



# Committee Minutes

*S355 & Statutory As Information Only*

## COMBINED

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21 June 2016

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**ITEM NO:** 3.1  
**REPORT FROM:** Executive Services  
**SUBJECT:** STATUTORY AND SECTION 355 COMMITTEES - MINUTES  
OF MEETINGS THAT REQUIRE COUNCILS ENDORSEMENT

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**Submitted to Council's Ordinary Meeting held on:** 21 June 2016

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Minutes from Committee Meetings:

3.1-1	Parkside Cottage Museum Committee	9 May 2016
3.1-2	RAMROC - Mayors and General Managers	11 May 2016
3.1-3	John O'Brien Festival Organising Committee Meeting	30 May 2016

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**ITEM NO:** 3.1-1  
**REPORT FROM:** Executive Services  
**SUBJECT:** MINUTES - PARKSIDE COTTAGE MUSEUM COMMITTEE  
**MEETING DATE:** 9 May 2016  
**MEETING VENUE:** Parkside Cottage Museum

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**Submitted to Ordinary Council Meeting held on:** 21 June 2016

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Committee Members:

Cr Lee, Graham Minchin, June Hulands, Roy Wade, Robert Sloan, Geoff Sullivan, Lyn Brown and George Patterson

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*~~ This Item is submitted for Council's Information ~~*

The Chairperson opened the meeting at **7.40pm** and thanked committee members for attending.

**Item 1 - PRESENT:**

Representing Narrandera Shire Council	Cr Lee
Representing Committee	Graham Minchin (Chair)
Representing Committee	Lyn Brown (Secretary)
Representing Committee	Roy Wade
Representing Committee	Robert Sloan (Caretaker)
Representing Committee	Geoff Sullivan
Representing Committee	June Hulands

Guest Gordon Bobin – Narrandera Security Services

**Item 2 - APOLOGIES:** George Patterson

**Item 3 - DECLARATION OF PECUNIARY INTEREST:** No Interest Declared

**Item 4 - CONFIRMATION of MINUTES of Previous Meeting held 11 March 2016:**

**Moved:** June Hulands                      **Seconded:** Geoff Sullivan                      **CARRIED**

**Item 5 - BUSINESS ARISING FROM PREVIOUS MINUTES:**

Members of the Committee attended a special meeting with Council's Executive Officer on 6 April 2016. The proposal to establish the Narrandera Parkside Cottage Museum as a Section 355 Committee of Council was discussed. A report detailing the benefits of the proposal is to be submitted for Council's consideration. Report of this meeting follows.

NARRANDERA PARKSIDE COTTAGE MUSEUM INC. SPECIAL MEETING  
WAS HELD ON APRIL 6<sup>TH</sup> 2016 AT 10AM AT THE NARRANDERA SHIRE  
COUNCIL OFFICE AT 10.AM.

PRESENT, L. Browne, G. Minchin, R. Wade, J. Hulands & G. Sullivan

COUNCIL REPRESENTATIVE: G. McConnell

G. McConnell's recommendation is that we write to the Narrandera Shire Council  
C.E.O. Judy Charlton, stating our reasons for becoming a 355 Committee of  
Narrandera Shire Council in July.

1. Number of active members. 6 active, 1 assists when needed and 1 caretaker. In the past, when we were Narrandera and Sturt Historical Soc. We had a lot more volunteers when needed.
2. The age and health of members.
3. We are willing to meet four times a year.
4. Meet during the day.
5. We need assistance with administration from time to time..
6. Storage problems
7. Access for disable visitors. Toilets can be a problem as we do not have Disabled one.
8. Electrical system check
9. Smoke alarm for the flat.
10. Security alarm needs servicing every year.
11. Names of all our members
12. Names of those who are willing to go onto the 355 committee.
13. We feel only one Council representative is needed

We feel that this is the only way forward for us to go.

Meeting closed 11am.

**Moved:** Cr Lee

**Seconded:** Roy Wade

**CARRIED**

**ITEM 6. TREASURER'S REPORT**

Treasurers Report as at 30 April 2016 read and tabled:

Total Income	\$81.00
Total Expenditure	\$126.00
Bank Balance	\$1,542.51

**RECOMMENDATION Item 6:**

That the Treasures report be accepted.

**Moved:** Roy Wade

**Seconded:** June Hulands

**CARRIED**

**ITEM 7. COUNCIL REPORT**

Cr Lee advised the committee that new rubbish bins have been replaced in the area but not close to the Museum.

**ITEM 8. CARETAKERS REPORT**

1. The security alarm has gone off several times due to problems with the Tourist Information Centre's system having repairs carried out.

2. The outside toilet had further problems again and Council's Carpenter has located the source of the problem to be close to the toilet.

**GENERAL BUSINESS:**

1. Firearms

Roy Wade is to contact Sergeant Wilkie of the Narrandera Police in regards to the firearms that have been offered to the museum.

**Moved:** June Hulands

**Seconded:** Geoff Sullivan

**CARRIED**

2. AGM Date

The Annual General Meeting is set for 10 October 2016 with the Narrandera Shire Council's Chief Executive Officer; Judy Charlton to be invited to attend as special guest.

3. Executive

The Executive to act on any business commitments if need be between meetings.

**Moved:** June Hulands

**Seconded:** Cr Lee

**CARRIED**

**CORRESPONDENCE:** Nil

**ATTACHMENTS:** Nil

**NEXT MEETING:** Monday 8 August 2016 – 5pm – Parkside Cottage Museum

**MEETING CLOSED:** 8.50pm

Approved by Chairperson:

*Mr Graham Minchin*

Mr.GM/VKM – CM/16-6 & 60/20/8-100

**RECOMMENDED:**

That Council receive and note the Minutes of the Narrandera Parkside Cottage Museum Committee meetings held 9 May 2016.

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**10/5/ITEM NO:** 3.1-2  
**REPORT FROM:** Executive Services  
**SUBJECT:** MINUTES – RIVERINA AND MURRAY REGIONAL ORGANISATION OF COUNCILS (RAMROC) – MAYORS AND GENERAL MANAGERS GROUP  
**MEETING DATE:** 11 May 2016  
**MEETING VENUE:** Jerilderie Shire Council

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**Submitted to Ordinary Council Meeting held on:** 21 June 2016

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Committee Members:

Mayors and General Managers from the RAMROC Organisation of Councils, being - Albury, Balranald, Berrigan, Carrathool, Conargo, Corowa, Deniliquin, Greater Hume, Griffith, Hay, Jerilderie, Leeton, Murray, Murrumbidgee, Narrandera, Urana, Wakool, and Wentworth Councils.

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*~~ This Item is submitted for Council's Information ~~*

**PURPOSE:**

The purpose of this report is to provide Council information on progress of matters being addressed by Riverina and Murray Regional Organisation of Councils (RAMROC) and to receive and note the Minutes of the RAMROC Mayor's and General Manager's Group General Meeting.

**BACKGROUND:**

The RAMROC Mayor's and General Manager's Group consists of adjoining councils in the Riverina and Murray areas and meets quarterly at Jerilderie Shire Council for the General meetings with the Annual General Meeting (AGM) being held annually in November.

The General meeting was held on 11 May 2016, with Narrandera Shire Council being represented on this occasion by the Mayor; Cr Jenny Clarke and the Chief Executive Officer; Judy Charlton.

Special guests attending the General Meeting on this occasion:

- Mr Tim Hansen Engagement Manager - National Heavy Vehicle Regulator
- Mr Ashley Albury Regional Director (Western) - NSW Department of Planning
- Ms Azaria Dodson NSW Department of Planning
- Ms Trudi McDonald NSW Department of Premier and Cabinet
- Dr Gary Saliba CEO - RDA Murray
- Mr Mark Ritchie CEO - Riverina RDA

**MEETING SCHEDULE FOR 2016**

Wednesdays 3 August, 9 November

**RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES:**

This report aligns with the Narrandera Shire Community Strategic Plan:-

<u>Key Direction</u>	5.2	A strong relationship between government and community
<u>Objective</u>	5.2.2	A strong local and regional presence
<u>Action</u>	1	Take a leadership role in matters of regional significance

**OPTIONS AND PROPOSAL:**

It is proposed that Council receive and note the contents of the RAMROC General Manager and Mayors General meeting held at Jerilderie Shire Council on 11 May 2016.

**ATTACHMENTS:**

1. Minutes of the RAMROC Mayor's and General Manager's meeting held 11 May 2016.
2. Presentation - National Heavy Vehicle Regulatory by Tim Hansen

**NEXT MEETING:** Wednesday 3 August 2016, 10am, Jerilderie

**RECOMMENDED:**

That Council receive and note the Minutes of the RAMROC Mayor's and General Manager's General Meeting held on 11 May 2016.

**MINUTES OF THE GENERAL MEETING OF THE RIVERINA AND MURRAY REGIONAL ORGANISATION OF COUNCILS (RAMROC), HELD IN THE IAN GILBERT ROOM AT JERILDERIE SHIRE COUNCIL, ON WEDNESDAY 11<sup>th</sup> MAY 2016 AT 10.00 AM**

**PRESENT**

<b>Albury City:</b>	Cr Kevin Mack Frank Zaknich
<b>Balranald:</b>	Cr Leigh Byron
<b>Berrigan:</b>	Cr Bernard Curtin Cr Brian Hill
<b>Carrathool:</b>	Cr Peter Laird Mr Ken Murphy
<b>Conargo:</b>	Cr Norm Brennan Mr Barry Barlow
<b>Corowa:</b>	Apology
<b>Deniliquin:</b>	Mr Des Bilske
<b>Greater Hume:</b>	Apology
<b>Griffith City:</b>	Apology
<b>Hay:</b>	Cr Bill Sheaffe Mr Allen Dwyer
<b>Jerilderie:</b>	Cr Ruth McRae Cr Terry Hogan (RAMROC Chair) Mr Craig Moffitt
<b>Leeton:</b>	Cr Paul Maytom Ms Jackie Kruger
<b>Murray:</b>	Apology
<b>Murrumbidgee:</b>	Cr Austin Evans Ms Sue Mitchell
<b>Narrandera:</b>	Cr Jenny Clarke Ms Judy Charlton
<b>Urana Shire</b>	Cr Patrick Bourke Mr Adrian Butler
<b>Wakool:</b>	Apology
<b>Wentworth:</b>	Mr Peter Kozlowski
<b>RAMROC</b>	Mr Ray Stubbs Executive Officer



## **MEETING GUESTS:**

Mr Tim Hansen – National Heavy Vehicle  
Regulator - Engagement Manager  
Mr Ashley Albury – Regional Director  
(Western) NSW Department of Planning  
Ms Azaria Dodson - NSW Department of  
Planning  
Ms Trudi McDonald – NSW Department of  
Premier and Cabinet  
Dr Gary Saliba CEO RDA Murray  
Mr Mark Ritchie CEO Riverina RDA

## **MRRR 1 - WELCOME TO MEETING**

The RAMROC Chairman Cr Terry Hogan extended a warm welcome to the Meeting Presenters and other Guests

## **MRRR 2 - APOLOGIES:**

Cr John Dal Broi and Brett Stonestreet – Griffith City  
Cr Peter Nunan - Wentworth Shire  
Cr Heather Wilton and Steven Pinnuck - Greater Hume Shire  
Cr Paul Miegel and Chris Gillard – Corowa Shire  
Mr David Shaw (Administrator) and Margot Stork - Murray Shire  
Cr Neil Gorey and Ms Lea Rosser – Wakool Shire  
Cr Ashley Hall – Deniliquin Council  
Cr Mick Rutledge – Hay Shire  
Mr Phil Pinyon – Murrumbidgee Shire  
Mr Phil Marshall – Carrathool Shire  
Mr Rowan Perkins – Berrigan Shire  
Mr Aaron Drenovski – Balranald Shire

**RESOLVED that the apologies be received and accepted  
(Moved Albury and seconded Conargo)**

## **MRRR 3 - MINUTES OF RAMROC MEETING HELD AT JERILDERIE ON 2<sup>ND</sup> MARCH 2016**

**RESOLVED that the Minutes of the General Meeting held on 2<sup>nd</sup> March 2016 be received and confirmed.**

**(Moved Berrigan and seconded Leeton)**

## **MRRR 4 – MATTERS ARISING FROM MINUTES OF 2<sup>ND</sup> MARCH 2016 MEETING**

### **Item 6.4 – The Jerilderie Proposition – Official Recognition of Sir John Monash**

The Executive Officer advised that a reply has been received from the Hon Michael McCormack MP Assistant Minister for Defence and that further discussions with him are planned to be held in the near future concerning the status of the matter.

### **Item 10.1 Victorian State Government Legislation – Provision for Suspension of Individual Councillors**

The Executive Officer advised that no response has yet been received from the NSW Minister and that the matter will be followed up.

## **MRRR 5 – PRESENTATIONS**

### **Item 5.1 – Mr Tim Hansen – Stakeholder Specialist Engagement and Partnerships - National Heavy Vehicle Regulator (NHVR)**

Tim delivered an excellent Powerpoint presentation to the meeting (a copy of which is attached), in relation to the establishment of NHVR in 2013 and ways in which NHVR and Councils can co-operate for the benefit of the transport industry, communities and local businesses.

### **Item 5.2 – Ashley Albury (Regional Director) and Azaria Dobson (Planning Team Leader NSW Department of Planning (Western Region))**

Ashley and Azaria presented the Draft Riverina Murray regional Plan, which has now been placed on public exhibition and which invites council and community feedback by 21<sup>st</sup> July 2016

## **MRRR 6 – EXECUTIVE OFFICERS REPORT**

### **Item 6.1 - Final Report of the Commonwealth Senate Select Committee into the Murray Darling Basin Plan**

The Final Report titled “Refreshing the Plan” was tabled in the Senate on 17<sup>th</sup> March 2016 and is currently the subject of review through the Minister for Agriculture and Water Resources the Hon Barnaby Joyce MP and the Departmental Officials, with a response due by mid June 2016.

**RESOLVED that RAMROC continue to strongly advocate to the Commonwealth Government the merit and value of the recommendations contained in the Final Report of the Senate Select Committee into the Murray Darling Basin Plan, particularly Recommendation 25 relating to proposed amendments to the Water Act 2007 to provide for a triple bottom line equal balance of environmental, social, and economic outcomes.  
(Moved Albury and seconded Hay)**

### **Item 6.2 - Impact on Agriculture from Reduction in Backpacker Labour**

Narrandera Shire Council has written seeking RAMROC's support in its representations to the Commonwealth Government and Local Members in relation to the deleterious impact of proposed taxation changes for backpackers working in the region under the Working Holiday Visa Program.

**RESOLVED that RAMROC resolve to support the representations made by Narrandera Shire Council to reverse the Government's 2016-2017 Budget announcement that the tax free threshold for backpackers' incomes will be scrapped as from 1<sup>st</sup> July 2016  
(Moved Leeton and seconded Narrandera)**

### **Item 6.3 - IPART Review into NSW Local Government Rating**

In April 2016, IPART released an Issues Paper on the review of the NSW Local Government Rating System and is seeking feedback and comment from councils, communities, businesses and general public by 13<sup>th</sup> May 2016. The Executive Officer suggested that a regional submission be made in respect of the review in relation to matters that are of common interest across Member Councils

**RESOLVED that the Executive Officer provide a regional perspective by way of submission in response to the IPART Issues Paper  
(Moved Murrumbidgee and seconded Urana)**

#### **Item 6.4 – Fit for the Future – Council Mergers, Proposed Joint Organisations and Impacts on RAMROC Councils**

Consideration was given to the Executive Officer's report in relation to a range of matters associated with the Fit for the Future reform program. A decision on mergers affecting Councils in the region is likely to be announced by the Premier and Local Government Minister in the near future.

**RESOLVED that the Executive Officer's Report be received and noted  
(Moved Albury and seconded Berrigan)**

#### **Item 6.5 – Inquiry into Water Augmentation in Rural and Regional New South Wales**

The NSW Legislative Council's Standing Committee No.5 has announced the holding of an Inquiry into the augmentation of water supplies for rural and regional NSW and has invited submissions on the Terms of Reference by 14<sup>th</sup> August 2016. The Executive Officer reported on issues put forward by RAMROC previously to the NSW Standing Committee's Inquiry into the Adequacy of Water Storages in NSW and he proposed that RAMROC again focus on the critical importance of the Federal and State Governments developing and implementing a National Water Infrastructure Plan to better harness and manage Australia's water resources.

**RESOLVED that the Executive Officer prepare a draft submission to the NSW Standing Committee Inquiry, for consideration at the 3<sup>rd</sup> August RAMROC meeting  
(Moved Berrigan and seconded Murrumbidgee)**

#### **Item 6.6 – RAMROC Contribution to the Speak Up for Food Production, Environment and Vibrant Communities Campaign**

The Executive Officer reported on financial and governance arrangements that have been put in place with the Speak Up Campaign Committee, to support the RAMROC contribution of \$10,000 as resolved at the March RAMROC meeting. He also reported on issues raised by the Murray Darling Association Board relating to the background of the contribution decision by RAMROC.

**RESOLVED that the Executive Officer's Report be adopted and that the actions taken by him be endorsed  
(Moved Albury and seconded Hay)**

#### **Item 6.7 – Request by "The Murray Group" for RAMROC Advocacy Support Future Prosperity of the Southern Riverina Region**

The Murray Group has developed a solutions based package of strategies known as "Murray Messages – 10 Steps to a Sustainable and Balanced Murray Darling Basin Plan" which is designed to alleviate adverse impacts of the Basin Plan and to underpin the future prosperity of the region. The Group is seeking RAMROC's endorsement and support of the strategies proposed in the package.

**RESOLVED that RAMROC endorse and support the package of measures developed by the Murray Group as one tool for ongoing advocacy purposes in relation to the 2007 Water Act and the Murray Darling Basin Plan generally  
(Moved Conargo and seconded Albury)**

#### **MRRR 7 – RAMROC FINANCIAL REPORTS FOR PERIOD ENDED 31<sup>ST</sup> MARCH 2016**

Consideration was given to the Financial Statements for all RAMROC Funds for the quarterly period ended 31<sup>st</sup> March 2016. The Executive Officer reported that the income and expenditure items are in line with the Budget Estimates and that no significant variations are expected. as at 30th June 2016.

**RESOLVED that the RAMROC Financial Statements for the period ended 31<sup>st</sup> March 2016 be adopted  
(Moved Albury and seconded Carrathool)**

## **MRRR 8 - REPORTS OF WORKING GROUP MEETINGS**

The Minutes of the following Working Group meetings were submitted for notation and for endorsement of actions taken:-

- 8.1 - Records Management Group Meeting – 1<sup>st</sup> March 2016
- 8.2 - Riverina Waste Management Group Meeting – 16<sup>th</sup> March 2016
- 8.3 - Planners Group Meeting – 31<sup>st</sup> March 2016
- 8.4 - Murray Waste Management Group Meeting – 6<sup>th</sup> April 2016
- 8.5 - General Managers Group Meeting – 14<sup>th</sup> April 2016

**RESOLVED that the Minutes of the Working Group meetings be received and noted and that actions taken therein be endorsed  
(Moved Berrigan and seconded Jerilderie)**

## **MRRR 9 – GENERAL BUSINESS ITEMS**

### **Item 9.1 – Burden on RAMROC Councils of Cost and Enforcement of Weed Control**

Cr Paul Maytom raised the issue of the high burden on Councils of protecting areas against both noxious and non-noxious weeds, with enforcement measures and financial capacity of Councils being stretched to the limit.

It was agreed that the Leeton Shire develop a Discussion Paper on this matter for consideration at the August RAMROC Meeting.

### **Item 9.2 – Acknowledgement of Brendan Farrell – Organiser of Burrumbuttock Hay Runners.**

The meeting discussed the outstanding community service being rendered by Brendan Farrell, who has been the organiser of a number hay truck runs to drought stricken western Queensland, including the recent 125 truck convoy of 5,000 bales to the Ilfracombe farming community.

**RESOLVED that the Executive Officer pursue the appropriate processes leading to the nomination by RAMROC of Brendan Farrell in the 2017 Australia Day Awards  
(Moved Albury and seconded Narrandera)**

### **Item 9.3 – Trudi McDonald Regional Co-ordinator NSW Premier and Cabinet – “Making it Happen in NSW Regions”**

Trudi McDonald briefly addressed the meeting in relation to the NSW Government's List of Priority Projects being developed for the Riverina Murray Region and advised that she will be liaising closely with the RAMROC and REROC Executive Officers and other State Government Department Regional Managers.

### **Item 9.4 – Presentation to Retiring RAMROC Chairman Cr Terry Hogan AM**

At this stage, the Deputy RAMROC Chairman Cr Kevin Mack informed the meeting that arising from the Fit for the Future Program and imminent Councils mergers, Cr Terry Hogan is retiring from Local Government after 45 years service as Mayor and Councillor with Jerilderie Shire and as Chairman of RAMROC since 2008 and previously the RIVROC network of Councils.

Kevin was supported by the Mayor of Jerilderie Shire Cr Ruth McRae and a number of other RAMROC Mayors and the Executive Officer in commending Terry on his outstanding contribution to the Local Government industry.

Terry was then presented with a RAMROC Certificate of Service and a caricature painted by well known local artist Roslyn Lockhart. Terry then responded and spoke about the lifelong friendships that he has developed over the years and he expressed his sincere thanks and appreciation to all.

**There being no further business, the RAMROC meeting concluded at 1.50 pm**

# RAMROC Meeting Jerilderie, May 2016

## National Heavy Vehicle Regulator

Tim Hansen



Our aim is to **safely optimise road access** to efficiently carry out the freight task while **respecting infrastructure**

# The national picture

817,000kms road

18 million vehicles

\$280 billion road network asset

657,000kms local govt roads

- 95,000 articulated trucks

\$18 billion annually

37,000 bridges

- 332,000 heavy rigid trucks

70% domestic freight by road

- 95,000 buses

# About the NHVR...

The NHVR regulates all vehicles over 4.5 tonnes gross vehicle mass in a way that:



# Our responsibilities...

Across Australia, the NHVR is responsible for:

33% of the national freight task

Road freight of over 200 Billion tonne-kilometres per year

The safe and efficient movement of over 500,000 heavy vehicles

Liaison with over 400 road managers, utility providers and rail authorities to coordinate heavy vehicle access

Heavy vehicle access on all of Australia's 870,000 kms of roads except those in WA and NT



# Working with local government

## Our approach

- Work with councils and industry to identify opportunities to allow appropriate access to local government road networks and grow local economies
- Share information and knowledge to support local council road managers
- Dedicated Engagement and Liaison team with Stakeholder Specialists for Local Government

# LG Video

<https://www.nhvr.gov.au/road-access/local-government-road-managers/local-government-road-manager-resources>

# Working with local government

**Heavy Vehicle National Law (HVNL) has both obligations and opportunities for local government**

**They have always been your roads**

**... the HVNL highlights your role as road managers to provide consent to your local road networks**

- We recognise your resource limitations
- Industry is keen to work with you
- We want to help you to make good decisions

# Working with local government

## Opportunities

- First and last mile access – mainly council roads
- Build heavy vehicle consideration into planning arrangements
- Support newer, safer technology
- Help local businesses grow by encouraging use of higher productivity vehicles
- NHVR can support infrastructure funding bids to Commonwealth and NSW Governments e.g. *Fixing Country Roads*
- Utilise all access options: Permits - Pre approvals – Notices

# Working with local government

## What are pre-approvals?

A way to allow access on popular transport routes on local roads with less administrative burden on councils

## How do they work?

- × No - It doesn't mean open slather
- ✓ Yes - Permits are still required but the assessment process is simplified
- ✓ Yes - You control the access
- ✓ Yes - You can set the conditions

# Working with local government

## What are the benefits of this approach?

- ✓ Minimise time spent on routine access requests
- ✓ Maximise access for industry while minimising impacts
- ✓ Efficiently allocate resources to ad-hoc or more complex access requests
- ✓ Interim step towards gazettal
- ✓ Provides more business certainty for your local industries
- ✓ 760+ pre-approvals in place on council roads

# Examples of improved access

- Tumby Bay SA – pre-approval of 17 Higher Mass Limits routes to benefit grain industry
- Blacktown NSW – pre-approval of certain high productivity vehicles has reduced council workload for consent requests by 40%. Model now being promoted to other councils.
- Western Downs QLD – pre-approval of key routes into key feedlots to reduce red tape for council and improve productivity for livestock transport industry
- Bundaberg QLD – introduction of a notice to allow greater flexibility for movement of agricultural equipment. Investigating similar approach for cotton and grain industries on Darling Downs west of Toowoomba)

# What can councils do to keep local economies strong?

- Work with your local businesses to identify their road transport priorities – NHVR can assist here
- Before you say no, think of the alternative – less trips with more productive vehicles = less overall impact on infrastructure
- Consider potential for high productivity vehicles – less truck trips by safer vehicles with improved amenity for residents
- Pre-approve routes to reduce admin burden to council and industry
- Consider which routes could be gazetted as-of-right for certain heavy vehicles e.g. for PBS vehicles similar to current vehicles
- Review internal systems to turn around heavy vehicle access consent requests quickly



# 8 tips for good systems within councils

- Create a dedicated email address for heavy vehicle access applications e.g. nhvraccess@council.nsw.gov.au
- Have multiple access by all team members dealing with applications
- Check in-box regularly for any new applications
- Work with local businesses and transport operators to identify transport needs
- Have clear roles for team dealing with applications
- Set internal targets for turnaround of access requests
- Code local roads and capture on spreadsheet to allow easy comparison of applications with previous decisions
- Minimise type of access applications needing higher level approval

# Ongoing improvements

Nationally harmonised operational policies, ensuring similar outcomes are applied to similar events

A suite of standard conditions for permits to assist road managers and offer quicker, more consistent response for industry

Published road manager data allowing a more targeted approach to improve performance

Vehicle graphics to make it easier for industry to apply for access and for councils to assess

Fast tracked (risk-based) processes and simplified forms to assist industry and road managers

Customer and local government portals to manage and monitor progress with applications

# Summary

- Councils are embracing ownership of access decisions
- Councils have key role to play in delivering gains in national productivity and safety
- Consider how NHVR, Councils and local industry can work together to improve your local freight task
- Critical success factors
  - Informed partnerships between NHVR, councils and industry
  - Awareness of options available under Heavy Vehicle National Law
  - Shared ownership of improving productivity and safety
  - Regulatory consistency



Questions??



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**ITEM NO:** 3.1-3  
**REPORT FROM:** Executive Services  
**SUBJECT:** MINUTES – JOHN O’BRIEN FESTIVAL ORGANISING COMMITTEE  
**MEETING DATE:** 30 May 2016  
**MEETING VENUE:** Narrandera Ex-Servicemen’s Club

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**Submitted to Ordinary Council Meeting held on:** 21 June 2016

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Committee Members:

Cr Mayne, Cr Kschenka, Tony Andracchio, David Marwood, Kimberley Beattie, Ashleigh Harrison

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*~~ This Item is submitted for Council’s Information ~~*

Council’s Events Officer opened the meeting at **6.05pm** and thanked committee members for attending.

**Item 1 - PRESENT:**

Narrandera Shire Councillor	Cr Mayne
Narrandera Shire Councillor	Cr Kschenka
Representing Committee	David Marwood
Representing Committee	Tony Andracchio
Representing Narrandera Shire Council	Ashleigh Harrison (Events Officer)
Representing Narrandera Shire Council	Michelle Sleep (Economic Development Manager)

Observers Nil

**Item 2 - APOLOGIES:** Kimberley Beattie

**Item 3 - DECLARATION OF PECUNIARY INTEREST:** No Interest Declared

**Item 4 - CONFIRMATION of MINUTES of Previous Meeting held 14 March 2016:**

No minutes were taken at the previous meeting.

**Item 5 - BUSINESS ARISING FROM PREVIOUS MINUTES:** Nil

**ITEM 6. ELECTION OF CHAIRPERSON**

1. Resignations were received from four (4) Committee members after the 2016 John O’Brien Festival, including the chairperson. As a result the Committee needs to elect a chairperson.

2. David Marwood was nominated as chairperson. After some consideration, Mr Marwood agreed to be chairperson for the next three months to support the Committee's functionality to undertake Committee member recruitment.
3. All Committee members who resigned were sent thank you letters for their contribution towards the John O'Brien Festival.

#### **ITEM 7. RESOLUTION OF THE JOHN O'BRIEN FESTIVAL 2016 FINAL OUTCOMES REPORT**

The John O'Brien Festival Final Outcomes report resolution from the May Council meeting was read out to those Committee members present by Council's Events Officer.

#### **ITEM 8. COMMITTEE MEMBERSHIP**

1. Expressions of Interest need to be sought immediately. Ideally, the John O'Brien Festival Committee should be made up of twelve (12) community representatives.
2. It was suggested that letters are written to local community groups seeking Committee membership.
3. It was also suggested that letters are sent to schools seeking Committee membership. Members were of the view that the Committee would benefit from having younger member/s. Membership of the Committee may provide younger people with the opportunity to develop skills and experience that may assist them in gaining employment.
4. A media release to support the Committee's recruitment efforts as well as regular Facebook posts is to be actioned.

#### **ITEM 9. PLANNING FOR THE 2017 JOHN O'BRIEN FESTIVAL**

1. Performers will need to be sought in the next couple of months to ensure that they are booked for the Festival.
2. Sponsorship for the 2017 John O'Brien Festival needs to be sought and confirmed soon.
3. Discussions were held on the Festival with ideas put forward on how to increase its attendance as follows:
  - A suggestion was made to have Irish Dancers at the John O'Brien Festival.
  - It was suggested that the Committee advertise the 2017 John O'Brien Festival in Probus newsletters.
  - It was also identified that the John O'Brien Festival needs to have a broader appeal. At present it caters to a niche market.
  - Awareness also needs to be raised that the festival performances are quite comical.
4. Planning for the 2017 John O'Brien Festival will need to be discussed in further detail at a future meeting. The focus of the next 2 months is on recruitment.

**GENERAL BUSINESS:** Nil

**CORRESPONDENCE:**

1. Letter from Narrandera Ex-Servicemen's Club

A letter was received from Narrandera Ex-Servicemen's Club noting that the application to waive the John O'Brien Festival meeting costs for the next financial year was successful. A thank you letter will be sent to the Ex-Servicemen's Club.

**ATTACHMENTS:** Nil

**NEXT MEETING:** Monday 27 June 2016 – 6pm – Narrandera Ex-Servicemen's Club

**MEETING CLOSED:** 7.20pm

Approved by Chairperson:



MS/ah – CM/16-6 & ED/1955

**RECOMMENDED:**

That Council receive and note the Minutes of the John O'Brien Festival Organising Committee Meeting of 30 May 2016.