Progressing	30%	
23	STRATEGY - Assess rural properties for	23.2	ACTION - Provide information and advice on weed	Open Space Recreation Manager	As of 30 September 2017 - During the reporting period Council as part of the Riverina Regional Weed Committee	Progressing	25%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	the presence of priority listed weeds on a rotational basis		control and preventative practices to the property owners		attended the 2017 Henty Field Days and assisted with dispersing information about weed management practices. Council is also being pro-active by issuing media releases about Bathurst Burr also on Council's pesticide application program.			
24	STRATEGY - Maintain knowledge of noxious weeds	24.1	ACTION - Continue with representation on the Riverina Noxious Weeds Advisory Group and ensure staff training needs are met	Open Space Recreation Manager	As of 30 September 2017 - Council staff have attended all available training to date with staff also completing a survey prepared by the Local Land Service about the new Biosecurity Act.	Progressing	25%	
25	STRATEGY - Preserve and promote our local Koala population	25.1	ACTION - Support the activities of the Koala Regeneration Committee	Open Space Recreation Manager	As of 30 September 2017 - The Rotary Koala sign has been relocated to Gillenbah as requested by the Koala Committee. The Koala fence has been repaired following the flooding event of 12 months ago also a tree which fell across the fence. A very positive media story was recently published regarding the Koala population within the Flora and Fauna reserve.	Progressing	50%	
25	STRATEGY - Preserve and promote our local Koala population	25.2	ACTION - Schedule regular ranger patrols to areas south of Narrandera where koala colonies are known to exist to	Environmental Planning & Development Manager	As of 30 September 2017 - Regular weekly patrols are scheduled to monitor feral animal activity. Traps are set and relocated regularly within problem areas to support the routine patrols.	Completed	100%	




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
			monitor and reduce risk of attack by feral animals					
26	STRATEGY - Ensure that effective communication and partnerships with emergency services agencies and personnel are maintained	26.1	ACTION - Provide support to emergency services in preparing and responding to emergency situations	Manager of Projects and Assets	As of 30 September 2017 - Resources are made available in times of emergency. Council staff are very supportive of all combat agencies.	Completed	100%	
26	STRATEGY - Ensure that effective communication and partnerships with emergency services agencies and personnel are maintained	26.2	ACTION - Assess potential issues and action preventative measures where possible to ensure optimal outcomes in and emergency situation	Manager of Projects and Assets	As of 30 September 2017 - Council staff conduct and chair regular Local Emergency Management Committee meetings; at these meetings all issues regarding emergency management are discussed.	Completed	100%	



GOAL - TO EFFECTIVELY MANAGE AND BEAUTIFY OUR PUBLIC SPACES



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
27	STRATEGY - To have up to date and revised plans of management that identify how our community spaces are to be managed and to guide future works programs	27.1	ACTION - Updated plans of management and identify projects and opportunities from the strategy to be included and considered by Council as part of the annual budget process	Open Space Recreation Manager	As of 30 September 2017 - Plans of Management are always subject to consultation as part of the annual capital works program. The Marie Bashir Park master plan will be updated once immediate planned works within the parkland have been completed.	Progressing	90%	
28	STRATEGY - Preserve and manage our signature treescape	28.1	ACTION - Ensure completion of the 2nd generation tree audit with recommendations reported to Council	Open Space Recreation Manager	As of 30 September 2017 - The latest tree audit has been completed and presented to Council. From the audit a maintenance program has been developed and actions commenced.	Progressing	90%	
29	STRATEGY - Ensure that vehicular parking needs are met for the community and visitors	29.1	ACTION - Review the Narrandera CBD parking arrangements in conjunction with the proposed upgrade of the Narrandera CBD and develop a plan	Works Manager	As of 30 September 2017 - A review of parking spaces is scheduled to be undertaken in January or February 2018 in line with the planned CBD upgrade.	Progressing	5%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
			to respond to parking priorities in association with the CBD master plan					
29	STRATEGY - Ensure that vehicular parking needs are met for the community and visitors	29.2	ACTION - Consider the reintroduction of timed parking in the CBD	Works Manager	As of 30 September 2017 - A review of parking space deficiency during peak periods is to be conducted in January or February 2018; the results of which will be used to analyse the feasibility and relevance of timed parking within the CBD precinct.	Progressing	5%	
30	STRATEGY - Manage the plantings, signage and aesthetics of our population centre entranceways	30.1	ACTION - As a part of the Narrandera Shire Branding Strategy create concept designs for improving the entrances to our population centres	Open Space Recreation Manager	As of 30 September 2017 - Festive banner poles have been installed at Gillenbah, also the entrance to Narrandera from Gillenbah. It is planned to install similar banner poles at both Grong Grong and Barellan.	Progressing	10%	
30	STRATEGY - Manage the plantings, signage and aesthetics of our population centre entranceways	30.2	ACTION - Consult with the local population on the concept to invoke ownership and to optimise outcomes	Open Space Recreation Manager	As of 30 September 2017 - Partnerships with the community and other groups have commenced in regard to tree plantings to provide 'in kind' labour to reduce the overall cost of projects.	Progressing	15%	

GOAL - TO LIVE IN A COMMUNITY WHERE THERE ARE SUSTAINABLE PRACTICES



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
31	STRATEGY - That effective waste management practices including recycling are in place and that litter in general is reduced	31.1	ACTION - Participate in regional approaches to enhanced waste management practices including the Riverina and Murray Regional Waste Management Strategy	Environmental Planning & Development Manager	As of 30 September 2017 - Council participates in waste management initiatives at a regional level through the RAMROC Waste Group. The group identifies programs, education measures and seeks funding to improve waste minimisation.	Completed	100%	
31	STRATEGY - That effective waste management practices including recycling are in place and that litter in general is reduced	31.2	ACTION - Implement Narrandera Waste Management Centre Master Plan including reduce, re-use and recycle waste concepts, particularly at Council managed facilities and events	Environmental Planning & Development Manager	As of 30 September 2017 - The Master Plan will include programs to maximise waste diversion from landfill. Waste reduction and recycling initiatives are being progressively implemented throughout Council workplaces. Council will continue to supply and improve recycling services for patrons and stallholders at Council managed events.	Progressing	30%	
32	STRATEGY - Investigate and implement energy	32.1	ACTION - Finalise the current energy audit of all Council facilities and explore innovative	Executive Engineer	As of 30 September 2017 - The energy assessment of Council buildings identified the need for LED lighting, ceiling insulation also more efficient zoned heating and cooling. In addition Council identified three	Progressing	30%	



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	efficiency measures where practicable and financially viable into Council's own operations		ways to introduce energy efficiency measures also source grant funding if available to install or retrofit facilities		prime building sites where solar energy systems would generate electricity to match Council's energy usage (Council Administration Centre, Narrandera Works Depot and the Narrandera Shire Library). All of the identified measures have now been implemented and an initial review indicates a reduction of over 60% in building energy costs. To assist in tracking and identifying further energy saving measures, Council intends to purchase energy management software to check billing accuracy, analyse usage and to review retail tariffs.			
33	STRATEGY - Ensure community needs relating to long term sustainable water allocations remains at the fore	33.1	ACTION - When required advocate for the maintenance of the status quo or even greater water security for our population centres, farming and industry enterprises	General Manager	As of 30 September 2017 - Council maintains membership of the Murray Darling Basin Authority to ensure that it receives the most current and relevant information.	Progressing	25%	
34	STRATEGY - Finalise and implement the Integrated Water Cycle	34.1	ACTION - With consultation introduce trade waste agreements and charges for identified non-residential	Water Sewer Engineering Officer	As of 30 September 2017 - The Integrated Water Cycle Management Plan (IWCMP) is progressing well, the collection of data for the Plan is almost complete.	Progressing	25%	




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	Management Plan (IWCMP)		properties					
34	STRATEGY - Finalise and implement the Integrated Water Cycle Management Plan (IWCMP)	34.2	ACTION - Identify community willingness to pay for infrastructure to improve water quality	Water Sewer Engineering Officer	As of 30 September 2017 - The Integrated Water Cycle Management Plan (IWCMP) will identify the potential costs and benefits but this action is yet to be explored fully.	Progressing	15%	
34	STRATEGY - Finalise and implement the Integrated Water Cycle Management Plan (IWCMP)	34.3	ACTION - Identify community willingness to pay for sewerage scheme at Barellan	Water Sewer Engineering Officer	As of 30 September 2017 - The Integrated Water Cycle Management Plan (IWCMP) will identify the potential costs and benefits but this action is yet to be explored fully.	Progressing	15%	



THEME - OUR ECONOMY

GOAL - TO STRONGLY PROMOTE OUR SHIRE AND TO IMPROVE ITS ATTRACTIVENESS



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
44	STRATEGY - Implementation of the Narrandera Shire Branding Strategy	44.1	ACTION - Funding for the strategy and any identified projects and opportunities from the strategy to be included and considered by Council as part of the annual budget process and commit to using the branding on appropriate Council documents	Economic Development and Investment Attraction Manager	As of 30 September 2017 - Items from the strategy will be identified with a view to having them considered as part of the annual budget process. Council branding is used on appropriate non-corporate Council documentation.	Progressing	25%	
44	STRATEGY - Implementation of the Narrandera Shire Branding Strategy	44.2	ACTION - Within established guidelines encourage local business to use the branding to appropriately promote Narrandera Shire	Economic Development and Investment Attraction Manager	As of 30 September 2017 - Where businesses can meet branding guidelines; use of the branding is encouraged and supported.	Completed	100%	




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
45	STRATEGY - Promote the liveability of the Shire so to attract a skilled workforce that aligns with local service and industry needs	45.1	ACTION - Maintain a strong approach to promoting the Shire as a place to live and work	Economic Development and Investment Attraction Manager	As of 30 September 2017 - Media releases are available from the Council Facebook also Tourism Facebook pages along with all notices of forthcoming events. Narrandera residents hosted an afternoon tea as part of the Pacific Cruise Tourism Train through the Riverina in September. Council in partnership with TravelOz assisted in the filming of a segment on the Riverina; also participating in the NRMA Road Show at Wagga Wagga to promote Narrandera Shire as a day trip for Wagga Wagga residents. A total of seven Narrandera Shire service providers committed to the Taste Riverina Festival which is marketed extensively. New residents packs are made available to new Shire residents through the Narrandera Visitor Information Centre.	Ongoing commitment	25%	
46	STRATEGY - Improve the appearance and attraction of entrances to our population centres to include dynamic branding and interesting signage	46.1	ACTION - Develop conceptual designs in accordance with the Narrandera Shire Branding Strategy and the Narrandera Shire Signage Strategy	Economic Development and Investment Attraction Manager	As of 30 September 2017 - The Narrandera Shire Signage Strategy has guided Council in its advertising within the Spring Out & About Magazine published by Fairfax Media also the monthly 'What's On in Narrandera Shire' Newsletter which details tourism events held in the Narrandera Shire.	Progressing	25%	


Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
46	STRATEGY - Improve the appearance and attraction of entrances to our population centres to include dynamic branding and interesting signage	46.2	ACTION - Replacement of existing signage and improved entrance appearance in consultation with the local communities	Economic Development and Investment Attraction Manager	As of 30 September 2017 - Banner poles have been installed at Gillenbah at the intersection of the Newell Highway and the Sturt Highway; banner poles have also been installed along the entrance to Narrandera town from Gillenbah. Banner poles will also be installed at both Grong Grong and Barellan in due course.	Progressing	15%	
47	STRATEGY - Maintain accurate and consistent roadside signage	47.1	ACTION - Maintain the existing and continue to improve rural addressing signage across this Shire in accordance with the Narrandera Shire Signage Strategy	Governance & Engagement Manager	As at 30 September 2017 - Roadway rural addressing signage is installed when necessary such as the replacement of a sign that has been damaged or illegally removed.	Completed	100%	
48	STRATEGY - Support the development and maintenance of appropriate infrastructure within	48.1	ACTION - Support where possible community projects that enhance recreational destinations and take advantage of	Economic Development and Investment Attraction Manager	As at 30 September 2017 - The Australian Tourism Data Warehouse information for Narrandera Shire is continually updated ensuring that information relevant to the Shire appearing on the websites of Destination NSW and Destination Australia is accurate. Local events and activities are actively promoted through Council's own	Ongoing commitment	25%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	significant recreational destinations including river and forest areas		the unique landscapes of the Shire		website and social media pages.			
48	STRATEGY - Support the development and maintenance of appropriate infrastructure within significant recreational destinations including river and forest areas	48.2	ACTION - Liaise with Riverina Murray Destination Network and take up opportunities to increase overnight visitation to the Shire	Economic Development and Investment Attraction Manager	As of 30 September 2017 - Staff participated in a teleconference with Destination NSW - Riverina and has begun working to develop the Riverina Murray Destination Marketing Plan. Destination NSW - Riverina also hosted the Minister for Tourism Adam Marshall MP in Narrandera on Thursday 28 September at the Red Door Café with representatives from across the Riverina in attendance. During September 2017 the Sandhills Artefacts factory hosted seven journalists who were brought to the region by Destination NSW.	Ongoing commitment	25%	
49	STRATEGY - Encourage and support the protection and restoration of privately owned heritage buildings	49.1	ACTION - Continue to support the engagement of a heritage advisor within the annual budget also continued support of local heritage funding	Environmental Planning & Development Manager	As of 30 September 2017 - Council's heritage consultant visits monthly and liaises with members of the public as requested. Advice is provided in relation to heritage properties and sympathetic development. Funding for building improvement and refurbishment is available to private owners of heritage properties through a grant process.	Completed	100%	




GOAL - TO GROW OUR POPULATION




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
50	STRATEGY - Support diverse workplace skills training and education for young people to improve retention through increased work opportunities	50.1	ACTION - Facilitate inclusion of young people into the community through the development and implementation of a Youth Development Plan	Community Development Manager	As of 30 September 2017 - Council recently advertised for a part time Youth Development Officer who will be responsible for establishing a Youth Advisory Committee and which will drive the development of the Narrandera Youth Strategy. Once this position is filled; work on both the Committee and the strategy will get underway. To date some research into both the Youth Advisory committees and Youth Strategies has been undertaken.	Progressing	10%	
51	STRATEGY - Implement strategic measures to facilitate involvement of Youth across the Shire on issues relating to both social and work based issues	51.1	ACTION - Include the employment of a Youth Development Officer within the annual budget of Council to support the development and implementation of a Youth Development Plan and support the Youth Advisory Council	Community Development Manager	As of 30 September 2017 - There has been a financial provision for the engagement of a part time Youth Development Officer within the 2017-2018 budget. A small amount of program funding has also been included to aid with the establishment of the Youth Advisory Committee and the Youth Strategy.	Progressing	5%	



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
52	STRATEGY - Assist and partner with employers to ensure that training and development needs are met locally so that we have a healthy skilled workforce	52.1	ACTION - Support measures by employers, TAFE NSW and other education/training providers to map potential skill deficiencies	Economic Development and Investment Attraction Manager	As of 30 September 2017 - The use of demographic REMPLAN and ABS Census data may be able to assist with this action.	Progressing	10%	
52	STRATEGY - Assist and partner with employers to ensure that training and development needs are met locally so that we have a healthy skilled workforce	52.2	ACTION - Advocate for training providers to fill gaps	Economic Development and Investment Attraction Manager	As of 30 September 2017 - The use of demographic REMPLAN and ABS Census data may be able to assist with lobbying service providers such as TAFE NSW.	Progressing	10%	
53	STRATEGY - Investing resources in projects and encouraging business opportunities	53.1	ACTION - The Economic Development Strategy provides the framework to encourage, support and	Economic Development and Investment Attraction Manager	As of 30 September 2017 - Information is actively provided in response to business enquiries; also confidential discussions are ongoing in relation to Narrandera Shire as a business location.	Progressing	25%	


Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	that create long term employment		facilitate economic development within the Shire, funding for any identified projects and opportunities from the strategy to be included and considered by Council as part of the annual budget process					
54	STRATEGY - Seek and encourage affordable and diverse accommodation options - not only for our seniors but to attract new residents	54.1	ACTION - Continue to lobby for the provision of both diverse and affordable housing options with strategic partners and funding bodies	Economic Development and Investment Attraction Manager	As of 30 September 2017 - Presently construction of additional accommodation at the RSL Life Care facility is well underway with independent living units managed by Kurrajong Waratah were officially opened in September.	Progressing	50%	

GOAL - TO ENCOURAGE NEW BUSINESS AND INDUSTRY THAT CAN BE SUSTAINED



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
35	STRATEGY - Implementation of the Economic Development Strategy	35.1	ACTION - Implementation of the Economic Development Strategy	Economic Development and Investment Attraction Manager	As of 30 September 2017 - Funds have been sourced from NSW Industry for promotion of the Red Hill Industrial Estate referred to as a 'Front and Centre Project' comprising a marketing plan inclusive of signage, imagery and a prospectus. An Expression Of Interest has also been submitted to redevelop the Narrandera Visitor Information Centre as a cultural centre with space for the interpretation of cultural items and histories, a gallery and workshop/retail space in addition to administrative offices and public amenities.	Ongoing commitment	15%	
35	STRATEGY - Implementation of the Economic Development Strategy	35.2	ACTION - Continue to improve internal systems to demonstrate that Council is 'open for business'	Economic Development and Investment Attraction Manager	As of 30 September 2017 - Systems are regularly reviewed to improve the relationship between potential new business and industry and Council. The demographic information now available to Council through REMPLAN is used to inform and support actions with regard to business sustainability and attraction.	Ongoing commitment	25%	
36	STRATEGY - To facilitate and promote development within Narrandera Shire	36.1	ACTION - Up to date policies, procedures and strategic planning documents in accordance with legislation and best practice	Economic Development and Investment Attraction Manager	As of 30 September 2017 - Strategies and procedures of the Narrandera Visitor Information Centre are reviewed and updated where applicable to reflect best practice. Actions of the Economic Development Team are guided by the current strategic development strategy and its supporting documentation.	Progressing	80%	




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
			guidelines					
37	STRATEGY - Ensure a satisfactory level and range of transport options including road, rail, coach and air services are available	37.1	ACTION - Continue to lobby for the development of rail infrastructure to enable a shift in transport mode from road to rail	Economic Development and Investment Attraction Manager	As of 30 September 2017 - Council recently hosted a Rail Alliance workshop attended by industry representatives and government agencies; this workshop informed an expression of interest to develop a feasibility study and cost benefit analysis for the re-instatement of the Narrandera-Tocumwal Rail Link. Council was successful in securing funding of \$500,000 under the Fixing Country Rail Program to progress the project.	Progressing	25%	
37	STRATEGY - Ensure a satisfactory level and range of transport options including road, rail, coach and air services are available	37.1	ACTION - Continue to lobby for the development of rail infrastructure to enable a shift in transport mode from road to rail	Economic Development and Investment Attraction Manager	As of 30 September 2017 - The retention of existing transport services and the opportunities to expand these service continues to be an ongoing high priority.	Completed	100%	
37	STRATEGY - Ensure a satisfactory level and range of transport options including road, rail, coach and air services are available	37.2	ACTION - Maintain and enhance regular passenger transport modes by air, rail and road	Economic Development and Investment Attraction Manager	As of 30 September 2017 - Factors which might impact passenger services to and from Narrandera Shire are monitored regularly.	Progressing	90%	


Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	available							
38	STRATEGY - Seek and encourage innovative tourism opportunities, develop "win/win" situations and examine how other locations have been reinvigorated	38.1	ACTION - Maintain a strong approach to attracting visitors and new events to Narrandera Shire and seek out unique business and industry opportunities that provide Narrandera Shire with a 'point of difference' or a 'competitive advantage'	Economic Development and Investment Attraction Manager	As of 30 September 2017 - An Expression of Interest was recently prepared seeking Grant funding through the Create NSW Regional Cultural Fund to construct a Cultural Centre which would house amongst other uses a revitalised Narrandera Visitor Information Centre within in Marie Bashir Park. Confidential discussions have been held with a number of entities in relation to conducting business in the Narrandera Shire.	Ongoing commitment	25%	
38	STRATEGY - Seek and encourage innovative tourism opportunities, develop "win/win" situations and examine how other locations have been reinvigorated	38.2	ACTION - Continue to support visitor and tour operators within the Shire through the provision of the Narrandera Visitor Information Centre	Economic Development and Investment Attraction Manager	As of 30 September 2017 - A total of 4,747 people visited the Narrandera Visitor Information Centre during the reporting period; within the centre there is a full complement of information available for purchase, perusal or download. The organiser or any potential event organiser is provided with REMPLAN data to gauge the economic benefit to the community.	Ongoing commitment	25%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
38	STRATEGY - Seek and encourage innovative tourism opportunities, develop "win/win" situations and examine how other locations have been reinvigorated	38.3	ACTION - Support regional activities that will deliver a clear benefit to Narrandera Shire	Economic Development and Investment Attraction Manager	As of 30 September 2017 - Narrandera Shire has registered eight events as part of the Taste Riverina 2017 Festival. Advertising has been inserted for both Barellan and Narrandera within the Griffith Visitor Guide and for Narrandera in the Wagga Wagga Visitor Guide. Council was represented at the scheduled Narrandera Tourism Group Inc. meetings. Visitor Information Centre staff and volunteers recently attended Customer Service Training in Wagga Wagga and also networked with other VIC staff and volunteers from the region. Narrandera community members hosted an afternoon tea as part of the Pacific Cruise Tourism Train through the Riverina in September. Council also assisted TravelOz in their filming of a segment on the Riverina, also participated in the NRMA Road Show held in Wagga Wagga to promote Narrandera Shire as a day trip for Wagga Wagga residents.	Ongoing commitment	25%	

GOAL - TO SUPPORT LOCAL BUSINESS AND INDUSTRY TO GROW AND PROSPER



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
39	STRATEGY - Work with regional organisations, industry and local businesses to improve the economic environment for Narrandera Shire	39.1	ACTION - Actively participate in regional programs, forums and workshops to ensure that the priorities of Narrandera Shire are recognised within regional plans and other strategies	Economic Development and Investment Attraction Manager	As of 30 September 2017 - Economic Development staff participated in training offered by Regional Development Australia (RDA) Riverina on strategic engagement. Council has ongoing engagement with RDA Riverina to maintain awareness of regional opportunities and industry insight. Staff also participated in a Teleconference with Riverina Murray Destination Network. In partnership with Leeton Shire Council research has commenced as to tourism traffic for both Shires which will eventually produce a strategic report known as a Diversification to a Stronger Visitor Economy Project 2017. Council also supported eligible local businesses in the East Street precinct of Narrandera through the Future Towns Program by facilitating subsidies to enable them to increase their competitive advantage by updating storefront facades by painting, new signage or establishing planters at their entrances. This project was very well received by participating business houses.	Ongoing commitment	25%	
40	STRATEGY - Continue to promote and advertise local markets and events that	40.1	ACTION - Assist where possible with the marketing of local produce and general markets also those	Economic Development and Investment Attraction Manager	As of 30 September 2017 - The Narrandera monthly Farmers Market is promoted through the monthly 'What's On Newsletter' also on the Tourism Facebook page. Support has been provided to the Narrandera Business Group as they	Progressing	25%	


Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	support the sale and use of local produce		businesses described as 'boutique' or 'niche'		prepare for the Christmas 2017 shopping season also to deliver the Buy Local -Use Local Campaign.			
40	STRATEGY - Continue to promote and advertise local markets and events that support the sale and use of local produce	40.2	ACTION - Encourage local businesses to use local products as the first preference	Economic Development and Investment Attraction Manager	As of 30 September 2017 - The Economic Development team continues to work with the Narrandera Business Group to assist them to deliver an effective Buy Local - Use Local Campaign.	Progressing	25%	
41	STRATEGY - Provide encouragement and support to 'shop locally' campaigns	41.1	ACTION - Assist where possible with the creation and evolution of such campaigns	Economic Development and Investment Attraction Manager	As of 30 September 2017 - The Economic Development team continue to work with the Narrandera Business Group to support a Buy Local - Use Local Campaign also to promote a successful Christmas 2017 event.	Ongoing commitment	50%	
42	STRATEGY - Promote the Shire and region through active participation in partnerships with other Councils, regional tourism and industry groups	42.1	ACTION - Actively promote that Narrandera Shire is 'open for business' through various media and forum opportunities	Economic Development and Investment Attraction Manager	As of 30 September 2017 - Council remains part of the ongoing communication network with the Riverina Murray Destination Network, RDA - Riverina and various other government agencies. Promotional activities include: NRMA Roadshow, Taste Riverina Festival promotion, Griffith and Wagga Wagga Visitor Guides, the Pacific Cruise Tourism Train, and TravelOz filming of a segment on the Riverina.	Ongoing commitment	25%	



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
43	STRATEGY - Support our agricultural sector to address issues such as water entitlements, changes in Government policy or emergency declarations	43.1	ACTION - Assist where possible on issues that affect our valuable agricultural sector and where necessary actively lobby for policy changes that will benefit the economy of the Shire	General Manager	As of 30 September 2017 - Council is very active in representing the local community to other levels of Government.	Ongoing commitment	25%	


THEME - OUR INFRASTRUCTURE

GOAL - TO HAVE AN IMPROVED AND ADEQUATELY MAINTAINED ROAD NETWORK




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
55	STRATEGY - Flood proof important strategic access roads to population centres	55.1	ACTION - Continue to lobby Ministers also the NSW Roads and Maritime Services to provide flood proof highways to the population centres of the Shire with Council controlled roadways designed where possible to reduce traffic disruption in times of flooding	Deputy GM Infrastructure	As of 30 September 2017 - The Mayor, General Manager and the Deputy General Manager Infrastructure Services recently travelled to Sydney to meet with The Hon. Minister Pavey MP (Minister for Roads and Maritime Services). The issue of flood proofing the Gillenbah precinct has also been raised through the Newell Highway Task Force Committee. An application has been made through Fixing Country Roads to flood proof the Cowabbie Creek crossing on Canola Way which has also been brought to the attention of the Minister.	Completed	100%	
56	STRATEGY - Commence identified actions from the Roads Review including implementation of an effective road hierarchy	56.1	ACTION - Funding for and any identified projects and opportunities from the strategy to be included and considered by Council as part of the annual budget process	Works Manager	As of 30 September 2017 - Various recommendations from the service review are being implemented: 1. A map has been developed showing utilization data for various roads throughout the Shire; 2. For all new road works including reseal, new seal and resheeting the road dimensions adopted from the road service review are being implemented;	Progressing	15%	



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
					<p>3. Otta Seal is being extensively used for all new road surface sealing;</p> <p>4. A grading roster is developed as per grading frequency defined from the road review;</p> <p>5. GPS tracking is being used on most of Council's plant items;</p> <p>6. A map detailing location of various water sources for roadworks is developed. Further works are continuing on the following matters:</p> <p>1. Creating a perpetual map of past reseal history of roadways to inform future resealing programs;</p> <p>2. Use of REFLECT software for asset condition rating;</p> <p>3. Developing balanced policies considering community needs and available resources;</p> <p>4. Review of plant hire rates.</p>			
57	STRATEGY - Advocate for and implement where necessary road transport networks throughout the Shire for b-double and b-triple roadtrains	57.1	ACTION - Advocate for the upgrade of the Newell Highway to further support heavy haulage	Deputy GM Infrastructure	As of 30 September 2017 - Staff attend any Newell Highway Task Force meetings if the meetings are held near our region. Council actively supports the task force in its project for a flood impact assessment along the Newell Highway following the 2016 flooding event. Staff continue to advocate for the upgrade to the road bridge across the main canal located on Irrigation Way as a road train link to the Newell Highway; the Mayor and the Deputy General Manager Infrastructure recently presented this issue to the Minister for	Progressing	50%	




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
					Roads and Maritime Services. The Minister advised that a road corridor strategy assessment needs to be undertaken by NSW Roads and Maritime Services as part of their forward planning.			
57	STRATEGY - Advocate for and implement where necessary road transport networks throughout the Shire for b-double and b-triple roadtrains	57.2	ACTION - Advocate for the upgrade of other key road links	Deputy GM Infrastructure	As of 30 September 2017 - Council staff and Councillors continue to support the Newell Highway Task Force and have provided valuable contribution to the RAMROC Regional Freight Transport Plan. An application has been made through the Fixing Country Roads program to upgrade Boree Creek Road for B-Double access.	Progressing	50%	
58	STRATEGY - Advocate for the development of appropriate infrastructure to facilitate community and public transport needs including bus stops	58.1	ACTION - At appropriate forums highlight the need for the enhancement of existing options but also the need for additional public transport options	Deputy GM Infrastructure	As of 30 September 2017 - The Mayor and the Deputy General Manager Infrastructure as well as other industry leaders recently attended a transport infrastructure forum in Cootamundra. An application has been submitted through the Fixing Country Rail Grant for a feasibility study to reopen the Narrandera to Tocumwal railway line; the Mayor and the General Manager have held discussions at Ministerial level to promote this application.	Progressing	50%	



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
59	STRATEGY - Implement and periodically review policies associated with transport infrastructure maintenance	59.1	ACTION - Adhere to the process of regularly reviewing the policies of Council	Deputy GM Infrastructure	As of 30 September 2017 - A policy review schedule is managed by the Corporate and Community Administration Officer with action workflows sent to relevant officers to manage. At present a Wet Weather Road Closure Policy is being developed as well as a Laneway Maintenance Policy is being developed.	Progressing	20%	

GOAL - TO IMPROVE, MAINTAIN AND VALUE-ADD TO OUR PUBLIC AND RECREATIONAL INFRASTRUCTURE




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
60	STRATEGY - Redevelopment of the Narrandera Visitor Information Centre	60.1	ACTION - Redevelopment of the Narrandera Visitor Information Centre	Economic Development and Investment Attraction Manager	As of 30 September 2017 - An expression of interest has been submitted to Create NSW under its Regional Cultural Program for funds to construct a Cultural Centre which would accommodate the Narrandera Visitor Information Centre. Concept drawings have been compiled to this stage of the process. Should the Expression Of Interest be successful, Council will be invited to develop a detailed submission.	Progressing	10%	
61	STRATEGY - Plan for the long term management and sustainability of the Lake Talbot Swimming Pool and Barellan War Memorial Swimming Pool	61.1	ACTION - Develop and implement a Master Plan for the Lake Talbot Pool complex that is affordable and in consultation with the community	Manager of Projects and Assets	As of 30 September 2017 - A Master Plan with staged developments has been adopted by Council; the next action is to identify grant opportunities and develop a design and construct tender document.	Progressing	80%	
62	STRATEGY - Review all recreational facilities assessing current levels of use and potential future	62.1	ACTION - Through service reviews progressively review the current recreational facilities to establish appropriate service	Open Space Recreation Manager	As at 30 September 2017 - Reviews of current recreational facilities are carried out annually prior to budget deliberations. Service levels are based on the individual facility, the patronage also the income generated and the potential to general income.	Progressing	25%	




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	need; including exposure to damage by graffiti and vandalism		levels					
62	STRATEGY - Review all recreational facilities assessing current levels of use and potential future need; including exposure to damage by graffiti and vandalism	62.2	ACTION - Consider the installation of CCTV or a monitored alarm system to reduce repair costs	Open Space Recreation Manager	As of 30 September 2017 - The installation of CCTV at key locations will be included within the 2018-2019 budget deliberations. At present a CCTV unit is being considered for the newly built Coaches space at the Narrandera Sportsground.	Progressing	25%	
62	STRATEGY - Review all recreational facilities assessing current levels of use and potential future need; including exposure to damage by graffiti and vandalism	62.3	ACTION - Where possible design or retrofit Council infrastructure with graffiti and vandal proof materials	Open Space Recreation Manager	As of 30 September 2017 - Graffiti instances have been very low with proposed BBQ and other public spaces to be designed with anti-graffiti and anti-vandalism concepts.	Progressing	30%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
63	STRATEGY - Monitor and implement Council asset management plans and conduct regular asset inspections on identified infrastructure assets	63.1	ACTION - Managers are to progressively inspect assets under their control	Manager of Projects and Assets	As of 30 September 2017 - All managers responsible for assets are to develop inspection schedules as part of the implementation of the asset management system.	Progressing	50%	
63	STRATEGY - Monitor and implement Council asset management plans and conduct regular asset inspections on identified infrastructure assets	63.2	ACTION - Review and update building management plans as required	Manager of Projects and Assets	As of 30 September 2017 - The building asset register revaluation was completed 30 June 2016, The building maintenance supervisor is to implement annual inspection and maintenance programs.	Progressing	70%	
64	STRATEGY - Undertake a strategic review of the Narrandera-Leeton Airport	64.1	ACTION - Review the Narrandera – Leeton Airport Strategic Plan	Deputy GM Infrastructure	As of 30 September 2017 - An application for funding will be investigated through the Regional Growth Fund to progress this action.	Progressing	5%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
64	STRATEGY - Undertake a strategic review of the Narrandera-Leeton Airport	64.2	ACTION - Progressively review the current facility in line with current and potential opportunities	Deputy GM Infrastructure	As of 30 September 2017 - An application for funding is being investigated through the Regional Growth Fund to progress this action.	Progressing	5%	
64	STRATEGY - Undertake a strategic review of the Narrandera-Leeton Airport	64.3	ACTION - Maintain and enhance the appearance and amenity of the facility	Deputy GM Infrastructure	As of 30 September 2017 - Regular maintenance of the facility such as day to mowing is undertaken when scheduled or necessary; other works such as painting and improvements are implemented over a period of time according to budget allocations.	Completed	100%	




GOAL - TO IMPROVE AND ENHANCE OUR WATER AND SEWER NETWORKS



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
65	STRATEGY - Ongoing review of the Asset Management Plan to upgrade and maintain the sewerage infrastructure	65.1	ACTION - Complete the Integrated Water Cycle Management Plan (IWCMP) and develop a plan that will ensure the continuance and enhancement of the current sewer system and treatment of effluent at Narrandera	Water Sewer Engineering Officer	As of 30 September 2017 - The Integrated Water Cycle Management Plan is due for completion in the near future.	Progressing	25%	
65	STRATEGY - Ongoing review of the Asset Management Plan to upgrade and maintain the sewerage infrastructure	65.2	ACTION - Examine options for effluent disposal in other population centres	Water Sewer Engineering Officer	As of 30 September 2017 - The existing Narrandera Town sewerage infrastructure will form an integral part of the Integrated Water Cycle Management Program; it is expected that the plan will also look at the current effluent disposal methods used in other population centres within the Shire.	Progressing	25%	
66	STRATEGY - Ongoing review of the Asset Management	66.1	ACTION - Complete IWCMP and develop a plan that will ensure the continuance and	Water Sewer Engineering Officer	As of 30 September 2017 - The Integrated Water Cycle Management Plan will identify measures to maintain and enhance the existing reticulation network.	Progressing	25%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	Plan to upgrade and maintain the water supply infrastructure		enhancement of the current water reticulation network at Narrandera					
67	STRATEGY - Continue to develop and implement the North Narrandera Town Drainage Scheme and update the Narrandera Stormwater Management Plan	67.1	ACTION - Develop a plan that will ensure appropriate management of stormwater at Narrandera also examine options for stormwater collection and disposal at other population centres such as Barellan village	Executive Engineer	As of 30 September 2017 - A number of stormwater catchment areas within and surrounding Narrandera have been identified for analysis to determine the most cost effective measures to reduce flood risk from stormwater runoff. Similarly the Barellan township has recently been modelled in preparation of the Barellan Flood Risk Management Plan. The results of these analyses will assist in identifying appropriate measures to improve the existing stormwater drainage network.	Progressing	20%	
68	STRATEGY - Improve the quality and taste of Narrandera water	68.1	ACTION - Maintain drinking water standards through regular testing, industry best practices and NSW Health requirements	Water Sewer Engineering Officer	As of 30 September 2017 - The Narrandera reticulated water currently meets the standards of NSW Health, regular monitoring will ensure that the current standard is maintained or exceeded.	Ongoing commitment	100%	
68	STRATEGY - Improve the quality and taste of	68.2	ACTION - Determine community willingness to pay	Water Sewer Engineering Officer	As of 30 September 2017 - The Integrated Cycle Water Management Plan will address the quality of the Narrandera reticulated water supply and will make	Progressing	25%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	Narrandera water		for water treatment facility upgrades in accordance with the Integrated Cycle Water Management Plan		recommendations. The recommendations will have to be costed and any increase in water charges will be made through the annual budget process with proposed charges to be placed on public exhibition seeking comment from the community.			

GOAL - TO HAVE A SAY WHEN PLANNING FOR NEW FACILITIES OR REFURBISHING EXISTING FACILITIES





Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
69	STRATEGY - Projects managed through the Project Management & Control module are to include a Community Engagement Plan so that all stakeholders are given an opportunity to be consulted	69.1	ACTION - Adhere to the requirements of the Community Engagement Policy and engage with the community using the appropriate communication type	Deputy GM Infrastructure	As of 30 September 2017 - Council has as part of its project planning a requirement for a Community Engagement Plan. Recent community consultation took place on various projects including the Lake Talbot Swimming Pool Master Plan, the proposed Marie Bashir Park performance stage, the Barellan Sportsground change rooms and lights, also the Marie Bashir Park skate park upgrade as well as the Lake Talbot Hydrological Study.	Progressing	40%	
70	STRATEGY - Continue to develop and extend the shared walking/bike path network	70.1	ACTION - Look to add to and enhance the existing bike path infrastructure consulting with the community	Manager of Projects and Assets	As of 30 September 2017 - A review of Pedestrian Access Mobility Program was initiated during 2017 and following extensive community consultation the plan for the next five years was adopted at the August 2017 meeting of Council. The five year plan is inclusive of the Villages of Barellan and Grong Grong.	Progressing	70%	
70	STRATEGY - Continue to develop and	70.2	ACTION - Actively seek available grant funding	Manager of Projects and Assets	As of 30 September 2017 - Staff within the Infrastructure team continually seek to identify grant opportunities to develop and	Ongoing commitment	100%	



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	extend the shared walking/bike path network				extend the current walking/bike path network.			
71	STRATEGY - Continue to keep the community connected through Narrandera Shire PAMP projects	71.1	ACTION - Look to provide connectivity also install concrete footpaths that service both foot traffic and mobility devices along feeder streets to the CBD of population centres in consultation with both able bodies and disabled members of the community	Manager of Projects and Assets	As of 30 September 2017 - A five year Pedestrian Access and Mobility Plan for footpath and cycleway infrastructure has been completed and adopted by Council.	Completed	100%	
71	STRATEGY - Continue to keep the community connected through Narrandera Shire PAMP projects	71.2	ACTION - Look to provide connectivity between the blocks the length of East Street, Narrandera with crossings and refuges in consultation with both able bodied and disabled members of the	Manager of Projects and Assets	As of 30 September 2017 - The Narrandera Business Centre Master Plan contains detailed designs also preferred staging options for grant funding opportunities.	Progressing	80%	



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
			community					


THEME - OUR CIVIC LEADERSHIP

GOAL - TO HAVE A COUNCIL THAT DEMONSTRATES EFFECTIVE MANAGEMENT CONSISTENTLY



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
72	STRATEGY - Be accountable and transparent	72.1	ACTION - Adopt good governance and ethical behaviours	General Manager	As of 30 September 2017 - All Councillors and staff are aware of good governance and through training and information sessions are aware of behaviours which may be perceived as unethical.	Progressing	25%	
73	STRATEGY - Fair and equitable representation of the community	73.1	ACTION - Engage with the community to understand needs and expectations	General Manager	As of 30 September 2017 - Staff actively publicise Council's activities and seek community feedback on all major projects. Listening posts, individual user group consultation sessions, online surveys using survey monkey and other social media opportunities are used to gauge and understand the needs and expectations of the community.	Progressing	25%	
74	STRATEGY - Maintain a strong relationship between government and community	74.1	ACTION - Open, transparent and informed decision making	General Manager	As of 30 September 2017 - Staff are continually working on improving the relationship between Council and the community through informative media releases also the enhancement of customer service to the community.	Progressing	25%	
75	STRATEGY - Ensure Fit for the Future	75.1	ACTION - Fit for the Future Improvement Plan	General Manager	As of 30 September 2017 - Significant progress is being made on developing an improved asset management process also	Progressing	25%	




Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	Strategies are implemented to allow Narrandera Shire to continue to remain a standalone Council		measures are included with the annual budget deliberations of Council		water and sewer strategic business plans.			
76	STRATEGY - Ensure Council is a role model for a safe and accessible place of employment for staff and contractors	76.1	ACTION - Completion of all WHS documentation prior to the commencement of a project and sign off by the WHS officer or project manager	Human Resources Officer	As of 30 September 2017 - Project Management from a Workplace Health and Safety point of view is currently under review with initial training scheduled for Monday 23 October 2017 - at this stage 30 staff members have been nominated to attend. The training is being conducted by State Cover and will include the Job Safety Analysis process and the implementation of Take 5 which is a tool to identify and assess hazards before commencing work. At the conclusion of this training course attendees should have a much better understanding of the foundation documentation required for all projects.	Progressing	30%	
77	STRATEGY - Implement the Workforce Management Plan 2017-2021	77.1	ACTION - Make amendments where necessary to the Plan and have adopted by Council to ensure Council has the skills and	Human Resources Officer	As of 30 September 2017 - During the reporting period it has not been necessary to make any amendments to the Workforce Management Plan.	Progressing	5%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
			capabilities to deliver the Community Strategic Plan and the Delivery Program					
78	STRATEGY - Ensure that Council staff are supported with access to appropriate training and professional development	78.1	ACTION - Support the development of mentoring relationships between experienced and young workers	Human Resources Officer	As of 30 September 2017 - The Human Resources Team are about to schedule, book and confirm approved training requests resulting from the 2016-2017 Employee Performance Management process. All apprentices have access to senior staff to mentor them as they gain appropriate skills. Aboriginal apprentices also have an external mentor assigned to them to provide assistance which is face to face contact on a weekly basis and phone contact as often as required. At this stage Council has no staff in a gradual retirement transition.	Progressing	30%	
78	STRATEGY - Ensure that Council staff are supported with access to appropriate training and professional development	78.2	ACTION - Annual staff training plan developed and implemented in line with the Workforce Management Plan	Human Resources Officer	As of 30 September 2017 - The Human Resources team are about to schedule all approved training from the 2016-2017 Employee Performance Management process. It is planned to streamline this process further with the implementation of the Learning and Accreditation Module. Council purchased this module sometime ago however due to staffing issues, workload and the time commitment needed to setup the module implementation has not progressed.	Progressing	10%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
79	STRATEGY - Council to manage risk by undertaking appropriate assessments	79.1	ACTION - Implementation of an Enterprise Risk Management Plan that includes the methods and processes to be used to manage risks and seize opportunities to achieve the objectives	General Manager	As of 30 September 2017 - Human Resources staff actively work with all sections of the organisation to improve awareness and appreciation of risk management obligations.	Progressing	50%	


GOAL - TO HAVE A PROGRESSIVE COUNCIL THAT COMMUNICATES AND ENGAGES WELL WITH ALL OF THE COMMUNITY AND IS A ROLE MODEL FOR INCLUSIVITY



Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
80	STRATEGY - Advocate for appropriate representation of the needs of the Community to State and Federal governments and other stakeholder bodies	80.1	ACTION - Proactive engagement at appropriate forums and continued political lobbying with our partners	General Manager	As of 30 September 2017 - Council executive leadership actively lobbying for improved State and Federal services for the Shire as a whole.	Ongoing commitment	25%	
81	STRATEGY - Maintain a strong voice in regional groups such as RAMROC, Destination NSW also the proposed Murrumbidgee Joint Organisation and provide feedback to the community	81.1	ACTION - Participation in regional initiatives including advocacy and shared services	General Manager	As of 30 September 2017 - Council is a strong active participant in regional groups and forums.	Progressing	25%	


Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
82	STRATEGY - Develop processes that ensure appropriate language is used throughout Council communication	82.1	ACTION - Provide training to identified staff on techniques to write simpler plain English reports	Human Resources Officer	As of 30 September 2017 - In the recent past a large number of staff have been trained in written communication, for senior staff their skills were targeted to improve brevity, grammar and overall written communication skills.	Progressing	50%	
83	STRATEGY - Continue to improve the appearance, usability and content of the Narrandera Shire Council website ensuring its currency	83.1	ACTION - Work toward providing information and services in a non-discriminatory manner to comply with the Web content accessibility guidelines also continue to schedule regular reviews of the website with responsible officers to verify content accuracy and that hyperlinks remain active	Information Technology Manager	As of 30 September 2017 - The pending relaunch of the Narrandera Shire Council website has been pending the appointment and commencement of the new Communications Officer who is expected to commence in this role during October 2017.	Progressing	50%	
84	STRATEGY - Support and	84.1	ACTION - Review recruitment and	Human Resources	As of 30 September 2017 - Councils recruitment and selection processes follow	Progressing	50%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	foster a healthy and progressive community attitude and ownership		other policies to reflect inclusivity of persons with a disability with emphasis that the best person for the position is to be employed or engaged	Officer	strict policies and guidelines with the best applicant appointed to the position. Council's Equal Employment Opportunity policy also forms a major part in the merit based selection of new staff. These policies are due to be reviewed during the 2017-2018 year.			

GOAL - TO HAVE A COMMUNITY AND A COUNCIL THAT WORKS COLLABORATIVELY WITH HARMONY, RESPECT AND UNDERSTANDING

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
85	STRATEGY - Develop and implement a Council procurement policy that outlines appropriate recognition of local businesses and contractors within procurement processes; being mindful of NSW State Government policy in relation to open and transparent purchasing and best value for money	85.1	ACTION - Through the local business group or other means explain the policy and ways that local providers can work better with Council	Governance & Engagement Manager	As of 30 September 2017 - The Procurement Policy is scheduled for review with a report to be submitted to Council in due course.	Progressing	30%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
	outcomes for ratepayers							
86	STRATEGY - Support and foster a healthy and progressive community attitude and ownership	86.1	ACTION - Provide regular updates to the community regarding about projects and decisions	Corporate and Community - Administration Officer	As of 30 September 2017 - Council continues to distribute the monthly Council meeting Agenda five days before each meeting also Minutes from previous meeting are available on website the next business day. The Mayor and General Manager actively take part in a radio interview following each Council meeting to brief the community of any outcomes. For each Council project the details are placed on public exhibition for community comment, resources include the Narrandera Argus, Community Radio, website and available social media resources. The Narrandera Shire Council is actively used by staff to engage with the community by posting informative material which the Community are able to follow, share and make comment.	Ongoing commitment	100%	
86	STRATEGY - Support and foster a healthy and progressive community attitude and ownership	86.2	ACTION - Review the Community Engagement Policy to ensure relevant stakeholder groups are identified for each project	Corporate and Community - Administration Officer	As of 30 September 2017 - The new Communications Officer will commence in this position during October 2017, after which the policy will be reviewed in due course.	Progressing	20%	

Strategy Code	Strategy	Action Code	Action	Responsible Position	Comments	Status	Progress	Traffic Lights
86	STRATEGY - Support and foster a healthy and progressive community attitude and ownership	86.3	ACTION - Develop and implement an external communications plan	Corporate and Community - Administration Officer	As of 30 September 2017 - Council has an External Communications Plan which includes the goals, objectives and benefits gained from the implementing dialogue with the community using various communication tools and channels. In due course the new Communications Officer will review and make any necessary changes in due course.	Ongoing commitment	100%	
86	STRATEGY - Support and foster a healthy and progressive community attitude and ownership	86.4	ACTION - Welcome comments and submissions from the community about projects and decisions	Corporate and Community - Administration Officer	As of 30 September 2017 - Council uses a number of platforms to effectively receive feedback from the community including both online and paper based surveys, direct letter and email broadcasts as well as traditional face to face meetings with individuals or stakeholder groups. Social media is a new tool being used by Council with Council using its Facebook page to both inform and seek feedback from the community.	Progressing	80%	