



Minutes

Ordinary Council Meeting

21 June 2016



Minutes to the 21 June 2016 Ordinary Meeting of Council

CONFIRMED

At the 19 July 2016 Ordinary Meeting of Council

The Mayor declared the meeting opened at **5pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

The Chief Executive Officer conducted the Meeting Commencement Housekeeping, advising of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

Disclosure of Political Donations

The Chief Executive Officer advised those present, of the legislative requirement for Disclosure of Political Donations:

.....The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.....

✚ There were no Disclosure of Political Donations received by the Chairperson.

PRESENT

Councillors J Clarke (Mayor), G Eipper (Deputy Mayor), K Morris, J Lee and N Kschenka

Also in attendance were the Chief Executive Officer – J Charlton; the Deputy General Manager Infrastructure – Julian Geddes; the Acting Deputy General Manager Corporate and Community – S Killham and the Personal Assistant to Mayor & Chief Executive Officer – V Maher.

APOLOGIES

The following Councillors tendered Prior Notification of Apology for the 21 June 2016 Ordinary Council Meeting:

**** Cr Hall as he is on annual leave*

**** Cr Mayne due to personal reasons*

**** Cr Howard due to family medical reasons.*

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16/108 RESOLVED:

That Council accept the Apologies tendered by Councillors Hall, Mayne and Howard and that Leave of Absence be granted.

Moved: Cr Morris


Seconded: Cr Eipper

CARRIED

PUBLIC QUESTION TIME

 *No Requests for Public Question Time*

PRESENTATIONS

 *No Presentations for this meeting*

DECLARATIONS OF INTEREST

*** Cr Lee declared a Pecuniary Interest in Item 3.3 - Minutes - Arts and Community Centre Committee Meeting – 6 June 2016 as he is the owner of the property next door and will leave the Chambers during discussions and voting on this matter.

*** Cr Kschenka declared a Non Pecuniary Significant Interest in Item 4.1 – Recommendation 1 Only - Requests for Financial Assistance as he is on the Executive Committee of Rockin On East and will leave the Chambers during discussions and voting on this matter.

*** Cr Eipper declared a Pecuniary Interest in Item 5.1 - Taste Riverina 2016 Event as a private business he is involved in and supplies goods to the event and will leave the Chambers during discussions and voting on this matter.

CONFIRMATION OF MINUTES

16/109 RESOLVED:

That the Minutes of the Ordinary Meeting of Narrandera Shire Council held on 17 May 2016 and as contained in the minute numbers 16/69 to 16/107 (a copy having been circulated to Councillors) are hereby **Confirmed**.

Moved: Cr Eipper

Seconded: Cr Kschenka

CARRIED

BLOCK RESOLUTION

*** At this point the below item numbers were considered for a block resolution by Council. Councillors were afforded the opportunity to remove any of the items listed if it was felt that debate was warranted.

16/110 RESOLVED:

That Council receive and note the below item numbers and resolved under a Block Resolution and adopt the respective recommendations contained therein.

1.1, 3.1, 3.2, 8.1, 8.2, 9.1.1, 9.2.1, 9.2.2, 9.2.3, 9.2.4

Moved: Cr Kschenka

Seconded: Cr Lee

CARRIED

MAYORAL REPORT - 1

ITEM No: 1.1
SUBJECT: MAYORAL REPORT

16/110 RESOLVED BLOCK VOTE:

That the May/June Mayoral Report be received and that the contents throughout be noted.

Moved: Cr Kschenka

Seconded: Cr Lee

CARRIED

NOTICES OF MOTION - 2

 *No Reports Listed for Section 2*

COMMITTEE REPORTS - 3

ITEM NO: 3.1
SUBJECT: STATUTORY AND SECTION 355 COMMITTEES -
MINUTES AS INFORMATION THAT REQUIRE COUNCILS
ENDORSEMENT

16/110 RESOLVED BLOCK VOTE:

That Council receive and note, for information, the Minutes of the following Committee Meetings:

Moved: Cr Kschenka

Seconded: Cr Lee

CARRIED

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ITEM NO: 3.2
SUBJECT: MINUTES – LAKE TALBOT ENVIRONS ADVISORY COMMITTEE
MEETING DATE: 2 June 2016

16/110 RESOLVED BLOCK VOTE:

That Council receive and note the Minutes of the Lake Talbot Environs Advisory Committee Meeting of 2 June 2016 and adopt the following recommendations:

RECOMMENDATION Item 5 – PM5:

That a letter be sent from Council seeking co-operation of Murrumbidgee Irrigation in removing the willow grow when maintenance works are next undertaken in the area

RECOMMENDATION Item 5 – PM5:

That Council investigate the use of goats on Snake Island for control of weeds.

Moved: Cr Kschenka

Seconded: Cr Lee

CARRIED

*** It is noted that Cr Lee earlier declared an Interest in Item 3.3. Due to lack of a Quorum this matter has been held over to 19 July 2016 Ordinary Meeting.*

ITEM NO: 3.3
SUBJECT: MINUTES – NARRANDERA ARTS AND COMMUNITY CENTRE COMMITTEE
MEETING DATE: 6 June 2016

SECTION 4

A Strong and Resilient Community and Sustainable Environment – Reports

*** A Declaration of Interest was received for Point 1 Only of this recommendation (Approve Financial Assistance to Rockin on East). As such, the recommendation will be discussed and decided upon in two parts.*

*** Due to lack of a Quorum, Recommendation Point 1 (Approve Financial Assistance to Rockin on East) of this matter has been held over to 19 July 2016 Ordinary Meeting.*

ITEM NO: 4.1- Point 1
SUBJECT: REQUESTS FOR FINANCIAL ASSISTANCE – ROCKIN ON EAST

CONFIRMED

At the 19 July 2016 Ordinary Meeting of Council

ITEM NO: 4.1- Point 2
SUBJECT: REQUESTS FOR FINANCIAL ASSISTANCE – COMBINED SCHOOLS OF NARRANDERA

16/111 RESOLVED:

That Council approve financial assistance to the Combined Schools of Narrandera to the value of \$200 to sponsor inspirational Australian Paralympian, Don Elgin to speak to school children; also to speak at a general community event. The funding to be derived from the 2015-2016 Mayor & CEO financial assistance fund.

Moved: Cr Eipper

Seconded: Cr Kschenka

CARRIED

SECTION 5

A Growing Economy – Reports

*** It is noted that Cr Eipper earlier declared an Interest in Item 5.1. Due to lack of a Quorum this matter has been held over to 19 July 2016 Ordinary Meeting.*

ITEM NO: 5.1
SUBJECT: TASTE RIVERINA 2016 NARRANDERA EVENT

SECTION 6

Quality and Sustainable Infrastructure – Reports

ITEM NO: 6.1
SUBJECT: PROPOSED SCHEDULE FOR PAMP & CYCLEWAY PROJECTS FOR 2017-18 FINANCIAL YEAR

16/112 RESOLVED:

That Council:

1. Apply to RMS for funding for the 2017/2018 financial year for the three PAMP and Cycleway projects listed; and
2. Allocate matching funds in the 2017-18 budgets for RMS approved projects.

Moved: Cr Morris

Seconded: Cr Lee

CARRIED

ITEM NO: 6.2
SUBJECT: APPLICATION FOR FINANCIAL SUPPORT FOR THE NARRANDERA TROTTERING CLUB

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CONFIRMED

At the 19 July 2016 Ordinary Meeting of Council

16/113 RESOLVED:

That Item 6.2 is deferred with a report to be returned to the 19 July Ordinary Council meeting including additional information on the ownership and location of the land for the proposal.

Moved: Cr Eipper

Seconded: Cr Morris

LOST CARRIED

ITEM NO: 6.3

SUBJECT: AIRPORT WATERMAIN EXTENSION

16/114 RESOLVED:

That Council endorse the transfer of \$17,250 from water fund reserves to the 2015/16 Operational Plan for the extension of the airport water main.

Moved: Cr Kschenka

Seconded: Cr Lee

CARRIED

SECTION 7

Efficient and Responsive Service – Reports

ITEM NO: 7.1

SUBJECT: POSITIVE AGEING STRATEGY

16/115 RESOLVED:

That Council:

1. Adopt the Narrandera Shire Positive Ageing Strategy 2016-2021, and include in Council's Strategic Plan Register.
2. As a priority, seek investors to develop a retirement village in Narrandera Shire and identify suitable locations for this development.
3. Provide \$70,000 in the 2016/2017 budget and \$45,000 in the 2017/2018 budgets to be funded from the Teloca Sale reserve in order to progress the Plan's actions.

Moved: Cr Kschenka

Seconded: Cr Lee

CARRIED

ITEM NO: 7.1-1

SUBJECT: POSITIVE AGEING STRATEGY

LATE

16/116 RESOLVED:

That Council:

1. Note the submission from the Barellan Aged Care Support Group.

CONFIRMED

At the 19 July 2016 Ordinary Meeting of Council

2. Decline to provide dollar for dollar funding to build two aged friendly units at Barellan as there is no viable proposal provided with the submission which addresses a wide range of governance and management issues.
3. Continue to provide support to the Barellan Aged Care Support Group in their preparation of the project's proposal and funding applications.
4. Invite the Group to a Councillor Workshop for further discussion on the project.

Moved: Cr Morris

Seconded: Cr Kschenka

CARRIED

SECTION 8

Trusted and Effective Government – Reports

ITEM NO: 8.1

SUBJECT: INVESTIGATION OF A JOINT LIBRARY SERVICE

16/110 RESOLVED BLOCK VOTE:

That Council:

1. Note Leeton Council's resolution to, at this point in time, maintain a standalone library structure.
2. Discontinue investigation into a potential joint library service with Leeton Council.

Moved: Cr Kschenka

Seconded: Cr Lee

CARRIED

ITEM NO: 8.2

SUBJECT: REPORT ON CONTRACTUAL CONDITIONS OF SENIOR STAFF

16/110 RESOLVED BLOCK VOTE:

That Council note and receive the report on the contractual conditions of senior staff in accordance with Section 339 of the NSW Local Government Act, 1993.

Moved: Cr Kschenka

Seconded: Cr Lee

CARRIED

ITEM NO: 8.3

SUBJECT: 2013-2017 DELIVERY PROGRAM - 31 MARCH 2016 QUARTERLY REVIEW REPORT

16/117 RESOLVED:

That Council endorse the 2013-2017 Delivery Program 31 March 2016 quarterly review report prior to publishing the report to the community.

Moved: Cr Eipper

Seconded: Cr Morris

CARRIED

ITEM NO: 8.4
SUBJECT: VARIOUS LICENCE AGREEMENTS

16/118 RESOLVED:

That Council:

1. Endorse the new licence agreement with AXICOM for an additional 30 square metres of land adjacent to the existing AXICOM licenced area sited on Lot 1 DP 611805;
2. Endorse the renewal of four individual licence agreements with Murrumbidgee Irrigation, NSW Police, NSW Rural Fire Service and NSW Fire and Rescue who are current users of the Ngurang Road, Narrandera communications facility located on Lot 326 DP 704368;
3. Approval is given to affix the Common Seal of Council, if required, to this and any future documentation necessary relating to this matter.

Moved: Cr Kschenka

Seconded: Cr Morris

CARRIED

ITEM NO: 8.5
SUBJECT: ADOPTION OF PLANNING PROPOSAL AMENDMENT TO NARRANDERA LOCAL ENVIRONMENTAL PLAN 2013

16/119 RESOLVED:

That Council request staff to bring the Planning Proposal Amendment to the Narrandera Local Environmental Plan 2013 back to the 19 July 2016 Ordinary meeting with additional information regarding the options of zoning of individual properties and the ramifications of these options.

Moved: Cr Clarke

Seconded: Cr Eipper

CARRIED

The following Amendment was Moved:

That Council hold a special meeting in two weeks to resolve the Planning Proposal Amendment to the Narrandera Local Environmental Plan 2013.

Moved: Cr Kschenka

Lapsed for Want of a Seconder

The Amendment when **Put** to the meeting was **Lost**
The Original **Motion** was **Put** and **CARRIED**

CONFIRMED

At the 19 July 2016 Ordinary Meeting of Council

ITEM NO: 8.6
SUBJECT: SERVICE REVIEW – ROADWORKS-CONSTRUCTION AND MAINTENANCE

16/120 RESOLVED:

That Council endorse the Service Review relating to Roadworks - Maintenance and Construction including the following recommendations:

1. That the Roads Asset Management Plan be reviewed and updated to include the outcomes A1-B3 of the Roads Service Review including maintained road dimension, grading frequency, road classification, re-sheeting and resealing useful life expectancy.
2. That the following policies be developed:
 - Driveways and property access policy
 - Dust sealing policy
 - Urban laneway management policy
 - Nature strip management policy
 - Culvert installation on private property
 - Wet weather road closure policy
3. That a full road hierarchy review including B Double, road train and bus routes are undertaken in accordance with B6 and B7 of the road Service Review.
4. That staff continue to develop and implement efficiencies in operations to provide a sustainable road network in accordance with C1-D15 of the Road Service Review.
5. That staff prepare a four year implementation plan to deliver all the outcomes of the Road Service Review.

Moved: Cr Morris

Seconded: Cr Eipper

CARRIED

ITEM NO: 8.7
SUBJECT: ADOPTION OF
-- DELIVERY PROGRAM 2013-2017
-- OPERATIONAL PLAN 2016-2017
-- LONG TERM FINANCIAL PLAN 2016-2017 TO 2025-2026 & SUPPORTING SCHEDULES
-- WORKFORCE PLAN 2016-2017
-- ASSET MANAGEMENT PLANS 2016-2017

16/121 RESOLVED:

That Council adopt recommendations A (with the recommended actions), B, C, D, E, F, G, H, J, K & L as detailed within the report.

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- **Marie Bashir Park**

Action

Reduce the Community & Corporate Building upgrade vote to \$290,000. Include a budget item for \$10,000 Investigate Performance Space Marie Bashir Park.

- **Red Hill Industrial Estate**

Action

Add a capital works project of \$6,000 for Red Hill Estate entrance and tree planting. Transfer \$6,000 from the Property development reserve to fund the project.

- **Gillenbah**

Action

Include a \$70,000 capital works project for landscaping and installation of an avenue of flagpoles at Gillenbah.

Defer the capital project of \$25,000 for the refurbishment of the Narrandera Sportsground Fence.

Increase the proposed borrowings from \$250,000 to \$295,000 being an addition \$45,000 to fund Narrandera Sportsground Female Change Rooms.

- **Narrandera Airport**

Action

Narrandera / Leeton Joint Management Committee to continue the review of potential business development at the airport.

- **Barellan Sportsground Amenities Block**

Action

Open Space and Recreation manager to continue to work with the Barellan Sportsground Users to complete the lighting upgrade project and determine a scope and funding plan for the amenities replacement with the intention of potential inclusion in the 2017/2018 budget.

- **Narrandera Cemetery**

Action

Open space and recreation staff continue to monitor the drainage situation and review priorities such as irrigation frequency, intensity and duration to optimise ongoing management practices at the cemetery.

Moved: Cr Kschenka

Seconded: Cr Morris

CARRIED

ITEM NO: 8.7-1

SUBJECT: ADDITIONAL 2016-2017 BUDGET SUBMISSION ITEMS

16/122 RESOLVED:

That Council adopt the following actions as part of the 2016-2017 budget Operational Plan.

- **Pigeon infestation at Barellan**
Action
Council to monitor the progress of the GrainCorp plan of management.
- **Cowabbie Creek crossing across Pamandi Road, Grong Grong**
Action
The Works Manager to ascertain which of the alternative road surface treatments is the most appropriate solution to this issue.
- **Cypress Road, Narrandera**
Action
The Works Manager is confident that Otta Seal will be suitable at this location with the integrity of the road surface to be monitored over a number of years with remedial works to be undertaken at a later date if required.
- **Seeking dollar for dollar funding to build two self-contained aged friendly units at Barellan**
Action
As per the resolution of Council as per Item 7.1-1 of the main agenda.

Moved: Cr Kschenka

Seconded: Cr Eipper

CARRIED

SECTION 9

Statutory & Other Compulsory Reports

9.1.

ITEM NO: 9.1.1
SUBJECT: MAY DEVELOPMENT SERVICES ACTIVITIES

16/110 RESOLVED BLOCK VOTE:

That Council receive and note the information contained in the Development Services Activities report for period ending 31 May 2016.

Moved: Cr Kschenka

Seconded: Cr Lee

CARRIED

 *There were no Disclosure of Political Donations received by the Chairperson.*

9.2. Financial / Audit

ITEM NO: 9.2.1
SUBJECT: MAY STATEMENT OF RATES & RECEIPTS

16/110 RESOLVED BLOCK VOTE:

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That Council receive and note the information contained in the Statement of Rates and Receipts report as at 31 May 2016.

Moved: Cr Kschenka

Seconded: Cr Lee

CARRIED

ITEM NO: 9.2.2
SUBJECT: MAY STATEMENT OF BANK BALANCES

16/110 RESOLVED BLOCK VOTE:

That Council receive and note the information contained in the Statement of Bank Balances report as at 31 May 2016.

Moved: Cr Kschenka

Seconded: Cr Lee

CARRIED

ITEM NO: 9.2.3
SUBJECT: MAY STATEMENT OF INVESTMENTS

16/110 RESOLVED BLOCK VOTE:

That Council receive and note the information contained in the Statement of Investments report as at 31 May 2016.

Moved: Cr Kschenka

Seconded: Cr Lee

CARRIED

ITEM NO: 9.2.4
SUBJECT: MAY INCOME STATEMENTS

16/110 RESOLVED BLOCK VOTE:

That Council receive and note the information contained in the Income Statement report as at 31 May 2016.

Moved: Cr Kschenka

Seconded: Cr Lee

CARRIED

ITEM NO: 9.2.5
SUBJECT: MAY CAPITAL WORKS PROGRAM

16/123 RESOLVED:

That Council receive and note the information contained in the Capital Works report as at 31 May 2016.

Moved: Cr Eipper

Seconded: Cr Lee

CARRIED

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CONFIRMED

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9.3. Other

 No Reports Listed for Section 9.3

At this point, members of the Gallery and Press were advised that Council will move into Closed Session of Council for the consideration of the Confidential Items.

They were asked to leave the Chambers and advised they may return upon resumption of Open Council.

CLOSED COMMITTEE

16/124 RESOLVED:

That at this time, **5.32pm**, Council move into Confidential to further discuss items:

Item 10.1 – Narrandera Aboriginal Community Employment's Steering Committee

Section 10A (2)(a); the report contains information on personnel matters concerning particular individuals (other than councillors) and it further being considered that discussion of the matter in open meeting would be, on balance, contrary to public interest by reason of the foregoing....

Considerations for disclosure: Accountability, Operations of Council and transparency.

Considerations against disclosure: Could prejudice the integrity of the decision making process.

Decision: Not to Disclose.

Moved: Cr Eipper

Seconded: Cr Kschenka

The Chair asked if there were any submissions from the public regarding the reasons for these confidential items.

 *There were no submissions received by the Chair*

The Chair asked the Council if they wished to proceed with the Motion to move into confidential.

The **Motion** was **Put** and **CARRIED**

CONFIDENTIAL BUSINESS PAPER - 10

ITEM NO: 10.1
SUBJECT: MINUTES - NARRANDERA ABORIGINAL COMMUNITY EMPLOYMENT STEERING COMMITTEE
DATE: 19 May 2016

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CONFIRMED

At the 19 July 2016 Ordinary Meeting of Council

RESOLVED:

That Council receive and note the Minutes of the Narrandera Aboriginal Community Employment Steering Committee Meeting of 19 May 2016.

Moved: Cr Kschenka

Seconded: Cr Lee

CARRIED

RESUMPTION OF OPEN COUNCIL AND STANDING ORDERS

16/125 RESOLVED:

At this time **5.54pm**, Council moved back into Open Council.

Moved: Cr Eipper

Seconded: Cr Lee

CARRIED

 *No Members of the Gallery returned to the Chambers.*

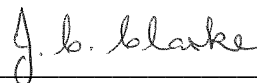
The Chairperson advised the meeting of the Resolution as adopted in Confidential.

There being no further business the Mayor declared the meeting closed at 5.54pm.

Chairman of the Meeting of the Narrandera Shire Council held on **Tuesday 19 July 2016**, at which meeting the signature hereon was inscribed.



Judith Charlton
Chief Executive Officer



Cr Jenny Clarke
Mayor