



Minutes

Ordinary Council Meeting

17 January 2017



Minutes to the 17 January 2017 Ordinary Meeting of Council

CONFIRMED

At the 21 February 2017 Ordinary Meeting of Council

The Mayor declared the meeting opened at **5pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

Acknowledgement of Country by Mayor

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

Meeting Commencement Housekeeping by CEO

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

Disclosure of Political Donations by CEO

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

.....The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.....

 *There were no Disclosure of Political Donations received by the Chairperson.*

PRESENT

Councillors Cr Kschenka (Mayor), Cr Fahey OAM (Deputy Mayor), Cr Bryon, Cr Clarke, Cr Galvin, Cr Hall, Cr Lewis, Cr Morris, Cr Payne


Also in attendance were the Chief Executive Officer – J Charlton; the Deputy General Manager Infrastructure – Julian Geddes; the Deputy General Manager Corporate and Community - M Hiscox; the Communications Officer – C Heffernan; and the Personal Assistant to Mayor & Chief Executive Officer – V Maher.

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APOLOGIES

 *No Apologies – All in Attendance*

PUBLIC QUESTION TIME

 *No Requests for Public Question Time*

PRESENTATIONS

 *No Presentations for this meeting*

DECLARATIONS OF INTEREST

*** *The Deputy General Manager Corporate & Community; Martin Hiscox declared a Pecuniary Interest in Item 8.4 - Organisational Structure Review as he is a Staff Member impacted by restructure and will leave the Chambers during discussions and voting on this matter.*

*** *The Deputy General Manager Infrastructure; Julian Geddes declared a Pecuniary Interest in Item 8.4 - Organisational Structure Review as he is a Staff Member impacted by restructure and will leave the Chambers during discussions and voting on this matter.*

CONFIRMATION OF MINUTES

17/1 RESOLVED

That the Minutes of the Ordinary Meeting of Narrandera Shire Council held on 14 December 2016 and as contained in the minute numbers 16/266 to 16/298 (a copy having been circulated to Councillors) are hereby **Confirmed**.

Moved: Cr Hall

Seconded: Cr Clarke

CARRIED

BLOCK RESOLUTION

 *No Block Voting allocated for this meeting*

MAYORAL REPORT - 1

ITEM No: 1.1
SUBJECT: MAYORAL REPORT

17/2 RESOLVED

That the January Mayor's Report be received and noted.

Moved: Cr Kschenka

Seconded: Cr Payne

CARRIED

NOTICES OF MOTION - 2

ITEM No: 2.1
SUBJECT: RESCISSION MOTION
ITEM 4.1 - Branding Strategy Logo Concepts
14 December 2016 minutes 16/276

17/3 LOST

That Council Rescind Item 4.1 – Strategic Branding Logo Design endorsed at the Wednesday 14 December 2016 Ordinary Meeting.

Moved: Cr Lewis

Seconded: Cr Payne

LOST

*NOTE - Recommendation 2 was not heard as the preceding Rescission Motion was **Lost**.*

RECOMMENDATION 2

That Council create a Public Competition to design a Logo that is unique to Narrandera and will provide a positive visual to the slogan "Surround Yourself".

COMMITTEE REPORTS - 3

ITEM NO: 3.1
SUBJECT: STATUTORY AND SECTION 355 COMMITTEES -
MINUTES AS INFORMATION THAT REQUIRE COUNCILS
ENDORSEMENT

17/4 RESOLVED

That Council receive and note, for information, the Minutes of the following Committee Meetings:

3.1-1	Murray Darling Association – Murrumbidgee Region 9	23 November 2016
3.1-2	Lake Talbot Environs Advisory Committee	7 December 2016
3.1-3	Parkside Cottage Museum Committee	7 December 2016

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3.1-4 Parkside Cottage Museum Committee

12 December 2016

Moved: Cr Hall

Seconded: Cr Fahey

CARRIED

ITEM NO: 3.2
SUBJECT: MINUTES – JOHN O’BRIEN FESTIVAL ORGANISING COMMITTEE

MEETING DATE: 5 December 2016

17/5 RESOLVED

That Council receive and note the Minutes of the John O’Brien Festival Organising Committee Meeting of 5 December 2016 and adopt the following recommendation:

RECOMMENDATION Item 7

That Council endorse the change in name from the “John O’Brien Festival” to “Narrandera John O’Brien Bush Festival”.

Moved: Cr Hall

Seconded: Cr Fahey

CARRIED

SECTION 4

A Strong and Resilient Community and Sustainable Environment – Reports

ITEM NO: 4.1
SUBJECT: SOLAR ARRAY PROPOSAL FOR GRONG GRONG

17/6 RESOLVED

That Council:

1. Support, in principle, the Grong Grong Solar Array proposal
2. Assist with advocacy efforts with the RMS, the local member, and NSW State Government to progress and fund the project
3. Defer consideration of any specific funding at this stage for a feasibility study of a power purchase agreement or detailed project scoping until there is a clear commitment of state government support
4. Defer the establishment of a steering committee until there is a clear commitment of state government support
5. Continue to identify suitable funding program opportunities.

Moved: Cr Hall

Seconded: Cr Clarke

CARRIED

SECTION 5

A Growing Economy – Reports

ITEM NO: 5.1
SUBJECT: YOUTH ADVISORY COUNCIL

17/7 RESOLVED

That Council:

1. Provide in principal support for the establishment of a Narrandera Shire Youth Advisory Council for 16 to 25 year olds, with nominations to be sought in last quarter of 2017.
2. Endorse the objectives of the Youth Advisory Council to be an inclusive, consultation structure that can also lead the development of a Shire Youth Plan.
3. Approve the inclusion in the draft 2017/2018 budget, the funds for the appointment of a part time Youth Development Officer (14 hours per week) for a two year fixed term, reporting to the Manager Community and Library at a cost of approximately \$30K per year (inclusive of overheads), with recruitment to commence in July 2017.
4. Approve the inclusion in the draft 2017/2018 budget, an operational budget of \$5K per annum to provide the Youth Advisory Council with funds to plan activities with the remainder of any funds required to be raised by the Youth Council.
5. Review this in principle support prior to the final adoption of the 2017/2018 budget.
6. Endorse the development of a draft Youth Advisory Council Charter for Council approval as the first task once the Youth Development Officer has been appointed and prior to the nomination process for the Youth Advisory Council.
7. Endorse the development of a Narrandera Shire Youth Plan with the Youth Advisory Council providing input to the plan and acting as advocates for the engagement of the shire's young people (ages 12 to 25) in the development of the plan.

Moved: Cr Lewis

Seconded: Cr Galvin

CARRIED

SECTION 6

Quality and Sustainable Infrastructure – Reports

ITEM NO: 6.1
SUBJECT: TENDER T-16/17-3 WINNING AND CRUSHING OF GRAVEL

17/8 RESOLVED

That Council:

1. Award the Gravel Winning and Crushing tender to Millbrae Quarries for the period of January 2017 to June 2018 and enter into a contract for these works.

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2. Retain the option to utilise the crushing works using daily hire rate from other suppliers should Millbrae Quarry be unable to meet the forecasted crushing timelines as per the contract document.
3. Approval is given to affix the Common Seal of Council, if required, to this and any future documentation necessary relating to this matter.

Moved: Cr Morris

Seconded: Cr Clarke

CARRIED

SECTION 7

Efficient and Responsive Service – Reports

 *No Reports Listed for Section 7*

SECTION 8

Trusted and Effective Government – Reports

ITEM NO: 8.1
SUBJECT: ENDORSEMENT OF EXECUTION OF THREE LICENCE AGREEMENTS

17/9 RESOLVED

That Council endorse the placement of the Common Seal of Council, also the signatures of the Mayor and the Chief Executive Officer to the following 3 licence agreements:

1. Licence to RBA Holdings Pty Ltd – Communications Tower at 3 Ngurang Road, Narrandera
2. Licence to Elders Rural Services Australia Limited – Narrandera Saleyards at 58 Pine Hill Road, Narrandera
3. Licence to Landmark Operations Limited - Narrandera Saleyards at 58 Pine Hill Road, Narrandera.

Moved: Cr Hall

Seconded: Cr Galvin

CARRIED

ITEM NO: 8.2
SUBJECT: CODE OF MEETING PRACTICE REVIEW

17/10 RESOLVED

That Council:

1. Adopt the draft revised Code of Meeting Practice Option 1 with presentations and question time in Council Meetings and the meeting to commence earlier.

2. Place the draft revised Code of Meeting Practice on public exhibition.
3. Consider any submissions prior to final adoption of the Code of Meeting Practice.
4. Organise an in-house training course for all Councillors and relevant staff on Chairing and Meeting Procedure.
5. Note any items for submission to the review of the Model Code of Meeting Practice.

Moved: Cr Fahey

Seconded: Cr Payne

CARRIED

ITEM NO: 8.3
SUBJECT: REVIEW OF POLICY CS180 FRAUD & CORRUPTION PREVENTION WITH ASSOCIATED FRAUD & CORRUPTION PREVENTION PLAN.

17/11 RESOLVED

That Council adopt the revised Policy CS180 "Fraud and Corruption Prevention" along with the associated "Fraud and Corruption Prevention Plan", include it into the Policy Register and upload to Councils Website.

Moved: Cr Payne

Seconded: Cr Galvin

CARRIED

*** At this point, time being 5.20pm, DGMCC; Martin Hiscox and DGMI; Julian Geddes, after earlier declaring an Interests in Item 8.4 vacated the Chambers during discussions and voting on the matter.*

ITEM NO: 8.4
SUBJECT: ORGANISATIONAL STRUCTURE REVIEW

17/12 RESOLVED

That Item 8.4 Lay on the Table for further information to be returned to Council at a later date prior to 30 June 2017.

Moved: Cr Fahey

Seconded: Cr Hall

CARRIED

*** At this point, time being 5.22pm, DGMCC; Martin Hiscox and DGMI; Julian Geddes returned to the Chambers and re-joined the meeting.*

CONFIRMED

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ITEM NO: 8.4-1
SUBJECT: ORGANISATIONAL STRUCTURE REVIEW - ADDENDUM

17/13 RESOLVED

That Council note this report on the restructure of the Economic Development Department.

Moved: Cr Morris

Seconded: Cr Payne

CARRIED

ITEM NO: 8.5
SUBJECT: DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER IN THE STATUTORY ROLE OF GENERAL MANAGER

17/14 RESOLVED

That Council:

1. In accordance with Section 377 of the NSW Local Government Act, 1993 approve, the Delegations for the Chief Executive Officer, in the statutory role of General Manager, as contained in Attachment 1 – Instrument of Delegation,
2. Note that in accordance with Section 378 of the NSW Local Government Act, 1993 the Chief Executive Officer will sub delegate delegations to approved staff for the purposes of those staff carrying out Council's day to day responsibilities,
3. Delegate its functions as Local Control Authority under the Noxious Weeds Act 1993, under Section 68 of the Noxious Weeds Act 1993 to the following:
 - a. Noxious Weeds Officer positions;
 - b. Manager Open Space and Recreation; and
 - c. All positions senior in the relevant Department, the Deputy General Manager Infrastructure and Chief Executive Officer.

Moved: Cr Payne

Seconded: Cr Morris

CARRIED

ITEM NO: 8.6
SUBJECT: POLICY REVIEW CS - BORROWING / LOANS**

17/15 RESOLVED

That Council adopt the "Borrowing / Loans Policy", include it into the Policy Register and upload to Council's website.

Moved: Cr Galvin

Seconded: Cr Hall

CARRIED

ITEM NO: 8.7
SUBJECT: NBN ADVOCACY COMMITTEE COMMUNITY REPRESENTATION

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17/16 RESOLVED

That Council endorse the two community members for the NBN Advocacy Committee to be Cameron Lander and Mark Wilkie.

Moved: Cr Payne

Seconded: Cr Clarke

CARRIED

SECTION 9

Statutory & Other Compulsory Reports

9.1.

ITEM NO: 9.1.1

SUBJECT: DECEMBER DEVELOPMENT SERVICES ACTIVITIES

17/17 RESOLVED

That Council receive and note Development Services Report for December 2016.

Moved: Cr Fahey

Seconded: Cr Payne

CARRIED

9.2. Financial / Audit

ITEM NO: 9.2.1

SUBJECT: DECEMBER STATEMENT OF RATES & RECEIPTS

17/18 RESOLVED

That Council receive and note the information contained in the Statement of Rates and Receipts report as at 3 January 2017.

Moved: Cr Payne

Seconded: Cr Bryon

CARRIED

ITEM NO: 9.2.2

SUBJECT: DECEMBER STATEMENT OF BANK BALANCES

17/19 RESOLVED

That Council receive and note the information contained in the Statement of Bank Balances report as at 31 December 2016.

Moved: Cr Fahey

Seconded: Cr Lewis

CARRIED

ITEM NO: 9.2.3

SUBJECT: DECEMBER STATEMENT OF INVESTMENTS

17/20 RESOLVED

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That Council receive and note the information contained in the Statement of Investments report as at 31 December 2016.

Moved: Cr Payne

Seconded: Cr Hall

CARRIED

ITEM NO: 9.2.4
SUBJECT: DECEMBER INCOME STATEMENT

17/21 RESOLVED

That Council receive and note the information contained in the Income Statement report as at 31 December 2016.

Moved: Cr Payne

Seconded: Cr Galvin

CARRIED

ITEM NO: 9.2.5
SUBJECT: DECEMBER CAPITAL WORKS PROGRAM

17/22 RESOLVED

That Council receive and note the information contained in the Capital Works report as at 31 December 2016.

Moved: Cr Hall

Seconded: Cr Payne

CARRIED

9.3. Other

 *No Reports Listed for Section 9.3*

There being no further business the Mayor declared the meeting closed at 5.29pm.

Chairman of the Meeting of the Narrandera Shire Council held on **Tuesday 21 February 2017**, at which meeting the signature hereon was inscribed.



Judith Charlton
Chief Executive Officer



Cr Neville Kschenka
Mayor